

I update a cycle

Process: [Costing Model Architecture](#)

Responsibility area: [Maintain cycles](#)

The procedure is only applicable for existing cycle

Global Business Services (GBS)

- Update the cycle (creation, modification or blocking of segments)

Local Finance

- Information for the cycle changes

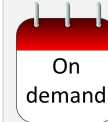
Scope



WW

WP2, PF2

Frequency



References

- [OP.004](#)
- [Assessment cycles - Master Data](#)

Attachments

N/A

I update a cycle >> [SBS-OP-DRTR-02-110 - I update the analytical structure file](#)

Guideline

I receive new information: cost element, cost center, allocation(...) . The modifications have to be done on request.
Open the file for PF2 or WP2

- [Assessment cycles Rules](#)

Find:

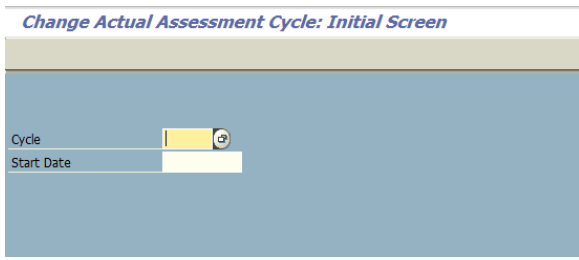
- The cycle code
- The allocation structure or assessment cost element
- Statistical key figure when applicable
- Receiver cost centers or IECRA

Error: You are trying to view a page which does not yet have a published version available and you do not have permission to view draft versions.

STEP 1

Start the transaction using
transaction code **KSU2**

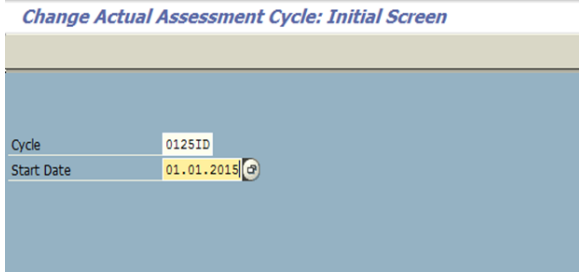
i Change Actual Assessment Cycle: Initial Screen



STEP 2

Enter the cycle code and the starting date

and **ENTER ↵**

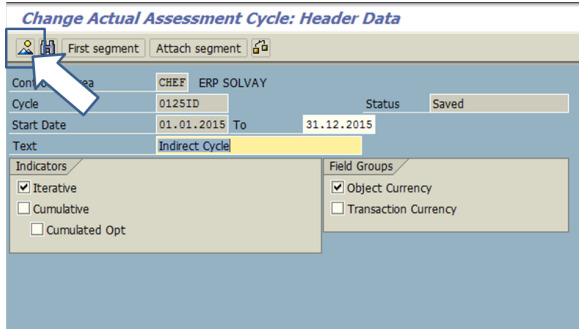


i If you don't know the Starting Date, do not insert the date, **ENTER ↵** and choose the most recent one.

STEP 3

Open the Segment Overview dialog box

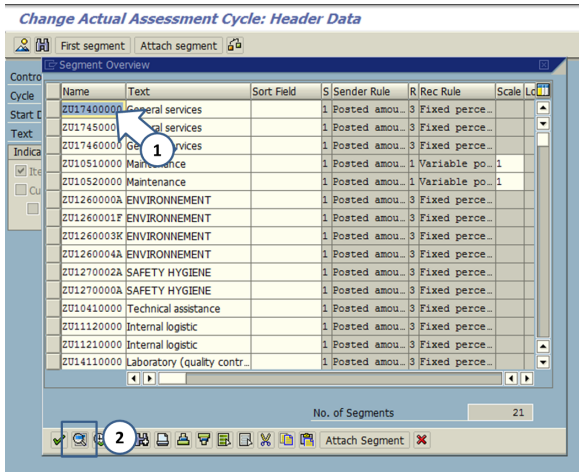
Click



STEP 4


Select the segment to be updated and choose

Or create a new segment by clicking **Attach segment**



STEP 5

Make the appropriate changes to the segment as required

 Please see [KSU1 - Create Actual Assessment Cycle](#) to better understand the changes that can be performed.

