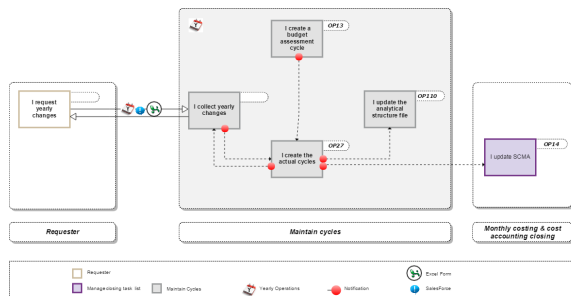


I create the actual cycle (yearly maintenance process)

Process: [Costing Model Architecture](#)

Responsibility area: [Maintain cycles](#)

1. **Controlling** - Information for the possibly cycle changes and validate the Budget cycle.
2. **GBS**- Copy the Cycles from last year (in case of Budget cycle, copy from it), and do the necessary changes requested.



Scope



WW

WP2, PF2

Frequency



References

- [OP.027](#)
- [Assessment cycles - Master Data](#)

Attachments

[IAC 01.09 Costing model.xlsx](#)

[OP.013](#) << I create the actual cycle (yearly maintenance process) >> [OP .110](#) & [OP.014](#)

Guideline

Budget Cycle needs to be Created and Validated by Local Finance first. Only then we can start copying the Budget Cycles and the All other cycles.



Copy from Budget Cycle PPPPB to cycle PPPPCO. See [Assessment cycles Rules](#).

STEP 1

Use transaction code : KSU1



KSU1 - Create Actual Assessment Cycle : Initial Screen

Create Actual Assessment Cycle: Initial Screen

Cycle		
Start Date		☒
Copy from		
Cycle		
Start Date		
Controlling Area		

STEP 2

Enter the cycle code and the
starting date and

Enter ↵



Assessment cycles Rules -
Necessary to Use the
Rules for Codification

If you want to copy from another cycle
(Normally to create again a cycle from
one year to another):

- Cycle - Cycle Name
(Maintain the Name the
codification)
- Start Date - 01.01.YYYY
- Controlling Area - See link for
possible [Controlling Areas](#)

Create Actual Assessment Cycle: Initial Screen

Cycle	0224CO
Start Date	01.01.2016
Copy from	
Cycle	
Start Date	
Controlling Area	

STEP 3

1. Enter the validity date (to last
day of the year)
2. Enter the description of the
cycle
3. Check the Indicator "Iterative"
4. Check the Field Groups
"Object Currency"

Create Actual Assessment Cycle: Header Data

Attach segment	
Controlling Area	Z026 Rhoda Asia Pacific
Cycle	0224CO
Start Date	01.01.2016 To 31.12.2016
Text	0224 Liyang
Status	new
Indicators	Field Groups
☒ Iterative	☒ Object Currency
☐ Cumulative	☐ Transaction Currency

STEP 4

Click

Attach segment

Create Actual Assessment Cycle: Segment

Attach segment	
Controlling Area	Z026 Rhoda Asia Pacific
Cycle	0224CO 0224 Liyang
Segment Name	
Lock indicator	
Segment Header	
Senders/Receivers	
Sender Values	
Receiver Tracing Factor	
Assessment CEle	
Allocation structure	
Sender values	
Sender rule	Posted amounts
Share in %	100.00 %
☒ Actual value origin	☐ Plan value origin
Receiver tracing factor	
Receiver rule	Variable portions
Var. portion type	Actual costs
Scale Neg. Tracing Factors	No scaling

STEP 5

Enter the segment code and
description

Segment Code - Normally the Cost Center Sender (Ex: B712345678 or 0224-2000)

Segment Description - Cost Center Description

Create Actual Assessment Cycle: Segment

Controlling Area: 2026 Rhodia Asia Pacific
Cycle: 0224CO 0224 Lyang
Segment Name: 0224-2000 Boiler Workshop Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

Assessment CElle
Allocation structure: EPRD4X Utilities

Sender values
Sender rule: Posted amounts
Share in %: 100.00
Actual value origin: Plan value origin

