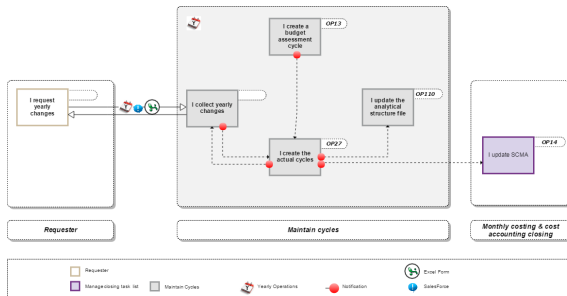


# I create the actual cycle (yearly maintenance process)

Process: [Costing Model Architecture](#)

Responsibility area: [Maintain cycles](#)

1. **Controlling** - Information for the possibly cycle changes and validate the Budget cycle.
2. **GBS**- Copy the Cycles from last year (in case of Budget cycle, copy from it), and do the necessary changes requested.



## Scope



WW

WP2, PF2

## Frequency



## References

- [OP.027](#)
- [Assessment cycles - Master Data](#)

## Attachments

[IAC 01.09 Costing model.xlsx](#)

[OP.013](#) << I create the actual cycle (yearly maintenance process) >> [OP .110](#) & [OP.014](#)

## Guideline

Budget Cycle needs to be Created and Validated by Local Finance first. Only then we can start copying the Budget Cycles and the All other cycles.

Copy from Budget Cycle PPPPB to cycle PPPPCO. See [Assessment cycles Rules](#).

### STEP 1

Use transaction code : **KSU1**

KSU1 - Create Actual Assessment Cycle : Initial Screen

### Create Actual Assessment Cycle: Initial Screen

STEP 2

Enter the cycle code and the starting date and

Enter ↵

**i** [Assessment cycles Rules](#) - Necessary to Use the Rules for Codification

If you want to copy from another cycle (Normally to create again a cycle from one year to another):

- Cycle - Cycle Name (Maintain the Name the codification)
- Start Date - 01.01.YYYY
- Controlling Area - See link for possible [Controlling Areas](#)

Create Actual Assessment Cycle: Initial Screen

Cycle: 0224CO  
Start Date: 01.01.2016

Copy from  
Cycle:   
Start Date:   
Controlling Area:

STEP 3

1. Enter the validity date (to last day of the year)
2. Enter the description of the cycle
3. Check the Indicator "Iterative"
4. Check the Field Groups "Object Currency"

Create Actual Assessment Cycle: Header Data

Attach segment

Controlling Area: Z026 Rhoda Asia Pacific  
Cycle: 0224CO Status: new  
Start Date: 01.01.2016 To 31.12.2016  
Text: 0224 Liyang

Indicators:  Iterative  Cumulative  
Field Groups:  Object Currency  Transaction Currency

STEP 4

Click

Attach segment

Create Actual Assessment Cycle: Segment

Attach segment

Controlling Area: Z026 Rhoda Asia Pacific  
Cycle: 0224CO  
Segment Name: 0224 Liyang  Lock indicator

Segment Header | Senders/Receivers | Sender Values | Receiver Tracing Factor

Assessment CEle:   
Allocation structure:

Sender values  
Sender rule: Posted amounts  
Share in %: 100.00 %  
 Actual value origin  Plan value origin

Receiver tracing factor  
Receiver rule: Variable portions  
Var. portion type: Actual costs  
Scale Neg. Tracing Factors: No scaling

STEP 5

Enter the segment code and description

**Segment Code** - Normally the Cost Center Sender (Ex: B712345678 or 0224-2000)

**Segment Description** - Cost Center Description

**STEP 6**

**Update the tab "Segment Header" :**

1. Assessment Cost element or Allocation structure

**i** **Assessment cycles Rules** - Check the Rules to use the Correct Cost Element or Allocation Structure

2. Sender values:
  - Sender rule
  - Share in % = 100 %
3. Receiver tracing factor :

| Receiving rule    | WP1      | PF1      | Action  |
|-------------------|----------|----------|---|
| Variable portions | Not used | Standard | Choose Var. portion type = Actual Statistical Key figures |
| Fixed amounts     | Specific | Specific | Update the Amount in "Receiving Tracing Factor"           |
| Fixed percentages | Standard | Standard | Update the allocation keys in "Receiving Tracing Factor"  |
| Fixed portions    | Not used | Not used | Not used  |

STEP 7

Go to the tab "Senders/Receivers"

Controlling Area: Z026 Rhodia Asia Pacific  
 Cycle: 0224CO 0224 Liyang  
 Segment Name: 0224-2000 Boiler Workshop

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

|                 | From | To | Group |
|-----------------|------|----|-------|
| <b>Sender</b>   |      |    |       |
| Cost Center     |      |    |       |
| Cost Element    |      |    |       |
| <b>Receiver</b> |      |    |       |
| Order           |      |    |       |
| Cost Center     |      |    |       |
| Cost Object     |      |    |       |
| WBS Element     |      |    |       |

STEP 8

Update the tab "Senders/Receivers"

1. Enter a cost center or a group of cost center (group in the standard hierarchy)
2. Enter a cost element or a group of cost element (in the hierarchy: ZRCS-CNP for WP1 / XCS-ALL for PF1). It is not necessary when an allocation structure is used.
3. Enter the receiving Object or group of Objects (Order Cost Center, Cost Object or WBS Element)

Controlling Area: Z026 Rhodia Asia Pacific  
 Cycle: 0224CO 0224 Liyang  
 Segment Name: 0224-2000 Boiler Workshop

