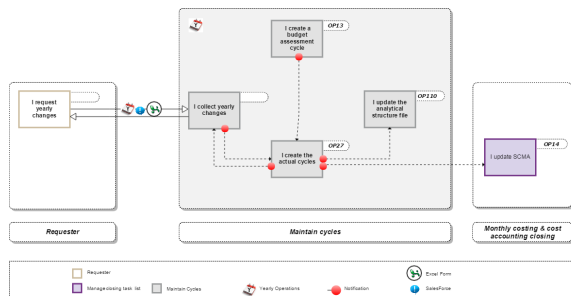


# I create the actual cycle (yearly maintenance process)

Process: [Costing Model Architecture](#)

Responsibility area: [Maintain cycles](#)

1. **Controlling** - Information for the possibly cycle changes and validate the Budget cycle.
2. **GBS**- Copy the Cycles from last year (in case of Budget cycle, copy from it), and do the necessary changes requested.



## Scope



WW

WP2, PF2

## Frequency



## References

- [OP.027](#)
- [Assessment cycles - Master Data](#)

## Attachments

[IAC 01.09 Costing model.xlsx](#)

[OP.013](#) << I create the actual cycle (yearly maintenance process) >> [OP .110](#) & [OP.014](#)

## Guideline

Budget Cycle needs to be Created and Validated by Local Finance first. Only then we can start copying the Budget Cycles and the All other cycles.



Copy from Budget Cycle PPPPB to cycle PPPPCO. See [Assessment cycles Rules](#).

### STEP 1

Use transaction code : KSU1



KSU1 - Create Actual Assessment Cycle : Initial Screen

### Create Actual Assessment Cycle: Initial Screen

|                  |                      |                                     |
|------------------|----------------------|-------------------------------------|
| Cycle            | <input type="text"/> |                                     |
| Start Date       | <input type="text"/> | <input checked="" type="checkbox"/> |
| Copy from        |                      |                                     |
| Cycle            | <input type="text"/> |                                     |
| Start Date       | <input type="text"/> |                                     |
| Controlling Area | <input type="text"/> |                                     |

## STEP 2

Enter the cycle code and the  
starting date and

Enter ↵



**Assessment cycles Rules -**  
Necessary to Use the  
Rules for Codification

If you want to copy from another cycle  
(Normally to create again a cycle from  
one year to another):

- Cycle - Cycle Name  
(Maintain the Name the  
codification)
- Start Date - 01.01.YYYY
- Controlling Area - See link for  
possible [Controlling Areas](#)

## Create Actual Assessment Cycle: Initial Screen

Cycle 0224CO  
Start Date 01.01.2016

Copy from

Cycle  
Start Date  
Controlling Area

## STEP 3

1. Enter the validity date (to last  
day of the year)
2. Enter the description of the  
cycle
3. Check the Indicator "Iterative"
4. Check the Field Groups  
"Object Currency"

## Create Actual Assessment Cycle: Header Data

Attach segment

Controlling Area 2026 Rhoda Asia Pacific  
Cycle 0224CO Status new  
Start Date 01.01.2016 To 31.12.2016  
Text 0224 Liyang

Indicators  
☒ Iterative  
☐ Cumulative

Field Groups  
☒ Object Currency  
☐ Transaction Currency

## STEP 4

Click

Attach segment

## Create Actual Assessment Cycle: Segment

Attach segment

Controlling Area 2026 Rhoda Asia Pacific  
Cycle 0224CO 0224 Liyang  
Segment Name Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

Assessment CEle  
Allocation structure

Sender values  
Sender rule Posted amounts  
Share in % 100.00 %  
☒ Actual value origin ☐ Plan value origin

Receiver tracing factor  
Receiver rule Variable portions  
Var. portion type Actual costs  
Scale Neg. Tracing Factors No scaling

## STEP 5

Enter the segment code and  
description

**Segment Code** - Normally the Cost Center Sender (Ex: B712345678 or 0224-2000)

**Segment Description** - Cost Center Description

Create Actual Assessment Cycle: Segment

Attach segment

Controlling Area

2026

Rhodia Asia Pacific

Cycle

0224CO

0224 Lyang

Segment Name

0224-2000

Boiler Workshop

☐ Lock indicator

Segment Header

Senders/Receivers

Sender Values

Receiver Tracing Factor

Assessment CEle

Allocation structure

EPRD4X Utilities

Sender values

Sender rule

Posted amounts

Share in %

100.00

☒ Actual value origin

☐ Plan value origin

Receiver tracing factor

Receiver rule

Variable portions

Var.portion type

Actual costs

Scale Neg. Tracing Factors

No scaling

STEP 6

Update the tab "Segment Header" :

- 1. Assessment Cost element or Allocation structure

Assessment cycles Rules - Check the Rules to use the Correct Cost Element or Allocation Structure

- 2. Sender values:
  - Sender rule
  - Share in % = 100 %
- 3. Receiver tracing factor :