Receiver tracing factor
Receiver rule: Variable portions
Var.portion type: Actual costs
Scale Neg. Tracing Factors: No scaling

STEP 6

Update the tab "Segment Header" :

- 1. Assessment Cost element or Allocation structure



Assessment cycles Rules - Check the Rules to use the Correct Cost Element or Allocation Structure

- 2. Sender values:
 - Sender rule
 - Share in % = 100 %
- 3. Receiver tracing factor :

Create Actual Assessment Cycle: Segment

Controlling Area: 2026 Rhodia Asia Pacific
Cycle: 0224CO 0224 Lyang
Segment Name: 0224-2000 Boiler Workshop Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

Assessment CElle
Allocation structure: CR 1

Sender values
Sender rule: Posted amounts 2
Share in %: 100.00
Actual value origin: Plan value origin

Receiver tracing factor
Receiver rule: Variable portions 3
Var.portion type: Fixed portions
Scale Neg. Tracing Factors: Fixed portions

Receiving rule	WP1	PF1	Action
Variable portions	Not used	Standard	Choose Var. portion type = Actual Statistical Key figures
Fixed amounts	Specific	Specific	Update the Amount in "Receiving Tracing Factor"
Fixed percentages	Standard	Standard	Update the allocation keys in "Receiving Tracing Factor"
Fixed portions	Not used	Not used	Not used

STEP 7

Go to the tab "Senders/Receivers"

Create Actual Assessment Cycle: Segment

Controlling Area: 2026 Rhodia Asia Pacific
 Cycle: 0224CO 0224 Liyang
 Segment Name: 0224-2000 Boiler Workshop ☐ Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

	From	To	Group
Sender			
Cost Center			
Cost Element			
Receiver			
Order			
Cost Center			
Cost Object			
WBS Element			

STEP 8

Update the tab "Senders/Receivers"

1. Enter a cost center or a group of cost center (group in the standard hierarchy)
2. Enter a cost element or a group of cost element (in the hierarchy: ZRCS-CNP for **WP1** / XCS-ALL for **PF1**). It is not necessary when an allocation structure is used.
3. Enter the receiving Object or group of Objects (Order Cost Center, Cost Object or WBS Element)

Create Actual Assessment Cycle: Segment

Controlling Area: 2026 Rhodia Asia Pacific
 Cycle: 0224CO 0224 Liyang
 Segment Name: 0224-2000 Boiler Workshop ☐ Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

	From	To	Group
Sender			
Cost Center	0224-2000 1		
Cost Element			2
Receiver			
Order			
Cost Center			0224-1 3
Cost Object			
WBS Element			

STEP 9

Go to the tab "Sender Values"

Normally there is nothing to update (Only if it is Specific or an Exception, you have to insert a price or a rate)

Create Actual Assessment Cycle: Segment

Controlling Area: 2026 Rhodia Asia Pacific
 Cycle: 0224CO 0224 Liyang
 Segment Name: 0224-2000 Boiler Workshop ☐ Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

Sender values

Share in % 100.00
☒ Actual value origin ☐ Plan value origin

Selection criteria

From	to	Group
Version		

STEP 10

i Only when the Variable portions => Actual Statistical Key Figures have been chosen in the tab "Segment Header"

Go to the tab "Receiver Tracing Factor" & enter the **Stat. Key fig.**

Create Actual Assessment Cycle: Segment

Controlling Area: 2026 Rhodia Asia Pacific
 Cycle: 0224CO 0224 Liyang
 Segment Name: 0224-2000 Boiler Workshop ☐ Lock indicator

Sender Values Receiver Tracing Factor Receiver Weighting Factors

Tracing Factor

Var. portion type Actual Statistical Key Figures
 Scale Neg. Tracing Factors No scaling

Selection Criteria

From	to	Group
Stat. key fig. MT9300 1		
Activity Type		

STEP 11

Go to the tab "Receiver Weighting Factors"