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

|                 | From      | To | Group  |
|-----------------|-----------|----|--------|
| <b>Sender</b>   |           |    |        |
| Cost Center     | 0224-2000 |    |        |
| Cost Element    |           |    |        |
| <b>Receiver</b> |           |    |        |
| Order           |           |    |        |
| Cost Center     |           |    | 0224-1 |
| Cost Object     |           |    |        |
| WBS Element     |           |    |        |

STEP 9

Go to the tab "Sender Values"

Normally there is nothing to update (Only if it is Specific or an Exception, you have to insert a price or a rate)

Controlling Area: Z026 Rhodia Asia Pacific  
 Cycle: 0224CO 0224 Liyang  
 Segment Name: 0224-2000 Boiler Workshop

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

Sender values

Share in %: 100.00

Actual value origin (selected) Plan value origin

Selection criteria

|         | From | to | Group |
|---------|------|----|-------|
| Version |      |    |       |

STEP 10

**i** Only when the Variable portions => Actual Statistical Key Figures have been chosen in the tab "Segment Header"

Go to the tab "Receiver Tracing Factor" & enter the **Stat. Key fig.**

Controlling Area: Z026 Rhodia Asia Pacific  
 Cycle: 0224CO 0224 Liyang  
 Segment Name: 0224-2000 Boiler Workshop

Sender Values Receiver Tracing Factor Receiver Weighting Factors

Tracing Factor

Var. portion type: Actual Statistical Key Figures

Scale Neg. Tracing Factors: No scaling

Selection Criteria

|                | From   | to | Group |
|----------------|--------|----|-------|
| Stat. key fig. | M19300 |    |       |
| Activity Type  |        |    |       |

STEP 11

Go to the tab "Receiver Weighting Factors"

Enter the receivers depending on the receiver tracing factor chosen in the tab "Segment Header" :

Segment header = Fixed percentage

| Receivers | Portion/percent |
|-----------|-----------------|
| 0224-1045 | \$0.00          |
| 0224-1050 |                 |
| 0224-1051 | \$0.00          |
| 0224-1052 |                 |
| 0224-1053 |                 |
| 0224-1054 |                 |
| 0224-1055 |                 |
| 0224-1056 |                 |
| 0224-1057 |                 |
| 0224-1058 |                 |

=> Enter the allocation key per receiving cost center

The total needs to equal to 100 %

Segment header = Fixed amount

| Receivers | Amount     |
|-----------|------------|
| 0224-1045 |            |
| 0224-1050 | 230,000.00 |
| 0224-1051 |            |
| 0224-1052 |            |
| 0224-1053 |            |
| 0224-1054 | 180,000.00 |
| 0224-1055 |            |
| 0224-1056 |            |
| 0224-1057 |            |
| 0224-1058 |            |

=> Enter the real amount to be allocated to each cost center

Make sure the currency is correct

Segment header = Actual Statistical Key Figures

| Receivers | Factor per |
|-----------|------------|
| 0224-1045 | 100        |
| 0224-1050 | 100        |
| 0224-1051 | 100        |
| 0224-1052 | 100        |
| 0224-1053 | 100        |
| 0224-1054 | 100        |
| 0224-1055 | 100        |
| 0224-1056 | 100        |
| 0224-1057 | 100        |
| 0224-1058 | 100        |

=> It should **not be necessary** to update this tab when a statistical key figure is used. Only when you want to **Restrict** the Receivers, in that case remove the Factor for the Cost Center Receiver.

STEP 12

Create a new segment by clicking

**Attach segment**

STEP 13

Cycle Run Group

STEP 14

Save

# Workflow history

This view shows the 5 most recent entries. The complete workflow log is available from the 'Document Activity' menu item.

| Sept 08, 2025  | Actor              | Type  | Activity  | Version |
|----------------|--------------------|-------|---|---------|
| Published      | CHANSRI, Surachet  | Edit  | updated the page at 12:04 pm                              |         |
| Jul 06, 2016   |                    |       |   |         |
|                | ROLLIER, Charlotte | State | changed state to <b>Published</b> at 8:43 pm              | v31     |
| To be approved | ROLLIER, Charlotte | State | gave <i>Approvers</i> approval at 8:43 pm                 |         |
|                |                    | State | changed expiry date to '11 Jul, 2016 08:43 pm' at 8:43 pm |         |
|                |                    | State | changed state to <b>To be approved</b> at 8:43 pm         | v31     |
| For Review     | ROLLIER, Charlotte | State | gave <i>Reviewers</i> approval at 8:43 pm                 |         |

|       |   |  |
|-------|---|--|
| State | changed expiry date to '11 Jul, 2016 08:43 pm' at 8:43 pm |  |
| State | changed state to <b>For Review</b> at 8:43 pm             | v31  |
| Draft | ROLLIER, Charlotte  | State changed state to <b>Draft</b> at 4:23 pm v31 |

**STEP 1**

Use transaction code : **KSU1**

**i** KSU1 - Create Actual Assessment Cycle : Initial Screen

*Create Actual Assessment Cycle: Initial Screen*

Cycle

Start Date

Copy from

Cycle

Start Date

Controlling Area

**STEP 2**

Enter the cycle code and the

starting date and

**i** [Assessment cycles Rules](#) - Necessary to Use the Rules for Codification

*Create Actual Assessment Cycle: Initial Screen*

Cycle

Start Date

Copy from

Cycle

Start Date

Controlling Area

If you want to copy from another cycle (Normally to create again a cycle from one year to another):