Create Actual Assessment Cycle: Segment

Attach segment

Controlling Area

2026

Rhodia Asia Pacific

Cycle

0224CO

0224 Lyang

Segment Name

0224-2000

Boiler Workshop

☐ Lock indicator

Segment Header

Senders/Receivers

Sender Values

Receiver Tracing Factor

Assessment CEle

Allocation structure

CR

Sender values

Sender rule

Posted amounts

Share in %

100.00

☒ Actual value origin

☐ Plan value origin

Receiver tracing factor

Receiver rule

Variable portions

Var.portion type

Fixed amounts

Scale Neg. Tracing Factors

Fixed percentages

| Receiving rule    | WP1       | PF1       | Action                                                    |
|-------------------|-----------|-----------|-----------------------------------------------------------|
| Variable portions | Not used  | Stand ard | Choose Var. portion type = Actual Statistical Key figures |
| Fixed amounts     | Specific  | Specific  | Update the Amount in "Receivin g Tracing Factor"          |
| Fixed percentages | Standa rd | Stand ard | Update the allocation keys in "Receivin g Tracing Factor" |
| Fixed portions    | Not used  | Not used  | Not used                                                  |

# STEP 7

Go to the tab "Senders/Receivers"

**Create Actual Assessment Cycle: Segment**

Controlling Area: 2026 Rhodia Asia Pacific  
 Cycle: 0224CO 0224 Liyang  
 Segment Name: 0224-2000 Boiler Workshop ☐ Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

|                 | From | To | Group |
|-----------------|------|----|-------|
| <b>Sender</b>   |      |    |       |
| Cost Center     |      |    |       |
| Cost Element    |      |    |       |
| <b>Receiver</b> |      |    |       |
| Order           |      |    |       |
| Cost Center     |      |    |       |
| Cost Object     |      |    |       |
| WBS Element     |      |    |       |

# STEP 8

Update the tab "Senders/Receivers"

1. Enter a cost center or a group of cost center (group in the standard hierarchy)
2. Enter a cost element or a group of cost element (in the hierarchy: ZRCS-CNP for **WP1** / XCS-ALL for **PF1**). It is not necessary when an allocation structure is used.
3. Enter the receiving Object or group of Objects (Order Cost Center, Cost Object or WBS Element)

**Create Actual Assessment Cycle: Segment**

Controlling Area: 2026 Rhodia Asia Pacific  
 Cycle: 0224CO 0224 Liyang  
 Segment Name: 0224-2000 Boiler Workshop ☐ Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

|                 | From        | To | Group    |
|-----------------|-------------|----|----------|
| <b>Sender</b>   |             |    |          |
| Cost Center     | 0224-2000 1 |    |          |
| Cost Element    |             |    | 2        |
| <b>Receiver</b> |             |    |          |
| Order           |             |    |          |
| Cost Center     |             |    | 0224-1 3 |
| Cost Object     |             |    |          |
| WBS Element     |             |    |          |

# STEP 9

Go to the tab "Sender Values"

Normally there is nothing to update (Only if it is Specific or an Exception, you have to insert a price or a rate)

**Create Actual Assessment Cycle: Segment**

Controlling Area: 2026 Rhodia Asia Pacific  
 Cycle: 0224CO 0224 Liyang  
 Segment Name: 0224-2000 Boiler Workshop ☐ Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

Sender values

Share in % 100.00

☒ Actual value origin ☐ Plan value origin

Selection criteria

|         | From | to | Group |
|---------|------|----|-------|
| Version |      |    |       |

# STEP 10

**i** Only when the Variable portions => Actual Statistical Key Figures have been chosen in the tab "Segment Header"

Go to the tab "Receiver Tracing Factor" & enter the **Stat. Key fig.**

**Create Actual Assessment Cycle: Segment**

Controlling Area: 2026 Rhodia Asia Pacific  
 Cycle: 0224CO 0224 Liyang  
 Segment Name: 0224-2000 Boiler Workshop ☐ Lock indicator

Sender Values Receiver Tracing Factor Receiver Weighting Factors

Tracing Factor

Var. portion type Actual Statistical Key Figures

Scale Neg. Tracing Factors No scaling

Selection Criteria

|                | From     | to | Group |
|----------------|----------|----|-------|
| Stat. key fig. | MT9300 1 |    |       |
| Activity Type  |          |    |       |

#### STEP 11

### Go to the tab "Receiver Weighting Factors"

Enter the receivers depending on the receiver tracing factor chosen in the tab "Segment Header" :

#### Segment header = Fixed percentage

| Segment Header          |  |                 |
|-------------------------|--|-----------------|
| Senders/Receivers       |  |                 |
| Sender Values           |  |                 |
| Receiver Tracing Factor |  |                 |
| Receivers               |  |                 |
| Cost Ctr                |  | Portion/percent |
| 0224-1045               |  | \$0.00          |
| 0224-1050               |  |                 |
| 0224-1051               |  | \$0.00          |
| 0224-1052               |  |                 |
| 0224-1053               |  |                 |
| 0224-1054               |  |                 |
| 0224-1055               |  |                 |
| 0224-1056               |  |                 |
| 0224-1057               |  |                 |
| 0224-1058               |  |                 |