Enter the receivers depending on the receiver tracing factor chosen in the tab "Segment Header" :

Segment header = Fixed percentage

Segment Header		
Senders/Receivers		
Sender Values		
Receiver Tracing Factor		
Receivers		
Cost Ctr		Portion/percent
0224-1045		\$0.00
0224-1050		
0224-1051		\$0.00
0224-1052		
0224-1053		
0224-1054		
0224-1055		
0224-1056		
0224-1057		
0224-1058		

=> Enter the allocation key per receiving cost center



The total needs to equal to 100 %

Segment header = Fixed amount

Segment Header		
Senders/Receivers		
Sender Values		
Receiver Tracing Factor		
Receivers		
Currency		Amount
0224-1045		230,000.00
0224-1050		
0224-1051		
0224-1052		180,000.00
0224-1053		
0224-1054		
0224-1055		
0224-1056		
0224-1057		

=> Enter the real amount to be allocated to each cost center



Make sure the currency is correct

Segment header = Actual Statistical Key Figures

Segment Header		
Senders/Receivers		
Sender Values		
Receiver Tracing Factor		
Receiver Weighting Factors		
Receivers		
Cost Ctr		Factor per
0224-1045		100
0224-1050		100
0224-1051		100
0224-1052		100
0224-1053		100
0224-1054		100
0224-1055		100
0224-1056		100
0224-1057		100
0224-1058		100

=> It should **not be necessary** to update this tab when a statistical key figure is used. Only when you want to **Restrict** the Receivers, in that case remove the Factor for the Cost Center Receiver.

STEP 12

Create a new segment by clicking

Attach segment

STEP 13

Cycle Run Group

STEP 14

Save

STEP 1

Use transaction code : KSU1



KSU1 - Create Actual Assessment Cycle : Initial Screen

Create Actual Assessment Cycle: Initial Screen

Cycle	
Start Date	☒
Copy from	
Cycle	
Start Date	
Controlling Area	

STEP 2

Enter the cycle code and the starting date and

Enter ↵

Assessment cycles Rules - Necessary to Use the Rules for Codification

If you want to copy from another cycle (Normally to create again a cycle from one year to another):

- Cycle - Cycle Name (Maintain the Name the codification)
- Start Date - 01.01.YYYY
- Controlling Area - See link for possible [Controlling Areas](#)

Create Actual Assessment Cycle: Initial Screen

Cycle0224CO

Start Date01.01.2016

Copy from

Cycle

Start Date

Controlling Area

STEP 3

1. Enter the validity date (to last day of the year)
2. Enter the description of the cycle
3. Check the Indicator "Iterative"
4. Check the Field Groups "Object Currency"

Create Actual Assessment Cycle: Header Data

Attach segment

Controlling AreaZ026Rhodia Asia Pacific

Cycle0224CO

Start Date01.01.2016To31.12.2016

Statusnew

Text0224 Lyang

Indicators

☒ Iterative

☐ Cumulative

Field Groups

☒ Object Currency

☐ Transaction Currency

STEP 4

Click

Attach segment

Create Actual Assessment Cycle: Segment

Attach segment

Controlling AreaZ026Rhodia Asia Pacific

Cycle0224CO0224 Lyang

Segment Name

Lock indicator

Segment Header

Senders/Receivers

Sender Values

Receiver Tracing Factor

Assessment CElc

Allocation structure

Sender values

Sender rulePosted amounts

Share in %100.00

☒ Actual value origin

☐ Plan value origin

Receiver tracing factor

Receiver ruleVariable portions

Var.portion typeActual costs

Scale Neg. Tracing FactorsNo scaling

STEP 5

Enter the segment code and description

Segment Code - Normally the Cost Center Sender (Ex: B712345678 or 0224-2000)