- Cycle - Cycle Name (Maintain the Name the codification)
- Start Date - 01.01.YYYY
- Controlling Area - See link for possible [Controlling Areas](#)

**STEP 3**

1. Enter the validity date (to last day of the year)
2. Enter the description of the cycle
3. Check the Indicator "Iterative"
4. Check the Field Groups "Object Currency"

*Create Actual Assessment Cycle: Header Data*

Attach segment

Controlling Area  Rhode Asia Pacific

Cycle  Status

Start Date  To

Text

Indicators  Iterative  Cumulative

Field Groups  Object Currency  Transaction Currency

**STEP 4**

Click **Attach segment**

**Create Actual Assessment Cycle: Segment**

Controlling Area: 2026 Rhodia Asia Pacific  
 Cycle: 0224CO 0224 Lyang  
 Segment Name: [ ] Lock indicator

Segment Header | Senders/Receivers | Sender Values | Receiver Tracing Factor

Assessment CEle: [ ]  
 Allocation structure: [ ]

Sender values

Sender rule: Posted amounts  
 Share in %: 100.00 %  
 Actual value origin  Plan value origin

Receiver tracing factor

Receiver rule: Variable portions  
 Var. portion type: Actual costs  
 Scale Neg. Tracing Factors: No scaling

**STEP 5**

**Enter the segment code and description**

**Segment Code** - Normally the Cost Center Sender (Ex: B712345678 or 0224-2000)

**Segment Description** - Cost Center Description

**Create Actual Assessment Cycle: Segment**

Controlling Area: 2026 Rhodia Asia Pacific  
 Cycle: 0224CO 0224 Lyang  
 Segment Name: 0224-2000 Boiler Workshop Lock indicator

Segment Header | Senders/Receivers | Sender Values | Receiver Tracing Factor

Assessment CEle: [ ]  
 Allocation structure: EPRD4X Utilities

Sender values

Sender rule: Posted amounts  
 Share in %: 100.00 %  
 Actual value origin  Plan value origin

Receiver tracing factor

Receiver rule: Variable portions  
 Var. portion type: Actual costs  
 Scale Neg. Tracing Factors: No scaling

**STEP 6**

**Update the tab "Segment Header" :**

1. Assessment Cost element or Allocation structure

**i** **Assessment cycles Rules** - Check the Rules to use the Correct Cost Element or Allocation Structure

2. Sender values:
  - Sender rule
  - Share in % = 100 %
3. Receiver tracing factor :

**Create Actual Assessment Cycle: Segment**

Controlling Area: 2026 Rhodia Asia Pacific  
 Cycle: 0224CO 0224 Lyang  
 Segment Name: 0224-2000 Boiler Workshop Lock indicator

Segment Header | Senders/Receivers | Sender Values | Receiver Tracing Factor

Assessment CEle: [ ]  
 Allocation structure: CR **1**

Sender values

Sender rule: Posted amounts **2**  
 Share in %: 100.00 %  
 Actual value origin  Plan value origin

Receiver tracing factor

Receiver rule: Variable portions **3**  
 Var. portion type: Variable portions  
 Fixed amounts  
 Fixed percentages  
 Fixed portions

| Receiving rule | WP1 | PF1 | Action |
|----------------|-----|-----|--------|
|----------------|-----|-----|--------|

|                   |          |          |   |
|-------------------|----------|----------|---|
| Variable portions | Not used | Standard | Choose Var. portion type = Actual Statistical Key figures |
| Fixed amounts     | Specific | Specific | Update the Amount in "Receiving Tracing Factor"           |
| Fixed percentages | Standard | Standard | Update the allocation keys in "Receiving Tracing Factor"  |
| Fixed portions    | Not used | Not used | Not used  |

**STEP 7**

Go to the tab "Senders/Receivers"

**Create Actual Assessment Cycle: Segment**

Controlling Area: 2026 Rhodia Asia Pacific  
 Cycle: 0224CO 0224 Lyang  
 Segment Name: 0224-2000 Boiler Workshop  Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

|                 | From | To | Group |
|-----------------|------|----|-------|
| <b>Sender</b>   |      |    |       |
| Cost Center     |      |    |       |
| Cost Element    |      |    |       |
| <b>Receiver</b> |      |    |       |
| Order           |      |    |       |
| Cost Center     |      |    |       |
| Cost Object     |      |    |       |
| WBS Element     |      |    |       |

**STEP 8**

Update the tab "Senders/Receivers"

1. Enter a cost center or a group of cost center (group in the standard hierarchy)
2. Enter a cost element or a group of cost element (in the hierarchy: ZRCS-CNP for **WP1** / XCS-ALL for **PF1**). It is not necessary when an allocation structure is used.
3. Enter the receiving Object or group of Objects (Order Cost Center, Cost Object or WBS Element)

**Create Actual Assessment Cycle: Segment**

Controlling Area: 2026 Rhodia Asia Pacific  
 Cycle: 0224CO 0224 Lyang  
 Segment Name: 0224-2000 Boiler Workshop  Lock indicator

