I settle internal Orders and PM orders

Process: Monthly costing and cost accounting closing

Responsibility area: Perform Costing Monthly Closing

Based on group core rules, all costs for maintenance and investment for fixed assets must be posted on special orders, created in the module of plant maintenance (PM). The cost of the orders are allocated to define maintenance and investment projects, created in the project system and defined in a hierarchy – work breakdown structure (WBS), where actual and budget figures can be compared.

Finance Site SBS:

SU Management Accounting (SU MAC) performs the settlements of the three items below respecting the given time table:

- PM-orders,
- WBS-elements,
- CO-orders,

The processing includes dealing with the generated messages. SU MAC investigates the reasons for error messages, looks for modifications and corrections if possible, and restarts settlements if needed.

- If an error blocks further processing and cannot be solved by SU MAC, the issue must be communicated to a contact in the area of plant maintenance.
- After having received the solution and corrections, SU MAC acts by launching a second time the corresponding transactions.
- Furthermore, SU MAC checks if the orders and the WBS treated in this procedure are completely settled.

Responsibilities of other functions:

- The processing of PM-orders and WBS-elements for maintenance and fixed asset operations can lead to a result with technical errors.
- In this case SU MAC must contact the local plant maintenance team, which is responsible for making the necessary corrections.

Scope

WW

WP2, PF2

Frequency

M

References

- OP.010
- OP.010

Attachments

N/A

xx **<<** I settle internal Orders and PM orders **>>** OP.005

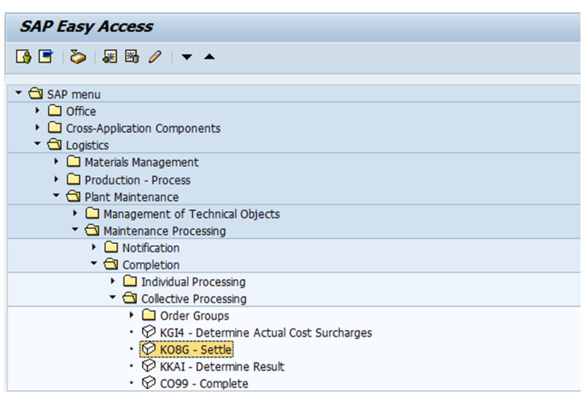
Guideline

During the month several costs have been posted in PM orders that have an impact on the profit & loss statement and on the balance sheet for fixed assets. At this stage the settlement of these costs should be done under this Operation in order to ensure that all PM orders are settled properly at the month end.

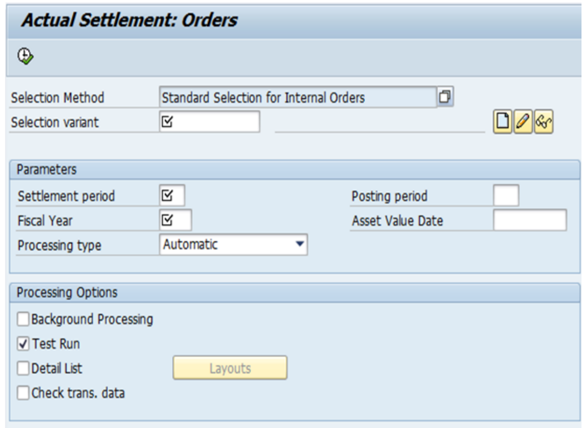
STEP 1

Start the transaction using the menu path or transaction code

KO8G - Settle



Actual Settlement: Orders : Initial Screen

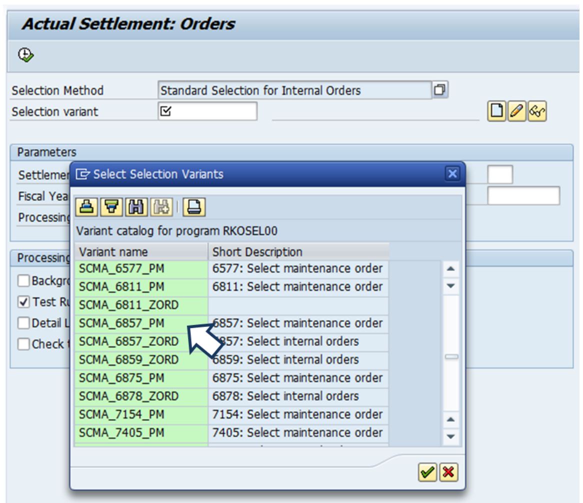


STEP 2

Choose a defined selection variant

Click on  beside the field "selection variant"