Segment Description - Cost Center Description

Create Actual Assessment Cycle: Segment

Controlling Area

2026

Rhodia Asia Pacific

Cycle

0224CO

0224 Lyang

Segment Name

0224-2000

Boiler Workshop

☐ Lock indicator

Segment Header

Senders/Receivers

Sender Values

Receiver Tracing Factor

Assessment CEle

Allocation structure

EPRD4X Utilities

Sender values

Sender rule

Posted amounts

Share in %

100.00

%

☒ Actual value origin

☐ Plan value origin

Receiver tracing factor

Receiver rule

Variable portions

Var.portion type

Actual costs

Scale Neg. Tracing Factors

No scaling

STEP 6

Update the tab "Segment Header" :

- 1. Assessment Cost element or Allocation structure

Assessment cycles Rules - Check the Rules to use the Correct Cost Element or Allocation Structure

- 2. Sender values:
 - Sender rule
 - Share in % = 100 %
- 3. Receiver tracing factor :

Create Actual Assessment Cycle: Segment

Controlling Area

2026

Rhodia Asia Pacific

Cycle

0224CO

0224 Lyang

Segment Name

0224-2000

Boiler Workshop

☐ Lock indicator

Segment Header

Senders/Receivers

Sender Values

Receiver Tracing Factor

Assessment CEle

1

Allocation structure

CR

Sender values

Sender rule

Posted amounts

2

Share in %

100.00

%

☒ Actual value origin

☐ Plan value origin

Receiver tracing factor

Receiver rule

Variable portions

3

Var.portion type

Variable portions

Fixed amounts

Fixed percentages

Fixed portions

Scale Neg. Tracing Factors

No scaling

Receiving rule	WP1	PF1	Action
Variable portions	Not used	Standard	Choose Var. portion type = Actual Statistical Key figures
Fixed amounts	Specific	Specific	Update the Amount in "Receiving Tracing Factor"
Fixed percentages	Standard	Standard	Update the allocation keys in "Receiving Tracing Factor"
Fixed portions	Not used	Not used	Not used

STEP 7

Go to the tab "Senders/Receivers"

Create Actual Assessment Cycle: Segment

Controlling Area: 2026 Rhodia Asia Pacific
 Cycle: 0224CO 0224 Liyang
 Segment Name: 0224-2000 Boiler Workshop ☐ Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

	From	To	Group
Sender			
Cost Center			
Cost Element			
Receiver			
Order			
Cost Center			
Cost Object			
WBS Element			

STEP 8

Update the tab "Senders/Receivers"

1. Enter a cost center or a group of cost center (group in the standard hierarchy)
2. Enter a cost element or a group of cost element (in the hierarchy: ZRCS-CNP for **WP1** / XCS-ALL for **PF1**). It is not necessary when an allocation structure is used.
3. Enter the receiving Object or group of Objects (Order Cost Center, Cost Object or WBS Element)

Create Actual Assessment Cycle: Segment

Controlling Area: 2026 Rhodia Asia Pacific
 Cycle: 0224CO 0224 Liyang
 Segment Name: 0224-2000 Boiler Workshop ☐ Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

	From	To	Group
Sender			
Cost Center	0224-2000 1		
Cost Element			2
Receiver			
Order			
Cost Center			0224-1 3
Cost Object			
WBS Element			

STEP 9

Go to the tab "Sender Values"

Normally there is nothing to update (Only if it is Specific or an Exception, you have to insert a price or a rate)

Create Actual Assessment Cycle: Segment

Controlling Area: 2026 Rhodia Asia Pacific
 Cycle: 0224CO 0224 Liyang
 Segment Name: 0224-2000 Boiler Workshop ☐ Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

Sender values

Share in % 100.00

☒ Actual value origin ☐ Plan value origin

Selection criteria

	From	to	Group
Version			

STEP 10

i Only when the Variable portions => Actual Statistical Key Figures have been chosen in the tab "Segment Header"

Go to the tab "Receiver Tracing Factor" & enter the **Stat. Key fig.**

Create Actual Assessment Cycle: Segment

Controlling Area: 2026 Rhodia Asia Pacific
 Cycle: 0224CO 0224 Liyang
 Segment Name: 0224-2000 Boiler Workshop ☐ Lock indicator