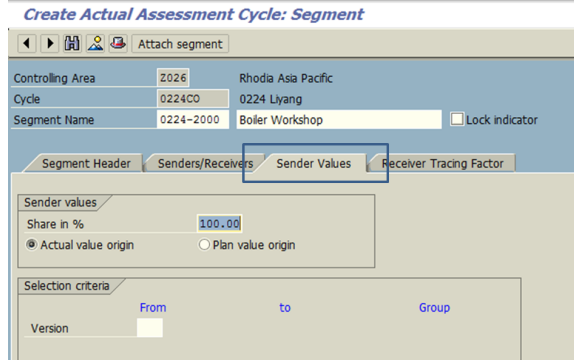
Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

|                 | From               | To | Group           |
|-----------------|--------------------|----|-----------------|
| <b>Sender</b>   |                    |    |                 |
| Cost Center     | 0224-2000 <b>1</b> |    |                 |
| Cost Element    |                    |    |                 |
| <b>Receiver</b> |                    |    |                 |
| Order           |                    |    |                 |
| Cost Center     |                    |    | 0224-1 <b>3</b> |
| Cost Object     |                    |    |                 |
| WBS Element     |                    |    |                 |

**STEP 9**

Go to the tab "Sender Values"

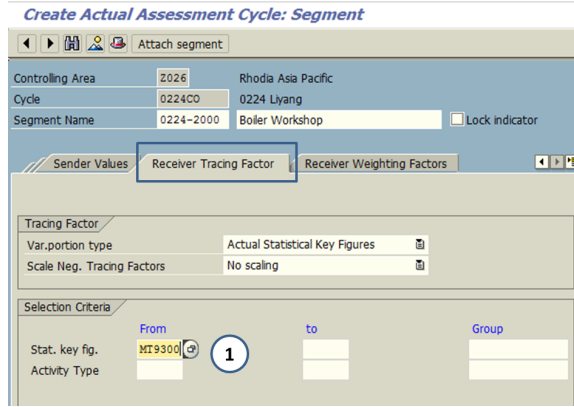
Normally there is nothing to update (Only if it is Specific or an Exception, you have to insert a price or a rate)



**STEP 10**

**i** Only when the Variable portions => Actual Statistical Key Figures have been chosen in the tab "Segment Header"

Go to the tab "Receiver Tracing Factor" & enter the **Stat. Key fig.**



**STEP 11**

Go to the tab "Receiver Weighting Factors"

Enter the receivers depending on the receiver tracing factor chosen in the tab "Segment Header" :

**Segment header = Fixed percentage**

| Receivers | Cost Ctr | Position/person |
|-----------|----------|-----------------|
| 0224-1045 |          | \$0.00          |
| 0224-1050 |          |                 |
| 0224-1051 |          | \$0.00          |
| 0224-1052 |          |                 |
| 0224-1053 |          |                 |
| 0224-1054 |          |                 |
| 0224-1055 |          |                 |
| 0224-1056 |          |                 |
| 0224-1057 |          |                 |
| 0224-1058 |          |                 |

=> Enter the allocation key per receiving cost center

**!** The total needs to equal to 100 %

**Segment header = Fixed amount**

| Receivers | Cost Ctr | Amount     |
|-----------|----------|------------|
| 0224-1045 |          | 230,000.00 |
| 0224-1050 |          |            |
| 0224-1051 |          |            |
| 0224-1052 |          |            |
| 0224-1053 |          | 150,000.00 |
| 0224-1054 |          |            |
| 0224-1055 |          |            |
| 0224-1056 |          |            |
| 0224-1057 |          |            |
| 0224-1058 |          |            |

=> Enter the real amount to be allocated to each cost center

**!** Make sure the currency is correct

**Segment header = Actual Statistical Key Figures**

| Receivers | Cost Ctr | Factor per |
|-----------|----------|------------|
| 0224-1045 |          | 100        |
| 0224-1050 |          | 100        |
| 0224-1051 |          | 100        |
| 0224-1052 |          | 100        |
| 0224-1053 |          | 100        |
| 0224-1054 |          | 100        |
| 0224-1055 |          | 100        |
| 0224-1056 |          | 100        |
| 0224-1057 |          | 100        |
| 0224-1058 |          | 100        |

=> It should **not be necessary** to update this tab when a statistical key figure is used. Only when you want to **Restrict** the Receivers, in that case remove the Factor for the Cost Center Receiver.

**STEP 12**

Create a new segment by clicking

**Attach segment**

**STEP 13**


## Cycle Run Group

STEP 14

Save 

STEP 1

Use transaction code : KSV1

 Create Actual Distribution Cycle : Initial Screen

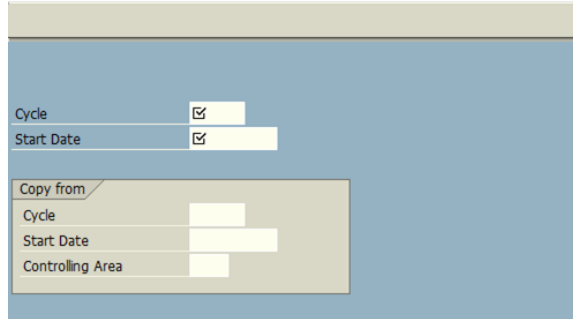
### Remark

Distribution allocations are used to the primary costs of a cost center. The information about the original cost element will be transferred to the receiver.

### ERP Client Languages

When creating an Distribution Allocation, the texts must be added also in the other language ERP (both cycle name and segment name and description). To do that you must logoff, enter in the language requested (e.g. DE), and modify (KSV2) the Distribution Allocation, adding the names and descriptions in the local language.