Change Actual Assessment Cycle: Segment

Controlling Area: CHEF ERP SOLVAY
 Cycle: 0125ID Indirect Cycle
 Segment Name: ZU17400000 General services Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

Sender	From	To	Group
Cost Center	ZU17400000		
Cost Object			
Cost Element			
Receiver			
Order			
Cost Center			0125IDCC
Cost Object			
WBS Element			
Business entity			
Property			
Building			
Settlement unit			

You can lock a segment, by checking the lock indicator box


Lock indicator

Change Actual Assessment Cycle: Segment

Controlling Area: CHEF ERP SOLVAY
 Cycle: 0125ID Indirect Cycle
 Segment Name: ZU17400000 General services Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor


STEP 6

After the appropriate changes to the segment, click on , to do a Formal Check.

Change Actual Assessment Cycle: Segment

Controlling Area: CHEF ERP SOLVAY
 Cycle: 0125ID Indirect Cycle
 Segment Name: ZU17400000 General services

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor


 If there is any errors you need to analyse and correct.

Disregard Warnings 

6111030008: Display messages

Typ	Message text	Litac
***	General messages for segment 6111030008	
!	Secondary postings in cost center 5512600000 are not supported	
!	Secondary postings in cost center 5512600001 are not supported	
!	Cost center 5512600008 is not supported in all periods	
!	Secondary postings in cost center 55131P0000 are not supported	
!	Secondary postings in cost center 55131P0010 are not supported	
!	Secondary postings in cost center 55131P0011 are not supported	
!	Secondary postings in cost center 55131P0050 are not supported	
!	Secondary postings in cost center 55131P0031 are not supported	
!	Secondary postings in cost center 55131P0040 are not supported	
!	Secondary postings in cost center 55131P0041 are not supported	
!	Secondary postings in cost center 55131P0070 are not supported	
!	Secondary postings in cost center 55131P9999 are not supported	
!	Secondary postings in cost center 5514610099 are not supported	
!	Secondary postings in cost center 5514610100 are not supported	
!	Secondary postings in cost center 5514610200 are not supported	

STEP 7

After the appropriate changes and the formal check Save .

STEP 8

It is also possible to perform mass changes on cycles in terms of dates.

Session name	St...	Created By	Date	Time	Creation Pro...	Lock Date	Authoriz...	Trans.	0	1	2	3	Screens	D. Co...
KST0_CHANGE_		PT99375362	31.10.2014	17:11:13	/SAPFNC/SAP...		PT99375362	260	0	0	0	1	1572	14
KST0_CHANGE_		PT99375362	31.10.2014	16:31:10	/SAPFNC/SAP...		PT99375362	16	0	0	0	140	14	14
KST0_CHANGE_		PT99375362	31.10.2014	11:39:55	/SAPFNC/SAP...		PT99375362	37	0	0	0	148	14	14
KST0_CHANGE_		PT99375362	31.10.2014	11:28:30	/SAPFNC/SAP...		PT99375362	245	0	0	0	980	14	14


To do so, please contact IS Team by the appropriate tool, requesting the creation of a LSWM and providing the respective list of the cycles to be changed.

Afterwards, IS Team will request to process the batches sessions created for this purpose.

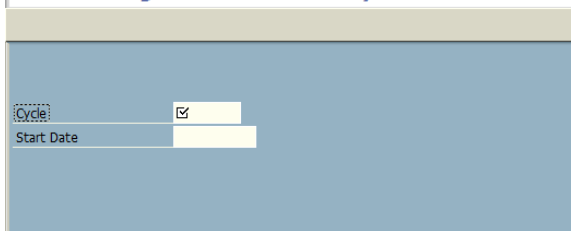
Error: Unable to find most recent published version(v.null) of the page as it appears to have been deleted.

STEP 1


Start the transaction using transaction code 3KE2

 EC-PCA Change Actual Assessment Cycle: Initial Screen

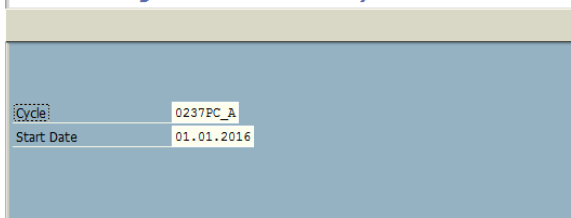
EC-PCA Change Actual Assessment Cycle: Initial Screen