Sender Values Receiver Tracing Factor Receiver Weighting Factors

Tracing Factor

Var. portion type Actual Statistical Key Figures

Scale Neg. Tracing Factors No scaling

Selection Criteria

	From	to	Group
Stat. key fig.	MT9300 1		
Activity Type			

STEP 11

Go to the tab "Receiver Weighting Factors"

Enter the receivers depending on the receiver tracing factor chosen in the tab "Segment Header" :

Segment header = Fixed percentage

Segment Header		
Senders/Receivers		
Sender Values		
Receiver Tracing Factor		
Receivers		
Cost Ctr		Portion/percent
0224-1045		\$0.00
0224-1050		
0224-1051		\$0.00
0224-1052		
0224-1053		
0224-1054		
0224-1055		
0224-1056		
0224-1057		
0224-1058		

=> Enter the allocation key per receiving cost center



The total needs to equal to 100 %

Segment header = Fixed amount

Segment Header		
Senders/Receivers		
Sender Values		
Receiver Tracing Factor		
Receivers		
Currency		Amount
0224-1045		230,000.00
0224-1050		
0224-1051		
0224-1052		180,000.00
0224-1053		
0224-1054		
0224-1055		
0224-1056		
0224-1057		

=> Enter the real amount to be allocated to each cost center



Make sure the currency is correct

Segment header = Actual Statistical Key Figures

Segment Header		
Senders/Receivers		
Sender Values		
Receiver Tracing Factor		
Receiver Weighting Factors		
Receivers		
Cost Ctr		Factor per
0224-1045		100
0224-1050		100
0224-1051		100
0224-1052		100
0224-1053		100
0224-1054		100
0224-1055		100
0224-1056		100
0224-1057		100
0224-1058		100

=> It should **not be necessary** to update this tab when a statistical key figure is used. Only when you want to **Restrict** the Receivers, in that case remove the Factor for the Cost Center Receiver.

STEP 12

Create a new segment by clicking

Attach segment

STEP 13

Cycle Run Group

STEP 14

Save



STEP 1

Use transaction code : KSV1



Create Actual Distribution Cycle : Initial Screen



Remark

Distribution allocations are used to the primary costs of a cost center. The information about the original cost element will be transferred to the receiver.

Create Actual Distribution Cycle: Initial Screen

Cycle	☒
Start Date	☒
Copy from	
Cycle	
Start Date	
Controlling Area	



ERP Client Languages

When creating an Distribution Allocation, the texts must be added also in the other language ERP (both cycle name and segment name and description). To do that you must logoff, enter in the language requested (e.g. DE), and modify (KSV2) the Distribution Allocation, adding the names and descriptions in the local language.

The screenshot shows the SAP 'New password' screen. On the left, there are input fields for Client (020), User (PT400083), Password (masked with asterisks), and Logon Language (DE). On the right, under 'Information', it says 'Welcome to PF1 EHP6 FOR SAP ERP 6.0 731'. Below that, under 'Available clients:', it lists: 009 IM Production Client, 020 ERP SOLVAY Production, 050 Core - References, and 150 Actionnaires-Shareholders.

STEP 2

Enter the cycle code and the starting date and

Enter ↵

Create Actual Distribution Cycle: Initial Screen

The screenshot shows the 'Initial Screen' for creating an actual distribution cycle. It has fields for Cycle (6062IN) and Start Date (01.01.2015). Below these is a 'Copy from' section with fields for Cycle, Start Date, and Controlling Area, each with a selection button.



Validity Date

The starting date determines the earliest validity date of the cycle. If a similar cycle already exists you can make a copy from the reference cycle and modify it afterwards. You can display the existing cycles by selecting the match code.



Codification Rules

[Assessment cycles Rules](#)

For the name codification consider CC CCDV where CCCC is the company code and for DV is for Distribution Cycles, whenever a company is harmonized on SYMPA standards.