### Create Actual Distribution Cycle: Initial Screen



Cycle

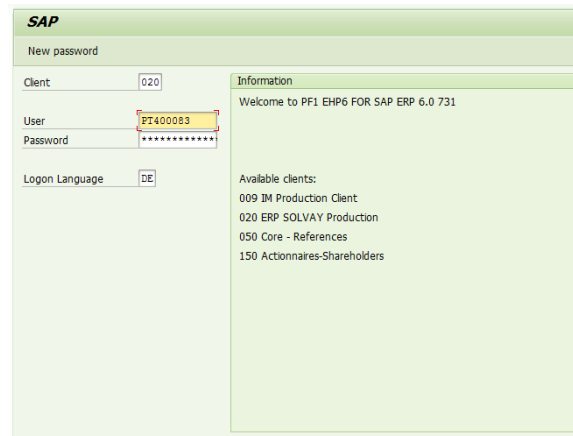
Start Date

Copy from

Cycle

Start Date

Controlling Area



SAP

New password

Client

User

Password

Logon Language


Information

Welcome to PF1 EHP6 FOR SAP ERP 6.0 731

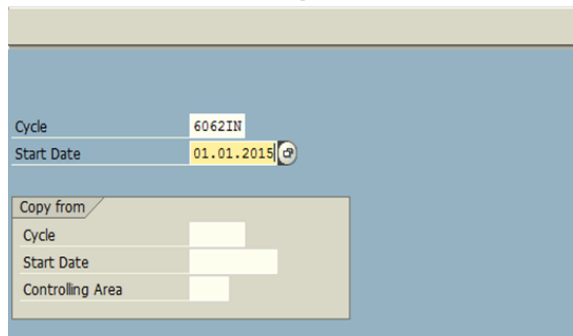
Available clients:

- 009 IM Production Client
- 020 ERP SOLVAY Production
- 050 Core - References
- 150 Actionnaires-Shareholders

STEP 2

Enter the cycle code and the starting date and 

### Create Actual Distribution Cycle: Initial Screen



Cycle

Start Date

Copy from

Cycle

Start Date

Controlling Area



### Validity Date

The starting date determines the earliest validity date of the cycle. If a similar cycle already exists you can make a copy from the reference cycle and modify it afterwards. You can display the existing cycles by selecting the match code.



### Codification Rules

Assessment cycles Rules

For the name codification consider CC CCDV where CCCC is the company code and for DV is for Distribution Cycles, whenever a company is harmonized on SYMPA standards.

#### STEP 3

1. Enter the validity date (to last day of the year)
2. Enter the description of the cycle
3. Check the Indicator "Iterative"
4. Check the Field Groups "Object Currency"

**Create Actual Distribution Cycle: Header Data**

Attach segment

Controlling Area: 2026 Rhodia Asia Pacific  
 Cycle: 6062IN Status: new  
 Start Date: 01.01.2015 To: 31.12.2015  
 Text: Corporate Insurance Cycle  
 Indicators:  Iterative  Cumulative  
 Groups:  Consumption  Object Currency  Transaction Curren

#### STEP 4

Click

Attach segment



### Segment Name

Segment Name according to Assessment Allocations Rules should be equal to Sender Cost Center inside the segment (exceptions: Insurance Allocations as driver is the type of insurance cost and therefore Segment Name = Cost Element codification).

**Create Actual Distribution Cycle: Segment**

Attach segment

Controlling Area: 2026 Rhodia Asia Pacific  
 Cycle: 6062IN Corporate Insurance Cycle  
 Segment Name: | Lock indicator:   
 Segment Header | Senders/Receivers | Sender Values | Receiver Tracing Factor  
 Sender values: Sender rule: Posted amounts, Share in %: 100.00 %, Act. vals:  Act. vals, Plan vals:  Plan vals  
 Receiver tracing factor: Receiver rule: Variable portions, Var. portion type: Actual costs, Scale Neg. Tracing Factors: No scaling

#### STEP 5

Enter the segment code and description

Update the tab "Segment Header" :

1. Assessment Cost element or Allocation structure
2. Sender values:
  - Sender rule = Posted amounts
  - Share in % = 100 %
3. Receiver tracing factor for Insurance & IAS19 :
  - Receiver rule : Variable portions
  - Var.portion type : Actual Statistical Key Figures
  - Scale Neg. Tracing Factors : No scaling

**Create Actual Distribution Cycle: Segment**

Controlling Area: 2026 Rhodia Asia Pacific  
 Cycle: 6062IN  
 Segment Name: 98300259 D&O/EPL Liability **1**  Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

Sender values  
 Sender rule: Posted amounts **2**  
 Share in %: 100.00 %  
 Act. vals  Plan vals

Receiver tracing factor  
 Receiver rule: Variable portions **3**  
 Var.portion type: Actual Statistical Key Figures  
 Scale Neg. Tracing Factors: No scaling

**STEP 6**

**Update the tab "Senders/Receivers"**

1. Enter a cost center or a group of cost center (group in the standard hierarchy)
2. Enter a cost element or a group of cost element (in the hierarchy ZRCS-CNP). It is not necessary when an allocation structure is used
3. Enter the receiving cost center or group of cost centers

**Create Actual Distribution Cycle: Segment**

Controlling Area: 2026 Rhodia Asia Pacific  
 Cycle: 6062IN Corporate Insurance Cycle  
 Segment Name: 98300259 D&O/EPL Liability  Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

|                 | From               | To | Group         |
|-----------------|--------------------|----|---------------|
| <b>Sender</b>   |                    |    |               |
| Cost Center     | 6062-5998 <b>1</b> |    |               |
| Cost Element    | 98300259 <b>2</b>  |    |               |
| <b>Receiver</b> |                    |    |               |
| Order           |                    |    |               |
| Cost Center     |                    |    | 6062 <b>3</b> |
| Cost Object     |                    |    |               |
| WBS Element     |                    |    |               |