STEP 2

Enter the cycle code and the starting date and 

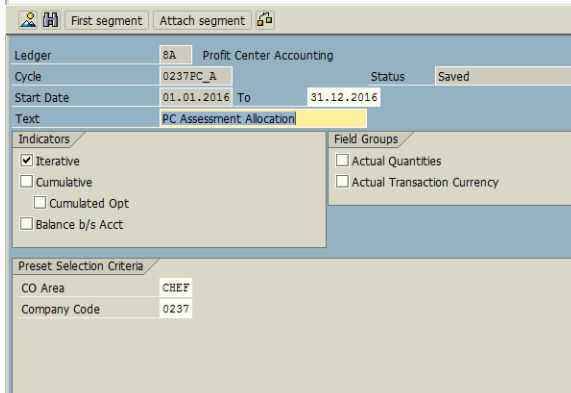
EC-PCA Change Actual Assessment Cycle: Initial Screen




STEP 3

Open the Segment Overview dialog box and click 

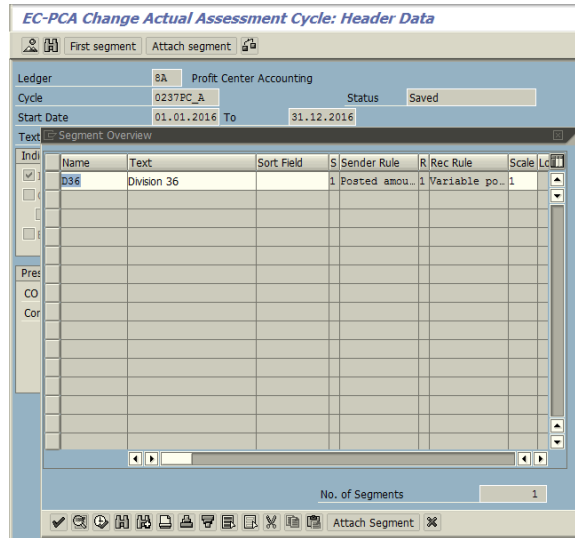
EC-PCA Change Actual Assessment Cycle: Header Data



STEP 4

Select the segment to be updated and choose 

Or create a new segment by clicking **Attach segment**

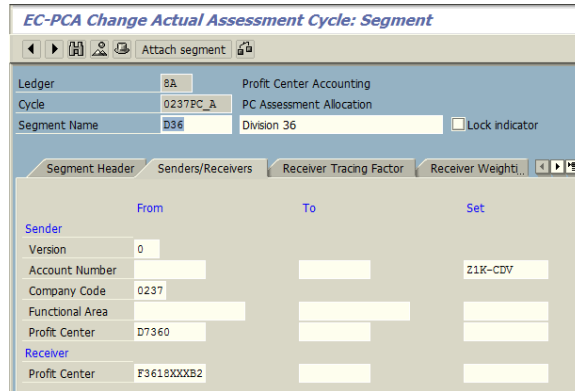


STEP 5

Make the appropriate changes to the segment as required and save



i Please see 3KE1 - Create Profit Center Assessment Cycle to better understand the changes that can be performed.

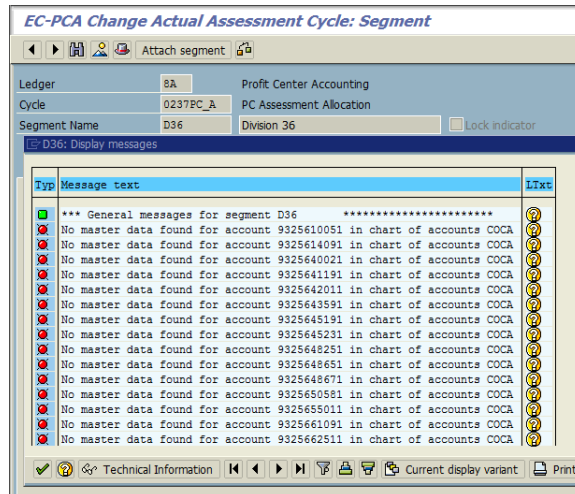


STEP 6


After entered the appropriate changes click on **to perform a formal check.**



i Please note the formal check is not a complete check. The system checks the cycle with the master data. It does not guarantee that you can carry out the cycle without errors. You can only check this if you start the cycle in the test run. If there is a formal error you receive a message text. Only red light errors have to be corrected, a green light is OK and a yellow light has to be checked.