STEP 3

1. Enter the validity date (to last day of the year)
2. Enter the description of the cycle
3. Check the Indicator "Iterative"
4. Check the Field Groups "Object Currency"

Create Actual Distribution Cycle: Header Data

The screenshot shows the 'Header Data' screen for creating an actual distribution cycle. It has fields for Controlling Area (2026 Rhodia Asia Pacific), Cycle (6062IN), Start Date (01.01.2015), To (31.12.2015), and Status (new). Below these is a 'Text' field with 'Corporate Insurance Cycle'. There are four numbered callouts: 1 points to the Status field, 2 points to the Text field, 3 points to the 'Iterative' checkbox under 'Indicators', and 4 points to the 'Object Currency' checkbox under 'Field Groups'.

STEP 4

Click

Attach segment



Segment Name

Segment Name according to Assessment Allocations Rules should be equal to Sender Cost Center inside the segment (exceptions: Insurance Allocations as driver is the type of insurance cost and therefore Segment Name = Cost Element codification).

Create Actual Distribution Cycle: Segment

Attach segment

Controlling Area: 2026 Rhodia Asia Pacific
Cycle: 6062IN Corporate Insurance Cycle
Segment Name: Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

Sender values

Sender rule: Posted amounts
Share in %: 100.00 %
Act. vals: Plan vals

Receiver tracing factor

Receiver rule: Variable portions
Var. portion type: Actual costs
Scale Neg. Tracing Factors: No scaling

STEP 5

Enter the segment code and description

Update the tab "Segment Header" :

1. Assessment Cost element or Allocation structure
2. Sender values:
 - Sender rule = Posted amounts
 - Share in % = 100 %
3. Receiver tracing factor for Insurance & IAS19 :
 - Receiver rule : Variable portions
 - Var. portion type : Actual Statistical Key Figures
 - Scale Neg. Tracing Factors : No scaling

Create Actual Distribution Cycle: Segment

Attach segment

Controlling Area: 2026 Rhodia Asia Pacific
Cycle: 6062IN
Segment Name: 98300259 D&O/EPL Liability Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

Sender values

Sender rule: Posted amounts
Share in %: 100.00 %
Act. vals: Plan vals

Receiver tracing factor

Receiver rule: Variable portions
Var. portion type: Actual Statistical Key Figures
Scale Neg. Tracing Factors: No scaling

STEP 6

Update the tab "Senders/Receivers"

1. Enter a cost center or a group of cost center (group in the standard hierarchy)
2. Enter a cost element or a group of cost element (in the hierarchy ZRCS-CNP). It is not necessary when an allocation structure is used
3. Enter the receiving cost center or group of cost centers

Create Actual Distribution Cycle: Segment

Attach segment

Controlling Area: 2026 Rhodia Asia Pacific
Cycle: 6062IN Corporate Insurance Cycle
Segment Name: 98300259 D&O/EPL Liability Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

Senders/Receivers

	From	To	Group
Sender			
Cost Center	6062-5998		
Cost Element	98300259		
Receiver			
Order			
Cost Center			6062
Cost Object			
WBS Element			

STEP 7

Go to the tab "Sender Values"

No change needed

Create Actual Distribution Cycle: Segment

Attach segment

Controlling Area: Z026 Rhodia Asia Pacific
 Cycle: 6062IN Corporate Insurance Cycle
 Segment Name: 98300259 D&O/EPL Liability ☐ Lock indicator

Segment Header Senders/Receivers **Sender Values** Receiver Tracing Factor

Sender values
 Share in %: 100.00
☒ Actual value origin ☐ Plan value origin

Selection criteria
 From to Group
 Version

STEP 8

i Only when the Variable portions => Actual Statistical Key Figures have been chosen in the tab "Segment Header"

Go to the tab "Receiver Tracing Factor" & enter the **Stat. Key fig.**

Create Actual Distribution Cycle: Segment

Attach segment

Controlling Area: Z026 Rhodia Asia Pacific
 Cycle: 6062IN Corporate Insurance Cycle
 Segment Name: 98300259 D&O/EPL Liability ☐ Lock indicator