**STEP 7**

**Go to the tab "Sender Values"**

No change needed

**Create Actual Distribution Cycle: Segment**

Controlling Area: 2026 Rhodia Asia Pacific  
 Cycle: 6062IN Corporate Insurance Cycle  
 Segment Name: 98300259 D&O/EPL Liability  Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

Sender values  
 Share in %: 100.00  
 Actual value origin  Plan value origin

Selection criteria  
 From to Group  
 Version

**STEP 8**

**i** Only when the Variable portions => Actual Statistical Key Figures have been chosen in the tab "Segment Header"

Go to the tab "Receiver Tracing Factor" & enter the **Stat. Key fig.**

**Create Actual Distribution Cycle: Segment**

Controlling Area: 2026 Rhodia Asia Pacific  
 Cycle: 6062IN Corporate Insurance Cycle  
 Segment Name: 98300259 D&O/EPL Liability  Lock indicator

Sender Values Receiver Tracing Factor Receiver Weighting Factors

Tracing Factor  
 Var.portion type: Actual Statistical Key Figures  
 Scale Neg. Tracing Factors: No scaling

Selection Criteria  
 From to Group  
 Stat. key fig.: I.IAS **1**  
 Activity Type

STEP 9

**Go to the tab "Receiver Weighting Factors"**

Enter the receivers depending on the receiver tracing factor chosen in the tab "Segment Header" :

=> It should not be necessary to update this tab when a statistical key figure is used

| Receivers | Factor per |
|-----------|------------|
| 6062-5003 | 100        |
| 6062-5008 | 100        |
| 6062-5009 | 100        |
| 6062-5010 | 100        |
| 6062-5011 | 100        |
| 6062-5012 | 100        |
| 6062-5013 | 100        |
| 6062-5014 | 100        |
| 6062-5015 | 100        |
| 6062-5016 | 100        |
| 6062-5017 | 100        |

STEP 10

**Create a new segment by clicking**

**Attach segment**

STEP 11

**Create Cycle Run Group**

**!** Cycle Run Group Codification Rules

[Cycle Run Group Rules](#)

To proceed with Cycle Run Group creation please follow the next documentation:

[KSUX KSVx KEUx - Create a cycle run group](#)

STEP 12

**Save**

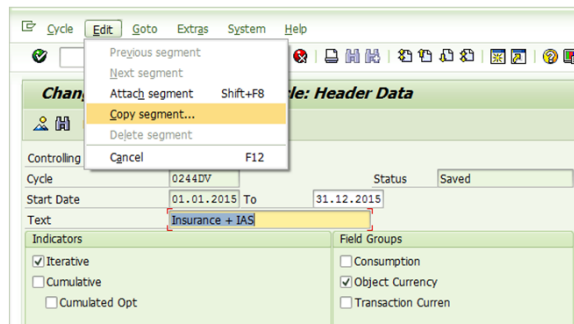
STEP 13

**Create segments with reference**

Enter the name of the segment you want to copy from and define a name for the new segment. Press

**Continue**

Now you can modify the appended segment.

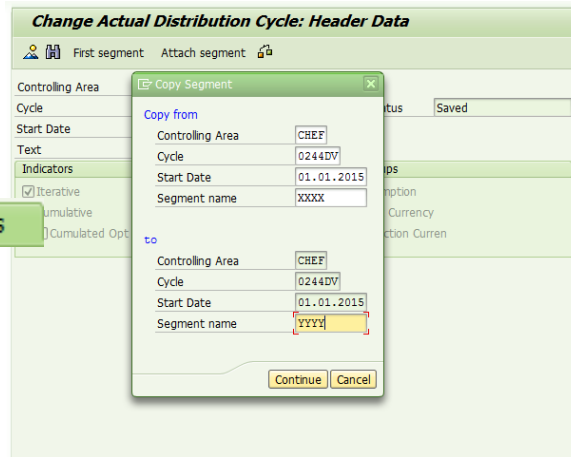


**Receiver Cost Center Modified**

When the receiver cost center is modified, the **Factor per** inside the tab

**Receiver Weighting Factors**

is deleted by the system and a new percentage must be entered.



**Total Factor Percentage**

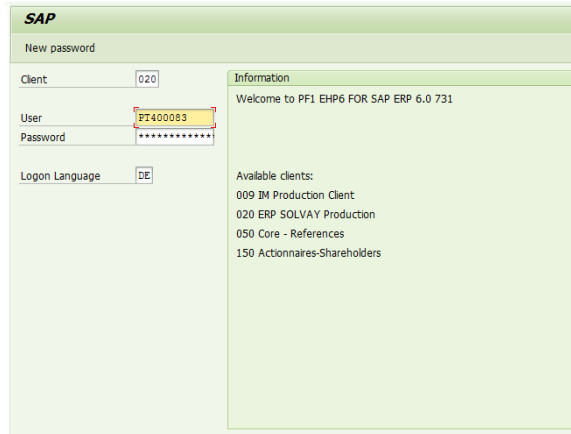
Total of Factor Percentage after the change should total 100:

Factor per

**STEP 14**

**Change segment in other language**

The new segment is firstly created with connection language "EN". If the name of the segment should also appear in another language, logoff, enter in the language requested (e.g. DE), and change (KSV2) the segment name in the local language.