=> Enter the allocation key per receiving cost center



The total needs to equal to 100 %

#### Segment header = Fixed amount

| Segment Header          |  |            |
|-------------------------|--|------------|
| Senders/Receivers       |  |            |
| Sender Values           |  |            |
| Receiver Tracing Factor |  |            |
| Receivers               |  |            |
| Currency                |  | Amount     |
| 0224-1045               |  | 230,000.00 |
| 0224-1050               |  |            |
| 0224-1051               |  |            |
| 0224-1052               |  | 180,000.00 |
| 0224-1053               |  |            |
| 0224-1054               |  |            |
| 0224-1055               |  |            |
| 0224-1056               |  |            |
| 0224-1057               |  |            |

=> Enter the real amount to be allocated to each cost center



Make sure the currency is correct

#### Segment header = Actual Statistical Key Figures

| Segment Header             |  |            |
|----------------------------|--|------------|
| Senders/Receivers          |  |            |
| Sender Values              |  |            |
| Receiver Tracing Factor    |  |            |
| Receiver Weighting Factors |  |            |
| Receivers                  |  |            |
| Cost Ctr                   |  | Factor per |
| 0224-1045                  |  | 100        |
| 0224-1050                  |  | 100        |
| 0224-1051                  |  | 100        |
| 0224-1052                  |  | 100        |
| 0224-1053                  |  | 100        |
| 0224-1054                  |  | 100        |
| 0224-1055                  |  | 100        |
| 0224-1056                  |  | 100        |
| 0224-1057                  |  | 100        |
| 0224-1058                  |  | 100        |

=> It should **not be necessary** to update this tab when a statistical key figure is used. Only when you want to **Restrict** the Receivers, in that case remove the Factor for the Cost Center Receiver.

#### STEP 12

### Create a new segment by clicking

Attach segment

#### STEP 13

### Cycle Run Group

#### STEP 14

Save

#### STEP 1

Use transaction code : KSU1



KSU1 - Create Actual Assessment Cycle : Initial Screen

#### Create Actual Assessment Cycle: Initial Screen

|                  |                                     |
|------------------|-------------------------------------|
| Cycle            |                                     |
| Start Date       | <input checked="" type="checkbox"/> |
| Copy from        |                                     |
| Cycle            |                                     |
| Start Date       |                                     |
| Controlling Area |                                     |

#### STEP 2

Enter the cycle code and the  
starting date and

Enter ↵

**i** [Assessment cycles Rules](#) -  
Necessary to Use the  
Rules for Codification

If you want to copy from another cycle  
(Normally to create again a cycle from  
one year to another):

- Cycle - Cycle Name  
(Maintain the Name the  
codification)
- Start Date - 01.01.YYYY
- Controlling Area - See link for  
possible [Controlling Areas](#)

### Create Actual Assessment Cycle: Initial Screen

Cycle 0224CO  
Start Date 01.01.2016  
Copy from  
Cycle  
Start Date  
Controlling Area

#### STEP 3

1. Enter the validity date (to last  
day of the year)
2. Enter the description of the  
cycle
3. Check the Indicator "Iterative"
4. Check the Field Groups  
"Object Currency"

### Create Actual Assessment Cycle: Header Data

Attach segment  
Controlling Area Z026 Rhoda Asia Pacific  
Cycle 0224CO Status new  
Start Date 01.01.2016 To 31.12.2016  
Text 0224 Lyang  
Indicators  
☒ Iterative  
☐ Cumulative  
Field Groups  
☒ Object Currency  
☐ Transaction Currency

#### STEP 4

Click

Attach segment

### Create Actual Assessment Cycle: Segment

Attach segment  
Controlling Area Z026 Rhoda Asia Pacific  
Cycle 0224CO  
Segment Name  
Lock indicator  
Segment Header Senders/Receivers Sender Values Receiver Tracing Factor  
Assessment CElle  
Allocation structure  
Sender values  
Sender rule Posted amounts  
Share in % 100.00 %  
☒ Actual value origin ☐ Plan value origin  
Receiver tracing factor  
Receiver rule Variable portions  
Var. portion type Actual costs  
Scale Neg. Tracing Factors No scaling

#### STEP 5

Enter the segment code and  
description

**Segment Code** - Normally the Cost Center Sender (Ex: B712345678 or 0224-2000)

**Segment Description** - Cost Center Description

Create Actual Assessment Cycle: Segment

Controlling Area

Z026

Rhodia Asia Pacific

Cycle

0224CO

0224 Lyang

Segment Name

0224-2000

Boiler Workshop

☐ Lock indicator

Segment Header

Senders/Receivers

Sender Values

Receiver Tracing Factor

Assessment CEle

Allocation structure

EPRD4X Utilities

Sender values

Sender rule

Posted amounts

Share in %

100.00

☒ Actual value origin

☐ Plan value origin

Receiver tracing factor

Receiver rule

Variable portions

Var.portion type

Actual costs

Scale Neg. Tracing Factors

No scaling

STEP 6

Update the tab "Segment Header" :