Sender Values **Receiver Tracing Factor** Receiver Weighting Factors

Tracing Factor
 Var. portion type: Actual Statistical Key Figures
 Scale Neg. Tracing Factors: No scaling

Selection Criteria
 From to Group
 Stat. key fig.: LIA2 **1**
 Activity Type

STEP 9

Go to the tab "Receiver Weighting Factors"

Enter the receivers depending on the receiver tracing factor chosen in the tab "Segment Header" :

=> It should not be necessary to update this tab when a statistical key figure is used

Sender Values Receiver Tracing Factor **Receiver Weighting Factors**

Receivers

Cost Ctr	Factor per
6062-5003	100
6062-5008	100
6062-5009	100
6062-5010	100
6062-5011	100
6062-5012	100
6062-5013	100
6062-5014	100
6062-5015	100
6062-5016	100
6062-5017	100

STEP 10

Create a new segment by clicking

Attach segment

STEP 11

Create Cycle Run Group

i Cycle Run Group Codification Rules
[Cycle Run Group Rules](#)

To proceed with Cycle Run Group creation please follow the next documentation:

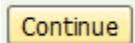
STEP 12

Save 

STEP 13

Create segments with reference

Enter the name of the segment you want to copy from and define a name for the new segment. Press

 Now you can modify the appended segment.



Receiver Cost Center Modified

When the receiver cost center is modified, the **Factor per** inside the **Receiver Weighting Factors** tab is deleted by the system and a new percentage must be entered.



Total Factor Percentage

Total of Factor Percentage after the change should total 100:

Factor per

STEP 14

Change segment in other language

The new segment is firstly created with connection language "EN". If the name of the segment should also appear in another language, logoff, enter in the language requested (e.g. DE), and change (KSV2) the segment name in the local language.



Before starting, make sure you are in the right operating concern with [KEBC - Setting Operating concern](#). List of operating concern : [Rules - CO structure](#)

STEP 1

Use transaction code : KEU1



CO-PA Create Actual Assessment: Initial Screen

Cycle Edit Goto Extras System Help

CO-PA Create Actual Assessment Cycle: Initial Screen

Cycle []

Start Date []

Copy from

Cycle []

Start Date []

STEP 2

Enter the cycle code and the starting date and

Enter ↵

CO-PA Create Actual Assessment Cycle: Initial Screen

Cycle 6062-A

Start Date 01.01.2016

Copy from

Cycle []

Start Date []

STEP 3

1. Enter the validity date (to last day of the year)
2. Enter the description of the cycle
3. Select the "type of value Category" = 1 (Select unsplit costs)
4. Enter the controlling area
5. Select the "TF basis" = 1 (Costing-based Profitability Analysis)

CO-PA Create Actual Assessment Cycle: Header Data

Attach segment

Operating concern 2026 Rhodia Asia Pacific Status new

Cycle 6062-A

Start Date 01.01.2016 To 31.12.2016

Text 6062 Sales & CNP

Indicators

1 Sender Select. Type

Aggreg. Tracing Factor

Preset Selection Criteria

CO Area 2026 Rhodia Asia Pacific

TF basis 1 Costing-based Profitability An

STEP 4

Click

Attach segment

CO-PA Create Actual Assessment Cycle: Segment

Operating concern: 2026 Rhodia Asia Pacific
 Cycle: 6062-A 6062 Sales & CNP
 Segment Name: [] Lock indicator

Segment Header Senders/Receivers Receiver Tracing Factor Receiver Weighti...

Assessment CElem []

Value Field All []

Alloc.structure []

PA transfer struct. []

Sender values

Rule Posted amounts []

Share in % 100.00

Receiver tracing factor

Rule Variable portions []

Val.Fld/Key Fig. 4 Qty invoice

Scale Neg. Factors No scaling []

STEP 5

Enter the segment code and description

CO-PA Create Actual Assessment Cycle: Segment

Operating concern: 2026 Rhodia Asia Pacific
 Cycle: 6062-A 6062 Sales & CNP
 Segment Name: C4 0569 C4 0569 // 6062-7301 Lock indicator

Segment Header Senders/Receivers Receiver Tracing Factor Receiver Weighti...