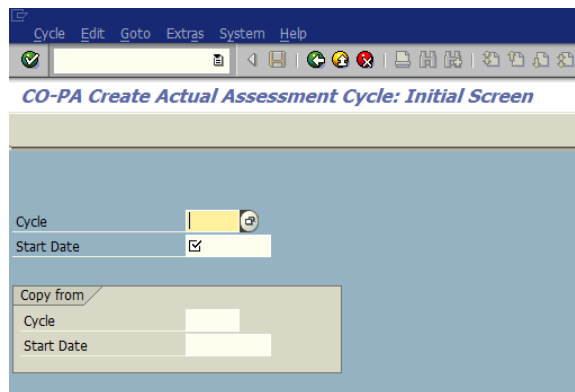


**!** Before starting, make sure you are in the right operating concern with [KEBC - Setting Operating concern](#). List of operating concern : [Rules - CO structure](#)

**STEP 1**

**Use transaction code : KEU1**

**i** CO-PA Create Actual Assessment: Initial Screen



**STEP 2**

Enter the cycle code and the starting date and

**CO-PA Create Actual Assessment Cycle: Initial Screen**

Cycle: 6062-A  
 Start Date: 01.01.2016

Copy from  
 Cycle:   
 Start Date:

**STEP 3**

1. Enter the validity date (to last day of the year)
2. Enter the description of the cycle
3. Select the "type of value Category" = 1 (Select unsplit costs)
4. Enter the controlling area
5. Select the "TF basis" = 1 (Costing-based Profitability Analysis)

**CO-PA Create Actual Assessment Cycle: Header Data**

Attach segment

Operating concern: 2026 Rhodia Asia Pacific Status: new  
 Cycle: 6062-A  
 Start Date: 01.01.2016 To: 31.12.2016  
 Text: 6062 Sales & CNP  
 Indicators: 1 Sender Select. Type  
 Aggreg. Tracing Factor  
 Preset Selection Criteria  
 CO Area: 2026 Rhodia Asia Pacific  
 TF basis: 1 Costing-based Profitability An

**STEP 4**

Click

**CO-PA Create Actual Assessment Cycle: Segment**

Attach segment

Operating concern: 2026 Rhodia Asia Pacific  
 Cycle: 6062-A 6062 Sales & CNP  
 Segment Name:   Lock indicator

Segment Header Senders/Receivers Receiver Tracing Factor Receiver Weighti...

Assessment CElem:   
 Value Field All:   
 Alloc. structure:   
 PA transfer struct.:

Sender values  
 Rule: Posted amounts  
 Share in %: 100.00

Receiver tracing factor  
 Rule: Variable portions  
 Val.Fid./Key Fig.: 4 Qty invoice  
 Scale Neg. Factors: No scaling

**STEP 5**

Enter the segment code and description

CO-PA Create Actual Assessment Cycle: Segment

Operating concern: 2026 Rhodia Asia Pacific  
 Cycle: 6062-A 6062 Sales & CNP  
 Segment Name: C4 0569 C4 0569 // 6062-7301 [Lock indicator]

Segment Header | Senders/Receivers | Receiver Tracing Factor | Receiver Weighti...

Assessment CElem: [ ]  
 Value Field All: [ ]  
 Alloc.structure: [ ]  
 PA transfer struct.: [ ]

Sender values  
 Rule: Posted amounts [ ]  
 Share in %: 100.00

Receiver tracing factor  
 Rule: Variable portions [ ]  
 Val.Fid/Key Fig.: 4 Qty invoice  
 Scale Neg. Factors: No scaling [ ]

STEP 6

Update the tab "Segment Header" :

1. Assessment Cost element or Allocation structure
2. Value Field or PA transfer structure
3. Receiver tracing factor : Fixed percentages

CO-PA Create Actual Assessment Cycle: Segment

Operating concern: 2026 Rhodia Asia Pacific  
 Cycle: 6062-A 6062 Sales & CNP  
 Segment Name: C4 0569 C4 0569 // 6062-7301 [Lock indicator]

Segment Header | Senders/Receivers | Receiver Tracing Factor

Assessment CElem: [ ] ①  
 Value Field All: [ ] ②  
 Alloc.structure: C4 [ ] Adm & Com. Sale Serv. alloc. ①  
 PA transfer struct.: C4 [ ] Admin & Commercial serv. asses ②

Sender values  
 Rule: Posted amounts [ ]  
 Share in %: 100.00

Receiver tracing factor  
 Rule: Fixed percentages [ ] ③

STEP 7

Go to the tab "Senders/Receivers"

CO-PA Create Actual Assessment Cycle: Segment

Operating concern: 2026 Rhodia Asia Pacific  
 Cycle: 6062-A 6062 Sales & CNP  
 Segment Name: C4 0569 C4 0569 // 6062-7301 [Lock indicator]

Segment Header | Senders/Receivers | Receiver Tracing Factor

|                 | From | To  | Group |
|-----------------|------|-----|-------|
| <b>Sender</b>   |      |     |       |
| Cost Center     | [ ]  | [ ] | [ ]   |
| Cost Element    | [ ]  | [ ] | [ ]   |
| <b>Receiver</b> |      |     |       |
| Product         | [ ]  | [ ] | [ ]   |
| Company Code    | [ ]  | [ ] | [ ]   |
| WBS Element     | [ ]  | [ ] | [ ]   |
| Billing Type    | [ ]  | [ ] | [ ]   |

STEP 8

Update the tab "Senders/Receivers" (1st page)

1. Enter a cost center or a group of cost center (group in the standard hierarchy)
2. Enter a cost element or a group of cost element (in the

hierarchy ZRCS-CNP). It is not compulsory when a transfer structure is used

3. Enter the company code

**CO-PA Create Actual Assessment Cycle: Segment**

Attach segment

Operating concern: 2026 Rhodia Asia Pacific  
 Cycle: 6062-A 6062 Sales & CNP  
 Segment Name: C4 0569 C4 0569 // 6062-7301  Lock indicator