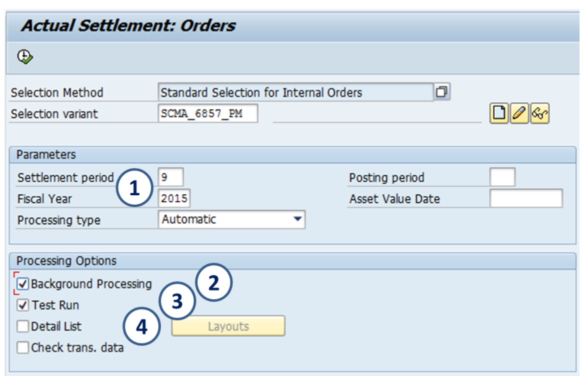
Look for the variant and click on it



STEP 3

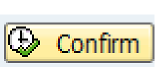
1. Enter the settlement period and the fiscal year
2. Mark ‘ background processing ‘
3. A test run can be made before, in order to check for possible errors.
4. Mark (optional) ‘ Detail list ‘

Execute 



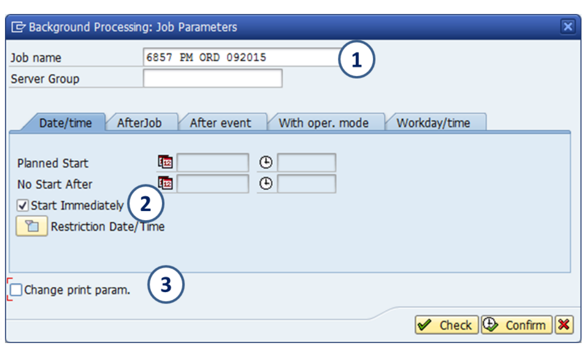
STEP 4

1. Enter the Job name
2. Mark "Start Immediately"
3. Unmark "Change print param."

Confirm 

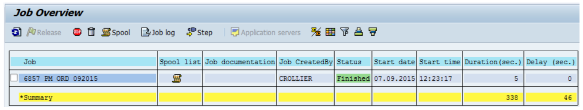
A message confirms the processing

Job 6857 PM ORD 092015 for user CROLLIER is Ready

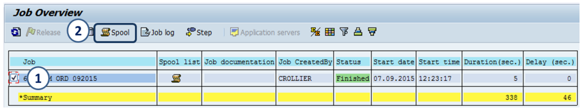


STEP 1

Check the status of the job with transaction **SMX**

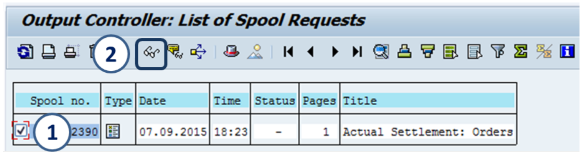


1. Mark the job
2. Click on 



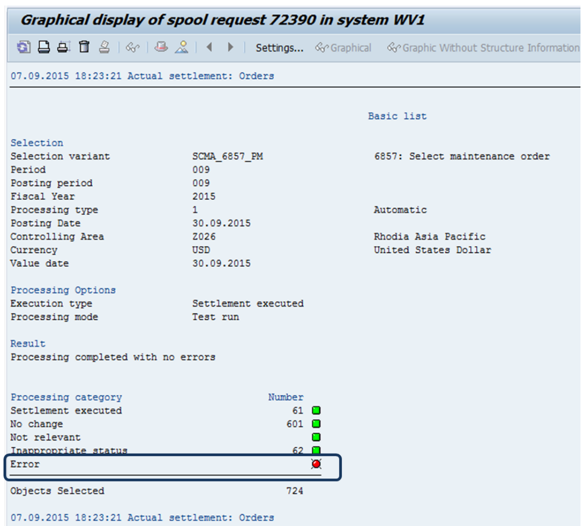
STEP 2

1. Mark the spool
2. Click on 



STEP 3

If there are error messages, they must be solved

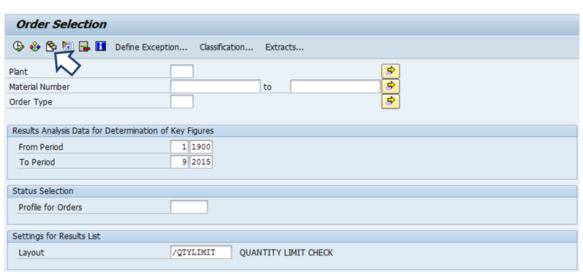