Assessment CElem []

Value Field All []

Alloc.structure []

PA transfer struct. []

Sender values

Rule Posted amounts []

Share in % 100.00

Receiver tracing factor

Rule Variable portions []

Val.Fld/Key Fig. 4 Qty invoice

Scale Neg. Factors No scaling []

STEP 6

Update the tab "Segment Header" :

1. Assessment Cost element or Allocation structure
2. Value Field or PA transfer structure
3. Receiver tracing factor : Fixed percentages

CO-PA Create Actual Assessment Cycle: Segment

Operating concern: 2026 Rhodia Asia Pacific
 Cycle: 6062-A 6062 Sales & CNP
 Segment Name: C4 0569 C4 0569 // 6062-7301 Lock indicator

Segment Header Senders/Receivers Receiver Tracing Factor

Assessment CElem [] ①

Value Field All [] ②

Alloc.structure C4 [] Adm & Com. Sale Serv. alloc. ①

PA transfer struct. C4 [] Admin & Commercial serv. asses ②

Sender values

Rule Posted amounts []

Share in % 100.00

Receiver tracing factor

Rule Fixed percentages [] ③

STEP 7

Go to the tab "Senders/Receivers"

CO-PA Create Actual Assessment Cycle: Segment

Operating concern: 2026 Rhodia Asia Pacific
 Cycle: 6062-A 6062 Sales & CNP
 Segment Name: C4 0569 C4 0569 // 6062-7301 ☐ Lock indicator

Segment Header Senders/Receivers Receiver Tracing Factor

	From	To	Group
Sender			
Cost Center			
Cost Element			
Receiver			
Product			
Company Code			
WBS Element			
Billing Type			

STEP 8

Update the tab "Senders/Receivers" (1st page)

1. Enter a cost center or a group of cost center (group in the standard hierarchy)
2. Enter a cost element or a group of cost element (in the hierarchy ZRCS-CNP). It is not compulsory when a transfer structure is used
3. Enter the company code

CO-PA Create Actual Assessment Cycle: Segment

Operating concern: 2026 Rhodia Asia Pacific
 Cycle: 6062-A 6062 Sales & CNP
 Segment Name: C4 0569 C4 0569 // 6062-7301 ☐ Lock indicator

Segment Header Senders/Receivers Receiver Tracing Factor

	From	To	Group
Sender			
Cost Center	6062-7301 ①		①
Cost Element	②		②
Receiver			
Product			
Company Code	6062 ③		
WBS Element			
Billing Type			
Business Area			
Sales Order			
Sales Ord. Item			
Customer			
Payer			
Ship-to party			
Profit Center			
Item category			
Order			
Division			
Trading Partner			

Entry 1 of 39

STEP 9

Update the tab "Senders/Receivers" (2nd page)

Go down with  or using 

Segment Header Senders/Receivers Receiver Tracing Factor

	From	To	Group
Trading Partner			
Sales Org.			
Distr. Channel			
Plant			
IECRA			
Profit Center C			
Enterprise			
Commercial Prod			
Product line 00			
Origin Type			
Movement type			
Payer country			
Payer area			
Ship-to country			
Ship-to Market.			
CCR Variant			
Off Grade			
Valuation Class			
Item category			

Entry 20 of 39

STEP 10

Update the tab "Senders/Receivers" (2nd page)

1. Enter the plant code when requested (mainly for production cost centers)
2. Enter the receiving IECRA or a group of IECRA

i Other information can be updated when requested

STEP 11

Go to the tab "Receiver Tracing Factor"

STEP 12

Update the tab "Receiver Tracing Factor"

1. Enter the allocation rate in percentage and

! the total must be equal to 100 %

STEP 13

Create a new segment by clicking

Attach segment

STEP 14

Save 



See [Assessment cycles Rules](#).

Inform the persons in charge of Schedule Manager, except in the cases that we have Extended Front Office which could be run by FO.