Segment Header Senders/Receivers Receiver Tracing Factor

|                 | From        | To | Group |
|-----------------|-------------|----|-------|
| <b>Sender</b>   |             |    |       |
| Cost Center     | 6062-7301 ① |    |       |
| Cost Element    |             |    |       |
| <b>Receiver</b> |             |    |       |
| Product         |             |    |       |
| Company Code    | 6062 ③      |    |       |
| WBS Element     |             |    |       |
| Billing Type    |             |    |       |
| Business Area   |             |    |       |
| Sales Order     |             |    |       |
| Sales Ord. Item |             |    |       |
| Customer        |             |    |       |
| Payer           |             |    |       |
| Ship-to party   |             |    |       |
| Profit Center   |             |    |       |
| Item category   |             |    |       |
| Order           |             |    |       |
| Division        |             |    |       |
| Trading Partner |             |    |       |

Entry 1 of 39

**STEP 9**

Update the tab "Senders/Receivers" (2nd page)

Go down with  or using 

Segment Header Senders/Receivers Receiver Tracing Factor


|                 | From | To | Group |
|-----------------|------|----|-------|
| Trading Partner |      |    |       |
| Sales Org.      |      |    |       |
| Distr. Channel  |      |    |       |
| Plant           |      |    |       |
| IECRA           |      |    |       |
| Profit Center C |      |    |       |
| Enterprise      |      |    |       |
| Commercial Prod |      |    |       |
| Product line 00 |      |    |       |
| Origin Type     |      |    |       |
| Movement type   |      |    |       |
| Payer country   |      |    |       |
| Payer area      |      |    |       |
| Ship-to country |      |    |       |
| Ship-to Market. |      |    |       |
| CCR Variant     |      |    |       |
| Off Grade       |      |    |       |
| Valuation Class |      |    |       |
| Item category   |      |    |       |

Entry 20 of 39

**STEP 10**

Update the tab "Senders/Receivers" (2nd page)

1. Enter the plant code when requested (mainly for production cost centers)
2. Enter the receiving IECRA or a group of IECRA

 Other information can be updated when requested

Segment Header Senders/Receivers Receiver Tracing Factor

|                 | From         | To | Group |
|-----------------|--------------|----|-------|
| Trading Partner |              |    |       |
| Sales Org.      |              |    |       |
| Distr. Channel  |              |    |       |
| Plant           |              |    |       |
| IECRA           | IECRA00450 ② |    |       |
| Profit Center C |              |    |       |
| Enterprise      |              |    |       |
| Commercial Prod |              |    |       |
| Product line 00 |              |    |       |
| Origin Type     |              |    |       |
| Movement type   |              |    |       |
| Payer country   |              |    |       |
| Payer area      |              |    |       |
| Ship-to country |              |    |       |
| Ship-to Market. |              |    |       |
| CCR Variant     |              |    |       |
| Off Grade       |              |    |       |
| Valuation Class |              |    |       |
| Item category   |              |    |       |

Entry 20 of 39

STEP 11

Go to the tab "Receiver Tracing Factor"

Segment Header Senders/Receivers Receiver Tracing Factor

Receivers  
CoCd IECRA Portion/percent  
6062 IECRA00450

Entry 1 of 1 Total 0.00

STEP 12

Update the tab "Receiver Tracing Factor"

1. Enter the allocation rate in percentage and



the total must be equal to 100 %

Segment Header Senders/Receivers Receiver Tracing Factor

Receivers  
CoCd IECRA Portion/percent  
6062 IECRA00450 100.00 1

Entry 1 of 1 Total 100.00

STEP 13

Create a new segment by clicking

STEP 14

Save



## Workflow history

This view shows the 5 most recent entries. The complete workflow log is available from the 'Document Activity' menu item.

| Jul 06, 2016 | Actor              | Type  | Activity                              | Version |
|--------------|--------------------|-------|---------------------------------------|---------|
| Published    | ROLLIER, Charlotte | State | changed state to Published at 8:37 pm | v21     |

|                                   |  |       |   |                             |               |     |
|-----------------------------------|--|-------|---|-----------------------------|---------------|-----|
| To be approved                    | ROLLIER, Charlotte                       | State | gave <i>Approvers</i> approval at 8:37 pm                 |                             |               |     |
|                                   |  | State | changed expiry date to '11 Jul, 2016 08:37 pm' at 8:37 pm |                             |               |     |
|                                   |  | State | changed state to  | To be approved              | at 8:37 pm    | v21 |
| For Review                        | ROLLIER, Charlotte                       | State | gave <i>Reviewers</i> approval at 8:37 pm                 |                             |               |     |
|                                   |  | State | changed expiry date to '11 Jul, 2016 08:37 pm' at 8:37 pm |                             |               |     |
|                                   |  | State | changed state to  | For Review                  | at 8:37 pm    | v21 |
| Draft                             | ROLLIER, Charlotte                       | State | changed state to  | Draft                       | at 4:21 pm    | v21 |
| From Jun 19, 2015 to Mar 31, 2016 |  |       |   |                             |               |     |
| Ready                             | Alexandra Lepercq and ROLLIER, Charlotte | Edit  | multiple updates from                                     | Alexandra Lepercq and ROLLI | ER, Charlotte |     |

 See [Assessment cycles Rules](#).

Inform the persons in charge of Schedule Manager, except in the cases that we have Extended Front Office which could be run by FO.