- 1. Assessment Cost element or Allocation structure

Assessment cycles Rules - Check the Rules to use the Correct Cost Element or Allocation Structure

- 2. Sender values:
  - Sender rule
  - Share in % = 100 %
- 3. Receiver tracing factor :

Create Actual Assessment Cycle: Segment

Controlling Area

Z026

Rhodia Asia Pacific

Cycle

0224CO

0224 Lyang

Segment Name

0224-2000

Boiler Workshop

☐ Lock indicator

Segment Header

Senders/Receivers

Sender Values

Receiver Tracing Factor

Assessment CEle

Allocation structure

CR

Sender values

Sender rule

Posted amounts

Share in %

100.00

☒ Actual value origin

☐ Plan value origin

Receiver tracing factor

Receiver rule

Variable portions

Var.portion type

Variable portions

Scale Neg. Tracing Factors

Fixed percentages

| Receiving rule    | WP1       | PF1        | Action                                                    |
|-------------------|-----------|------------|-----------------------------------------------------------|
| Variable portions | Not used  | Stand ar d | Choose Var. portion type = Actual Statistical Key figures |
| Fixed amounts     | Specific  | Specific   | Update the Amount in "Receivin g Tracing Factor"          |
| Fixed percentages | Standa rd | Stand ar d | Update the allocation keys in "Receivin g Tracing Factor" |
| Fixed portions    | Not used  | Not used   | Not used                                                  |

# STEP 7

Go to the tab "Senders/Receivers"

**Create Actual Assessment Cycle: Segment**

Controlling Area: 2026 Rhodia Asia Pacific  
 Cycle: 0224CO 0224 Lyang  
 Segment Name: 0224-2000 Boiler Workshop ☐ Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

|                 | From | To | Group |
|-----------------|------|----|-------|
| <b>Sender</b>   |      |    |       |
| Cost Center     |      |    |       |
| Cost Element    |      |    |       |
| <b>Receiver</b> |      |    |       |
| Order           |      |    |       |
| Cost Center     |      |    |       |
| Cost Object     |      |    |       |
| WBS Element     |      |    |       |

# STEP 8

Update the tab "Senders/Receivers"

1. Enter a cost center or a group of cost center (group in the standard hierarchy)
2. Enter a cost element or a group of cost element (in the hierarchy: ZRCS-CNP for **WP1** / XCS-ALL for **PF1**). It is not necessary when an allocation structure is used.
3. Enter the receiving Object or group of Objects (Order Cost Center, Cost Object or WBS Element)

**Create Actual Assessment Cycle: Segment**

Controlling Area: 2026 Rhodia Asia Pacific  
 Cycle: 0224CO 0224 Lyang  
 Segment Name: 0224-2000 Boiler Workshop ☐ Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

|                 | From        | To | Group    |
|-----------------|-------------|----|----------|
| <b>Sender</b>   |             |    |          |
| Cost Center     | 0224-2000 1 |    |          |
| Cost Element    |             |    | 2        |
| <b>Receiver</b> |             |    |          |
| Order           |             |    |          |
| Cost Center     |             |    | 0224-1 3 |
| Cost Object     |             |    |          |
| WBS Element     |             |    |          |

# STEP 9

Go to the tab "Sender Values"

Normally there is nothing to update (Only if it is Specific or an Exception, you have to insert a price or a rate)

**Create Actual Assessment Cycle: Segment**

Controlling Area: 2026 Rhodia Asia Pacific  
 Cycle: 0224CO 0224 Lyang  
 Segment Name: 0224-2000 Boiler Workshop ☐ Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

Sender values

Share in % 100.00

☒ Actual value origin ☐ Plan value origin

Selection criteria

|         | From | to | Group |
|---------|------|----|-------|
| Version |      |    |       |

# STEP 10

**i** Only when the Variable portions => Actual Statistical Key Figures have been chosen in the tab "Segment Header"

Go to the tab "Receiver Tracing Factor" & enter the **Stat. Key fig.**

**Create Actual Assessment Cycle: Segment**

Controlling Area: 2026 Rhodia Asia Pacific  
 Cycle: 0224CO 0224 Lyang  
 Segment Name: 0224-2000 Boiler Workshop ☐ Lock indicator

Sender Values Receiver Tracing Factor Receiver Weighting Factors

Tracing Factor

Var. portion type Actual Statistical Key Figures

Scale Neg. Tracing Factors No scaling

Selection Criteria

|                | From     | to | Group |
|----------------|----------|----|-------|
| Stat. key fig. | MT9300 1 |    |       |
| Activity Type  |          |    |       |

#### STEP 11

### Go to the tab "Receiver Weighting Factors"

Enter the receivers depending on the receiver tracing factor chosen in the tab "Segment Header" :

