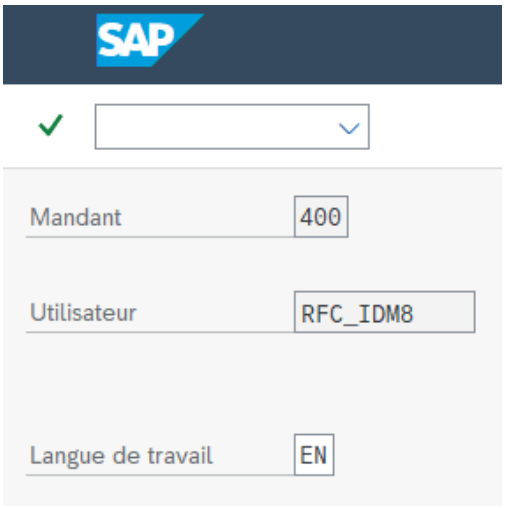
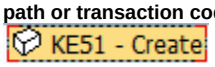
# KE51 - Create a profit center

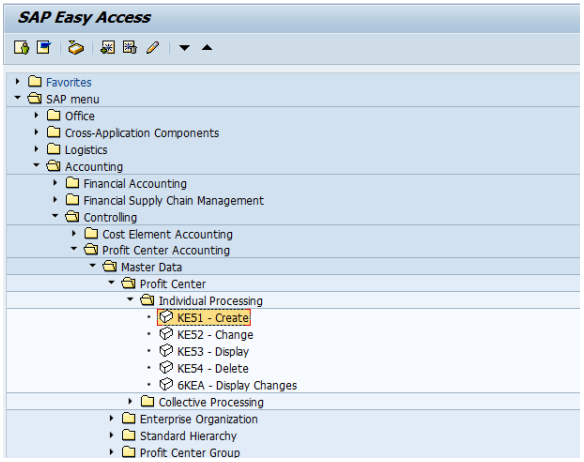
STEP 1

**Log is in English to start with the creation of the profit center in English.**




**Start the transaction using the menu path or transaction code**




STEP 2

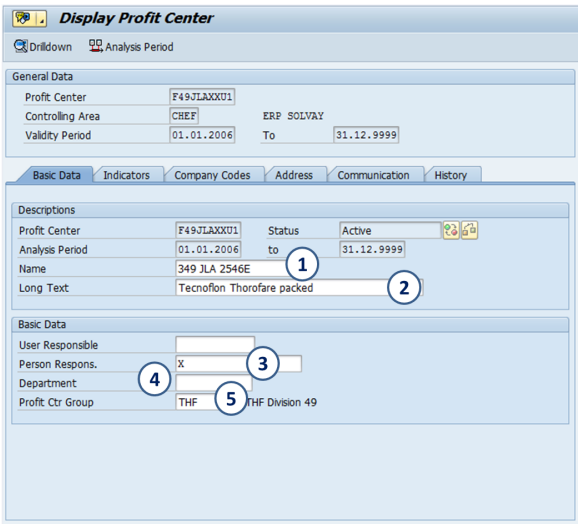
**Start the creation of the new profit center**

1. Enter the code of the new profit center
2. Use this field only if I want to use an existing Profit Center as a model.

STEP 3

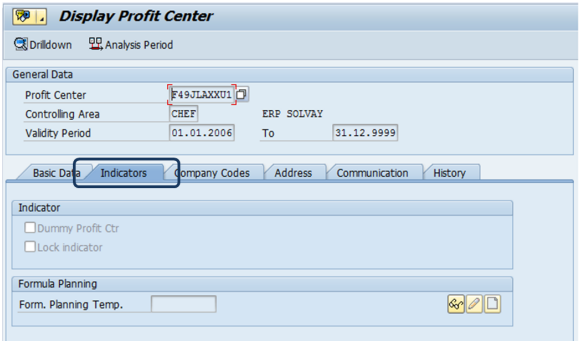
**Enter information gathered previously**

1. Name
2. Long text
3. Person responsible
4. Department
5. Profit Center Group




**STEP 4**

**Go to the next tab "indicators" to lock or unlock the profit center**

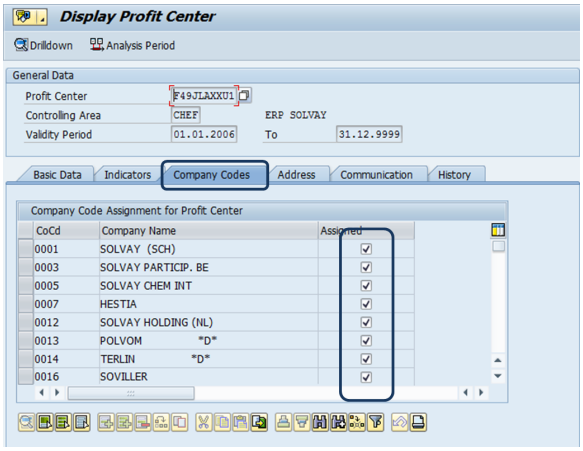



**STEP 5**

**Go to the next tab "Company Codes"**

The system assigns by default the profit center to all company codes within the controlling area.

- In PF1, the standard is to assign a profit center to all company codes
- In WP1, the standard is to assign a profit center to one company code (excluding Dummy profit centers Zxxx-9999 and partner profit centers that are assigned to all company codes)

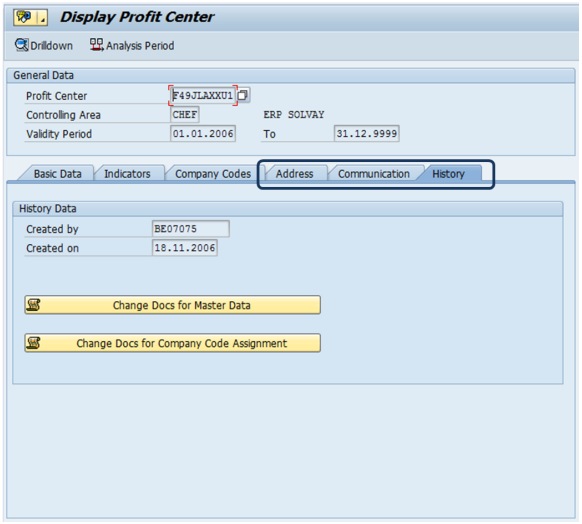



**STEP 6**

Tabs "Address" & "Communication" are not used in WP1 & PF1

The History tab is generated by the system to facilitate the identification of the user and the respective changes made by him in the master data of the Profit Center.

Once you finish you can use the check button to control the creation




> When the master data creation is completed and before saving, you must **AL WAYS** activate the Profit Center by clicking on the icon

**Save the profit center by clicking**

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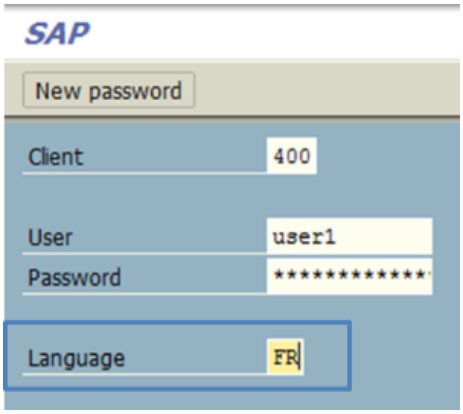
STEP 7

**If you want to update the description in another language, you must log in the language requested**