

KSU1 - Create Actual Assessment Cycle

STEP 1


Use transaction code : KSU1

i KSU1 - Create Actual Assessment Cycle : Initial Screen

Create Actual Assessment Cycle: Initial Screen

The screenshot shows the initial screen for creating an assessment cycle. It features a 'Cycle' field with a dropdown arrow, a 'Start Date' field with a checkmark icon, and a 'Copy from' section containing 'Cycle', 'Start Date', and 'Controlling Area' fields.

STEP 2

Enter the cycle code and the starting date and 

i Assessment cycles Rules - Necessary to Use the Rules for Codification

Create Actual Assessment Cycle: Initial Screen

The screenshot shows the same initial screen as Step 1, but with '0224CO' entered in the 'Cycle' field and '01.01.2016' entered in the 'Start Date' field. The 'Copy from' section remains empty.

If you want to copy from another cycle (Normally to create again a cycle from one year to another):

- Cycle - Cycle Name (Maintain the Name the codification)
- Start Date - 01.01.YYYY
- Controlling Area - See link for possible [Controlling Areas](#)

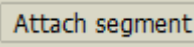
STEP 3

1. Enter the validity date (to last day of the year)
2. Enter the description of the cycle
3. Check the Indicator "Iterative"
4. Check the Field Groups "Object Currency"

Create Actual Assessment Cycle: Header Data

The screenshot shows the 'Header Data' screen for the assessment cycle. It includes fields for 'Attach segment', 'Controlling Area' (Z026 Rhodia Asia Pacific), 'Cycle' (0224CO), 'Start Date' (01.01.2016 To 31.12.2016), and 'Text' (0224 Lyang). The 'Status' is set to 'new'. The 'Indicators' section has 'Iterative' checked (3) and 'Cumulative' unchecked. The 'Field Groups' section has 'Object Currency' checked (4) and 'Transaction Currency' unchecked.

STEP 4

Click 

Create Actual Assessment Cycle: Segment

Attach segment

Controlling Area: 2026 Rhodia Asia Pacific
 Cycle: 0224CO 0224 Lyang
 Segment Name: [] Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

Assessment CElement []
 Allocation structure []

Sender values

Sender rule: Posted amounts
 Share in %: 100.00 %
 Actual value origin Plan value origin

Receiver tracing factor

Receiver rule: Variable portions
 Var.portion type: Actual costs
 Scale Neg. Tracing Factors: No scaling

STEP 5

Enter the segment code and description

Segment Code - Normally the Cost Center Sender (Ex: B712345678 or 0224-2000)

Segment Description - Cost Center Description

Create Actual Assessment Cycle: Segment

Attach segment

Controlling Area: 2026 Rhodia Asia Pacific
 Cycle: 0224CO 0224 Lyang
 Segment Name: 0224-2000 Boiler Workshop Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

Assessment CElement []
 Allocation structure: EPRD4X Utilities

Sender values

Sender rule: Posted amounts
 Share in %: 100.00 %
 Actual value origin Plan value origin

Receiver tracing factor

Receiver rule: Variable portions
 Var.portion type: Actual costs
 Scale Neg. Tracing Factors: No scaling

STEP 6

Update the tab "Segment Header" :

1. Assessment Cost element or Allocation structure

i **Assessment cycles Rules** - Check the Rules to use the Correct Cost Element or Allocation Structure

2. Sender values:
 - Sender rule
 - Share in % = 100 %
3. Receiver tracing factor :

Create Actual Assessment Cycle: Segment

Attach segment

Controlling Area: 2026 Rhodia Asia Pacific
 Cycle: 0224CO 0224 Lyang
 Segment Name: 0224-2000 Boiler Workshop Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

Assessment CElement [] **1**
 Allocation structure: CH

Sender values

Sender rule: Posted amounts **2**
 Share in %: 100.00 %
 Actual value origin Plan value origin

Receiver tracing factor

Receiver rule: Variable portions **3**
 Var.portion type: Variable portions
 Scale Neg. Tracing Factors: Fixed percentages

Receiving rule	WP1	PF1	Action
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Variable portions	Not used	Standard	Choose Var. portion type = Actual Statistical Key figures
Fixed amounts	Specific	Specific	Update the Amount in "Receiving Tracing Factor"
Fixed percentages	Standard	Standard	Update the allocation keys in "Receiving Tracing Factor"
Fixed portions	Not used	Not used	Not used

STEP 7

Go to the tab "Senders/Receivers"