#### Segment header = Fixed percentage

| Segment Header          |  |                 |
|-------------------------|--|-----------------|
| Senders/Receivers       |  |                 |
| Sender Values           |  |                 |
| Receiver Tracing Factor |  |                 |
| Receivers               |  |                 |
| Cost Ctr                |  | Portion/percent |
| 0224-1045               |  | \$0.00          |
| 0224-1050               |  |                 |
| 0224-1051               |  | \$0.00          |
| 0224-1052               |  |                 |
| 0224-1053               |  |                 |
| 0224-1054               |  |                 |
| 0224-1055               |  |                 |
| 0224-1056               |  |                 |
| 0224-1057               |  |                 |
| 0224-1058               |  |                 |

=> Enter the allocation key per receiving cost center



The total needs to equal to 100 %

#### Segment header = Fixed amount

| Segment Header          |  |            |
|-------------------------|--|------------|
| Senders/Receivers       |  |            |
| Sender Values           |  |            |
| Receiver Tracing Factor |  |            |
| Receivers               |  |            |
| Currency                |  | Amount     |
| 0224-1045               |  | 230,000.00 |
| 0224-1050               |  |            |
| 0224-1051               |  |            |
| 0224-1052               |  | 180,000.00 |
| 0224-1053               |  |            |
| 0224-1054               |  |            |
| 0224-1055               |  |            |
| 0224-1056               |  |            |
| 0224-1057               |  |            |

=> Enter the real amount to be allocated to each cost center



Make sure the currency is correct

#### Segment header = Actual Statistical Key Figures

| Segment Header             |  |            |
|----------------------------|--|------------|
| Senders/Receivers          |  |            |
| Sender Values              |  |            |
| Receiver Tracing Factor    |  |            |
| Receiver Weighting Factors |  |            |
| Receivers                  |  |            |
| Cost Ctr                   |  | Factor per |
| 0224-1045                  |  | 100        |
| 0224-1050                  |  | 100        |
| 0224-1051                  |  | 100        |
| 0224-1052                  |  | 100        |
| 0224-1053                  |  | 100        |
| 0224-1054                  |  | 100        |
| 0224-1055                  |  | 100        |
| 0224-1056                  |  | 100        |
| 0224-1057                  |  | 100        |
| 0224-1058                  |  | 100        |

=> It should **not be necessary** to update this tab when a statistical key figure is used. Only when you want to **Restrict** the Receivers, in that case remove the Factor for the Cost Center Receiver.

#### STEP 12

### Create a new segment by clicking

Attach segment

#### STEP 13

### Cycle Run Group

#### STEP 14

Save

#### STEP 1

Use transaction code : KSV1



Create Actual Distribution Cycle : Initial Screen



#### Remark

Distribution allocations are used to the primary costs of a cost center. The information about the original cost element will be transferred to the receiver.

#### Create Actual Distribution Cycle: Initial Screen

|                  |                                     |
|------------------|-------------------------------------|
| Cycle            | <input checked="" type="checkbox"/> |
| Start Date       | <input checked="" type="checkbox"/> |
| Copy from        |                                     |
| Cycle            | <input type="text"/>                |
| Start Date       | <input type="text"/>                |
| Controlling Area | <input type="text"/>                |



### ERP Client Languages

When creating an Distribution Allocation, the texts must be added also in the other language ERP (both cycle name and segment name and description). To do that you must logoff, enter in the language requested (e.g. DE), and modify (KSV2) the Distribution Allocation, adding the names and descriptions in the local language.

The screenshot shows the SAP 'New password' screen. On the left, there are input fields for Client (020), User (PT400083), Password (masked with asterisks), and Logon Language (DE). On the right, under 'Information', it says 'Welcome to PF1 EHP6 FOR SAP ERP 6.0 731'. Below that, under 'Available clients:', it lists: 009 IM Production Client, 020 ERP SOLVAY Production, 050 Core - References, and 150 Actionnaires-Shareholders.

### STEP 2

Enter the cycle code and the starting date and

Enter ↵



### Validity Date

The starting date determines the earliest validity date of the cycle. If a similar cycle already exists you can make a copy from the reference cycle and modify it afterwards. You can display the existing cycles by selecting the match code.

### Create Actual Distribution Cycle: Initial Screen

The screenshot shows the 'Create Actual Distribution Cycle: Initial Screen'. It has input fields for Cycle (6062IN) and Start Date (01.01.2015). Below these is a 'Copy from' section with fields for Cycle, Start Date, and Controlling Area, each with a dropdown arrow.



### Codification Rules

[Assessment cycles Rules](#)

For the name codification consider CC CCDV where CCCC is the company code and for DV is for Distribution Cycles, whenever a company is harmonized on SYMPA standards.