If there are messages, inform the local PM contact that must solve the problem

Once the local PM contact informs that the problem was solved, the settlement must be performed again

STEP 1

To check if internal orders or PM orders are settled, use the report **S_ALR_87013127**

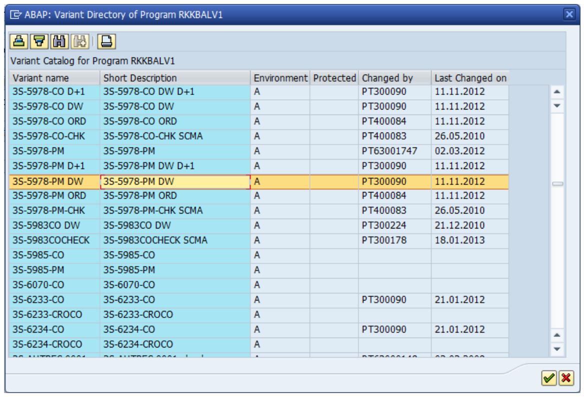


Look for a variant with 

STEP 2

Double click on the variant you want

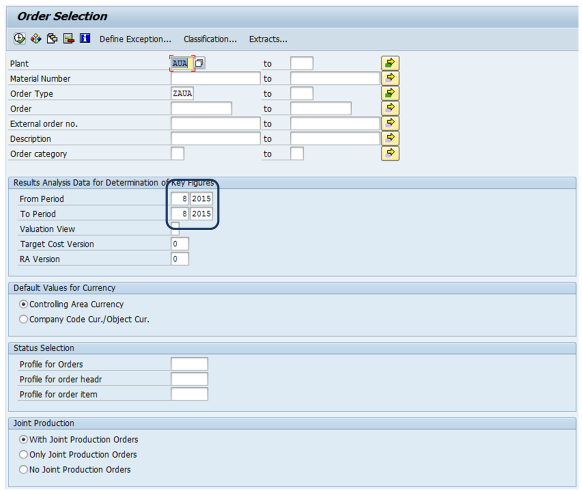
or select it and click on 



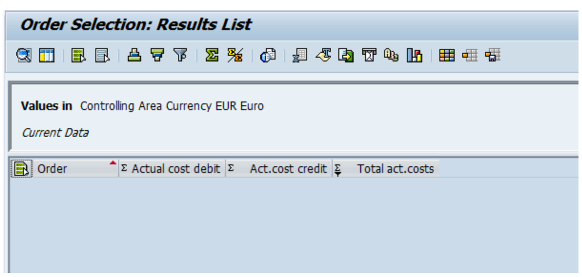
STEP 3

Check the period

and execute 



If the list does not display any order, or if the total act. costs is zero, it means that all orders were settled.



> If some orders are not settled, a deeper analysis must be performed.
>
> If necessary orders must be settled again (it can also be done individually if there are few orders with KO88 - Individual orders settlement)

If all PM order have been settled (all have zero balance) means that this operation was successfully done.