STEP 7

When the formal check is OK save entries by clicking on 

STEP 1

Start the transaction using transaction code 4KE2

 EC-PCA Change Actual Distribution Cycle: Initial Screen

EC-PCA Change Actual Distribution Cycle: Initial Screen

Cycle

Start Date

STEP 2

Enter the cycle code and the starting date

and

EC-PCA Change Actual Distribution Cycle: Initial Screen

Cycle



Start Date

STEP 3

Open the Segment Overview dialog box

Click 

EC-PCA Change Actual Distribution Cycle: Header Data

 First segment  Attach segment

Ledger Profit Center Accounting

Cycle Status

Start Date To

Text

Indicators

- Iterative
- Cumulative
- Cumulated Opt
- Balance b/s Acct

Field Groups


- Actual Quantities
- Actual Transaction Currency

Preset Selection Criteria

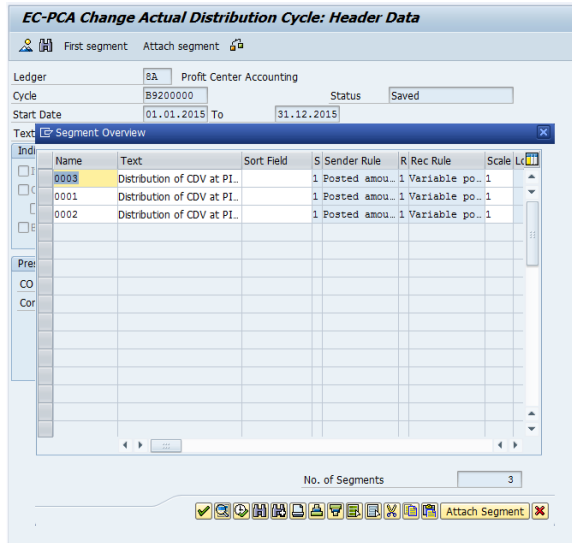
CO Area

Company Code

STEP 4

Select the segment to be updated and choose 

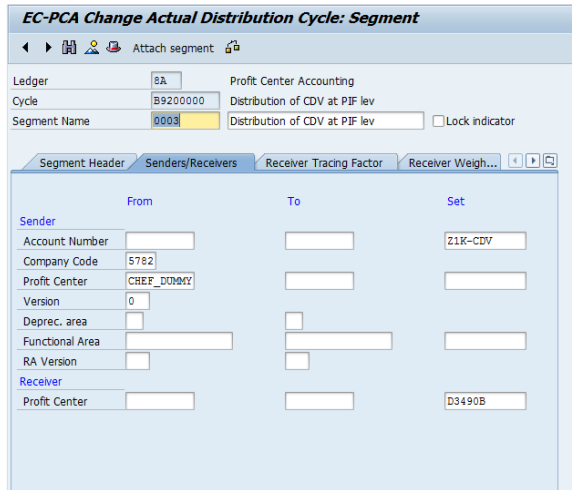
Or create a new segment by clicking



STEP 5


Make the appropriate changes to the segment as required and save

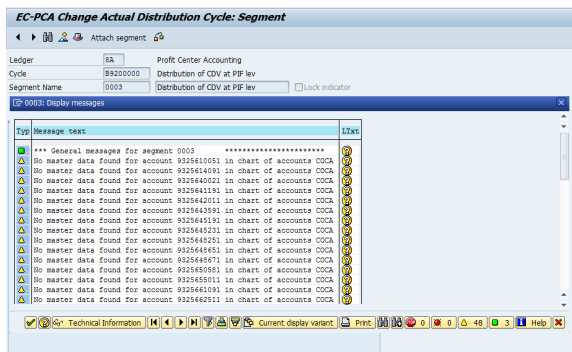
i Please see [4KE1 - Create Profit Center Distribution Cycle](#) to better understand the changes that can be performed.



STEP 6

After entered the appropriate


changes click on  to perform a formal check.





Please note the formal check is not a complete check. The system checks the cycle with the master data. It does not guarantee that you can carry out the cycle without errors. You can only check this if you start the cycle in the test run. If there is a formal error you receive a message text. Only red light errors have to be corrected, a green light is OK and a yellow light has to be checked.

STEP 7

When the formal check is OK save entries by clicking on 

I inform the requester