### STEP 3

1. Enter the validity date (to last day of the year)
2. Enter the description of the cycle
3. Check the Indicator "Iterative"
4. Check the Field Groups "Object Currency"

### Create Actual Distribution Cycle: Header Data

The screenshot shows the 'Create Actual Distribution Cycle: Header Data' screen. It has an 'Attach segment' button at the top. Below are input fields for Controlling Area (2026), Cycle (6062IN), Start Date (01.01.2015), To (31.12.2015), and Status (new). There is a 'Text' field with 'Corporate Insurance Cycle'. Below this is an 'Indicators' section with 'Iterative' checked (3) and 'Cumulative' unchecked. To the right is a 'Field Groups' section with 'Consumption' unchecked, 'Object Currency' checked (4), and 'Transaction Curren' unchecked. Numbered circles 1, 2, 3, and 4 are placed over the Status, Text, Iterative checkbox, and Object Currency checkbox respectively.

### STEP 4

Click

Attach segment



### Segment Name

Segment Name according to Assessment Allocations Rules should be equal to Sender Cost Center inside the segment (exceptions: Insurance Allocations as driver is the type of insurance cost and therefore Segment Name = Cost Element codification).

**Create Actual Distribution Cycle: Segment**

Attach segment

Controlling Area: 2026 Rhodia Asia Pacific  
Cycle: 6062IN Corporate Insurance Cycle  
Segment Name: Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

**Sender values**

Sender rule: Posted amounts  
Share in %: 100.00 %  
Act. vals: Plan vals

**Receiver tracing factor**

Receiver rule: Variable portions  
Var. portion type: Actual costs  
Scale Neg. Tracing Factors: No scaling

### STEP 5

## Enter the segment code and description

Update the tab "Segment Header" :

1. Assessment Cost element or Allocation structure
2. Sender values:
  - Sender rule = Posted amounts
  - Share in % = 100 %
3. Receiver tracing factor for Insurance & IAS19 :
  - Receiver rule : Variable portions
  - Var. portion type : Actual Statistical Key Figures
  - Scale Neg. Tracing Factors : No scaling

**Create Actual Distribution Cycle: Segment**

Attach segment

Controlling Area: 2026 Rhodia Asia Pacific  
Cycle: 6062IN  
Segment Name: 98300259 D&O/EPL Liability Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

**Sender values**

Sender rule: Posted amounts  
Share in %: 100.00 %  
Act. vals: Plan vals

**Receiver tracing factor**

Receiver rule: Variable portions  
Var. portion type: Actual Statistical Key Figures  
Scale Neg. Tracing Factors: No scaling

### STEP 6

Update the tab "Senders/Receivers"

1. Enter a cost center or a group of cost center (group in the standard hierarchy)
2. Enter a cost element or a group of cost element (in the hierarchy ZRCS-CNP). It is not necessary when an allocation structure is used
3. Enter the receiving cost center or group of cost centers

**Create Actual Distribution Cycle: Segment**

Attach segment

Controlling Area: 2026 Rhodia Asia Pacific  
Cycle: 6062IN Corporate Insurance Cycle  
Segment Name: 98300259 D&O/EPL Liability Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

**Senders/Receivers**

|                 | From      | To | Group |
|-----------------|-----------|----|-------|
| <b>Sender</b>   |           |    |       |
| Cost Center     | 6062-5998 |    |       |
| Cost Element    | 98300259  |    |       |
| <b>Receiver</b> |           |    |       |
| Order           |           |    |       |
| Cost Center     |           |    | 6062  |
| Cost Object     |           |    |       |
| WBS Element     |           |    |       |

### STEP 7

Go to the tab "Sender Values"

No change needed

**Create Actual Distribution Cycle: Segment**

Attach segment

Controlling Area: Z026 Rhodia Asia Pacific  
 Cycle: 6062IN Corporate Insurance Cycle  
 Segment Name: 98300259 D&O/EPL Liability ☐ Lock indicator

Segment Header Senders/Receivers **Sender Values** Receiver Tracing Factor

Sender values  
 Share in %: 100.00  
☒ Actual value origin ☐ Plan value origin

Selection criteria  
 From to Group  
 Version

#### STEP 8

**i** Only when the Variable portions => Actual Statistical Key Figures have been chosen in the tab "Segment Header"

Go to the tab "Receiver Tracing Factor" & enter the **Stat. Key fig.**

**Create Actual Distribution Cycle: Segment**

Attach segment

Controlling Area: Z026 Rhodia Asia Pacific  
 Cycle: 6062IN Corporate Insurance Cycle  
 Segment Name: 98300259 D&O/EPL Liability ☐ Lock indicator

Sender Values **Receiver Tracing Factor** Receiver Weighting Factors

Tracing Factor  
 Var. portion type: Actual Statistical Key Figures  
 Scale Neg. Tracing Factors: No scaling

Selection Criteria  
 From to Group  
 Stat. key fig.: LTIA **1**  
 Activity Type

#### STEP 9

**Go to the tab "Receiver Weighting Factors"**

Enter the receivers depending on the receiver tracing factor chosen in the tab "Segment Header" :