STEP 8

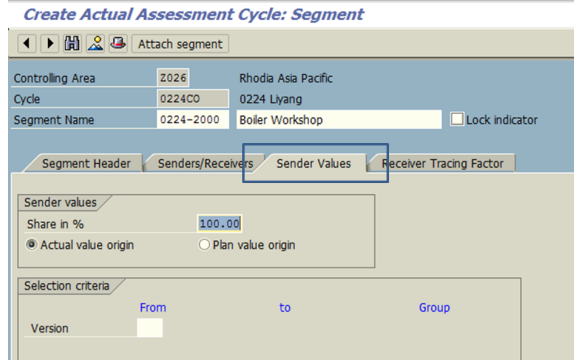
Update the tab "Senders/Receivers"

1. Enter a cost center or a group of cost center (group in the standard hierarchy)
2. Enter a cost element or a group of cost element (in the hierarchy: ZRCS-CNP for **WP1** / XCS-ALL for **PF1**). It is not necessary when an allocation structure is used.
3. Enter the receiving Object or group of Objects (Order Cost Center, Cost Object or WBS Element)

STEP 9

Go to the tab "Sender Values"

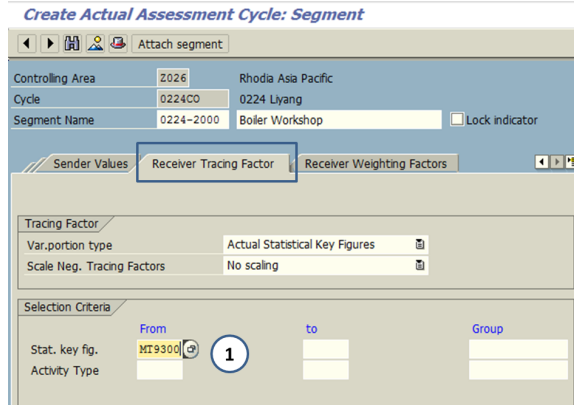
Normally there is nothing to update (Only if it is Specific or an Exception, you have to insert a price or a rate)



STEP 10

i Only when the Variable portions => Actual Statistical Key Figures have been chosen in the tab "Segment Header"

Go to the tab "Receiver Tracing Factor" & enter the **Stat. Key fig.**



STEP 11

Go to the tab "Receiver Weighting Factors"

Enter the receivers depending on the receiver tracing factor chosen in the tab "Segment Header" :

Segment header = Fixed percentage

Cost Ctr	Position/percent
0224-1045	50.00
0224-1050	
0224-1051	50.00
0224-1052	
0224-1053	
0224-1054	
0224-1055	
0224-1056	
0224-1057	
0224-1058	

=> Enter the allocation key per receiving cost center

! The total needs to equal to 100 %

Segment header = Fixed amount

Cost Ctr	Amount
0224-1045	230,000.00
0224-1050	
0224-1051	150,000.00
0224-1052	
0224-1053	
0224-1054	
0224-1055	
0224-1056	
0224-1057	
0224-1058	

=> Enter the real amount to be allocated to each cost center

! Make sure the currency is correct

Segment header = Actual Statistical Key Figures

Cost Ctr	Factor per
0224-1045	100
0224-1050	100
0224-1051	100
0224-1052	100
0224-1053	100
0224-1054	100
0224-1055	100
0224-1056	100
0224-1057	100
0224-1058	100

=> It should **not be necessary** to update this tab when a statistical key figure is used. Only when you want to **Restrict** the Receivers, in that case remove the Factor for the Cost Center Receiver.

STEP 12

Create a new segment by clicking

Attach segment

STEP 13

Cycle Run Group

STEP 14

Save 

Workflow history

This view shows the 5 most recent entries. The complete workflow log is available from the 'Document Activity' menu item.

Sept 08, 2025	Actor	Type	Activity	Version
Published	CHANSRI, Surachet	Edit	updated the page at 12:04 pm	
Jul 06, 2016				
	ROLLIER, Charlotte	State	changed state to Published at 8:43 pm	v31
To be approved	ROLLIER, Charlotte	State	gave <i>Approvers</i> approval at 8:43 pm	
		State	changed expiry date to '11 Jul, 2016 08:43 pm' at 8:43 pm	
		State	changed state to To be approved at 8:43 pm	v31
For Review	ROLLIER, Charlotte	State	gave <i>Reviewers</i> approval at 8:43 pm	
		State	changed expiry date to '11 Jul, 2016 08:43 pm' at 8:43 pm	
		State	changed state to For Review at 8:43 pm	v31
Draft	ROLLIER, Charlotte	State	changed state to Draft at 4:23 pm	v31