=> It should not be necessary to update this tab when a statistical key figure is used

Sender Values Receiver Tracing Factor **Receiver Weighting Factors**

Receivers

| Cost Ctr  | Factor per |
|-----------|------------|
| 6062-5003 | 100        |
| 6062-5008 | 100        |
| 6062-5009 | 100        |
| 6062-5010 | 100        |
| 6062-5011 | 100        |
| 6062-5012 | 100        |
| 6062-5013 | 100        |
| 6062-5014 | 100        |
| 6062-5015 | 100        |
| 6062-5016 | 100        |
| 6062-5017 | 100        |

#### STEP 10

**Create a new segment by clicking**

**Attach segment**

#### STEP 11

**Create Cycle Run Group**

**i** Cycle Run Group Codification Rules  
[Cycle Run Group Rules](#)

To proceed with Cycle Run Group creation please follow the next documentation:

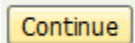
STEP 12

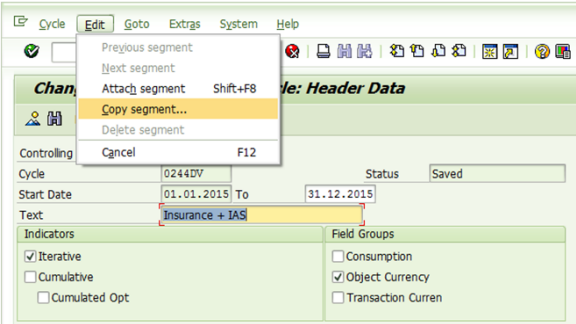
Save 

STEP 13

Create segments with reference

Enter the name of the segment you want to copy from and define a name for the new segment. Press

 Now you can modify the appended segment.





**Receiver Cost Center Modified**

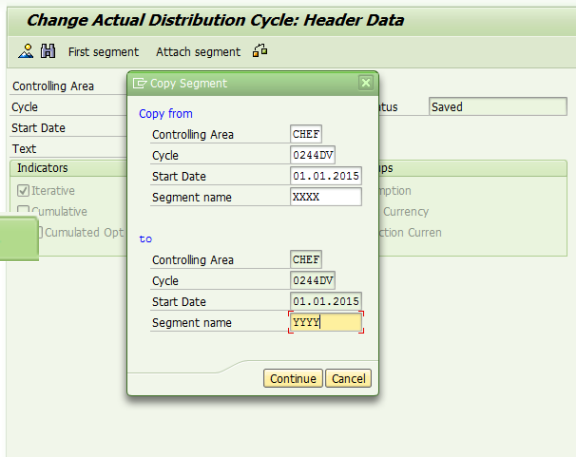
When the receiver cost center is modified, the **Factor per** inside the **Receiver Weighting Factors** tab is deleted by the system and a new percentage must be entered.



**Total Factor Percentage**

Total of Factor Percentage after the change should total 100:

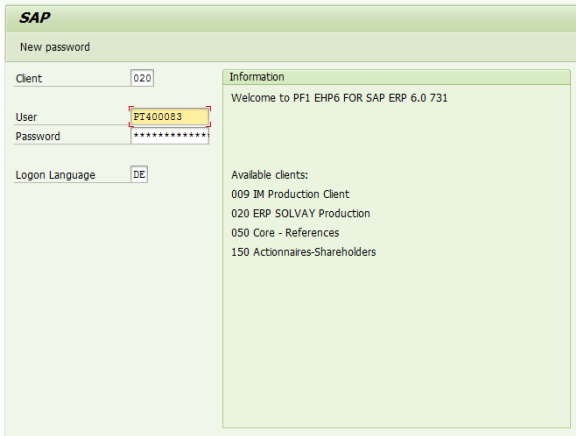
**Factor per**



STEP 14

Change segment in other language

The new segment is firstly created with connection language "EN". If the name of the segment should also appear in another language, logoff, enter in the language requested (e.g. DE), and change (KSV2) the segment name in the local language.





Before starting, make sure you are in the right operating concern with [KEBC - Setting Operating concern](#). List of operating concern : [Rules - CO structure](#)

#### STEP 1

Use transaction code : KEU1



CO-PA Create Actual Assessment: Initial Screen

Cycle Edit Goto Extras System Help

CO-PA Create Actual Assessment Cycle: Initial Screen

Cycle [ ]

Start Date [ ]

Copy from

Cycle [ ]

Start Date [ ]

#### STEP 2

Enter the cycle code and the starting date and

CO-PA Create Actual Assessment Cycle: Initial Screen

Cycle 6062-A

Start Date 01.01.2016

Copy from

Cycle [ ]

Start Date [ ]

#### STEP 3

1. Enter the validity date (to last day of the year)
2. Enter the description of the cycle
3. Select the "type of value Category" = 1 (Select unsplit costs)
4. Enter the controlling area
5. Select the "TF basis" = 1 (Costing-based Profitability Analysis)

CO-PA Create Actual Assessment Cycle: Header Data

Attach segment

Operating concern 2026 Rhodia Asia Pacific Status new

Cycle 6062-A

Start Date 01.01.2016 To 31.12.2016

Text 6062 Sales & CNP

Indicators

1 Sender Select. Type

Aggreg. Tracing Factor

Preset Selection Criteria

CO Area 2026 Rhodia Asia Pacific

TF basis 1 Costing-based Profitability An

#### STEP 4

Click

Attach segment

### CO-PA Create Actual Assessment Cycle: Segment

Operating concern: 2026 Rhodia Asia Pacific  
 Cycle: 6062-A 6062 Sales & CNP  
 Segment Name: [ ] Lock indicator

Segment Header Senders/Receivers Receiver Tracing Factor Receiver Weight...

Assessment CElem [ ]  
 Value Field All [ ]  
 Alloc. structure [ ]  
 PA transfer struct. [ ]

Sender values  
 Rule: Posted amounts  
 Share in %: 100.00

Receiver tracing factor  
 Rule: Variable portions  
 Val.Fld/Key Fig.: 4 Qty invoice  
 Scale Neg. Factors: No scaling

#### STEP 5

Enter the segment code and description

### CO-PA Create Actual Assessment Cycle: Segment

Operating concern: 2026 Rhodia Asia Pacific  
 Cycle: 6062-A 6062 Sales & CNP  
 Segment Name: C4 0569 C4 0569 // 6062-7301 Lock indicator

Segment Header Senders/Receivers Receiver Tracing Factor Receiver Weight...

Assessment CElem [ ]  
 Value Field All [ ]  
 Alloc. structure [ ]  
 PA transfer struct. [ ]

Sender values  
 Rule: Posted amounts  
 Share in %: 100.00

Receiver tracing factor  
 Rule: Variable portions  
 Val.Fld/Key Fig.: 4 Qty invoice  
 Scale Neg. Factors: No scaling

#### STEP 6

Update the tab "Segment Header" :

1. Assessment Cost element or Allocation structure
2. Value Field or PA transfer structure
3. Receiver tracing factor : Fixed percentages

### CO-PA Create Actual Assessment Cycle: Segment

Operating concern: 2026 Rhodia Asia Pacific  
 Cycle: 6062-A 6062 Sales & CNP  
 Segment Name: C4 0569 C4 0569 // 6062-7301 Lock indicator

Segment Header Senders/Receivers Receiver Tracing Factor

Assessment CElem ①  
 Value Field All ②  
 Alloc. structure C4 Adm & Com. Sale Serv. alloc. ①  
 PA transfer struct. C4 Admin & Commercial serv. asses ②

Sender values  
 Rule: Posted amounts  
 Share in %: 100.00

Receiver tracing factor  
 Rule: Fixed percentages ③

#### STEP 7

Go to the tab "Senders/Receivers"

**CO-PA Create Actual Assessment Cycle: Segment**

Operating concern: 2026 Rhodia Asia Pacific  
 Cycle: 6062-A 6062 Sales & CNP  
 Segment Name: C4 0569 C4 0569 // 6062-7301 Lock indicator

Segment Header Senders/Receivers Receiver Tracing Factor

|                 | From | To | Group |
|-----------------|------|----|-------|
| <b>Sender</b>   |      |    |       |
| Cost Center     |      |    |       |
| Cost Element    |      |    |       |
| <b>Receiver</b> |      |    |       |
| Product         |      |    |       |
| Company Code    |      |    |       |
| WBS Element     |      |    |       |
| Billing Type    |      |    |       |

**STEP 8**

**Update the tab "Senders/Receivers" (1st page)**

1. Enter a cost center or a group of cost center (group in the standard hierarchy)
2. Enter a cost element or a group of cost element (in the hierarchy ZRCS-CNP). It is not compulsory when a transfer structure is used
3. Enter the company code

**CO-PA Create Actual Assessment Cycle: Segment**

Operating concern: 2026 Rhodia Asia Pacific  
 Cycle: 6062-A 6062 Sales & CNP  
 Segment Name: C4 0569 C4 0569 // 6062-7301 Lock indicator

Segment Header Senders/Receivers Receiver Tracing Factor

|                 | From        | To | Group |
|-----------------|-------------|----|-------|
| <b>Sender</b>   |             |    |       |
| Cost Center     | 6062-7301 ① |    | ①     |
| Cost Element    | ②           |    | ②     |
| <b>Receiver</b> |             |    |       |
| Product         |             |    |       |
| Company Code    | 6062 ③      |    |       |
| WBS Element     |             |    |       |
| Billing Type    |             |    |       |
| Business Area   |             |    |       |
| Sales Order     |             |    |       |
| Sales Ord. Item |             |    |       |
| Customer        |             |    |       |
| Payer           |             |    |       |
| Ship-to party   |             |    |       |
| Profit Center   |             |    |       |
| Item category   |             |    |       |
| Order           |             |    |       |
| Division        |             |    |       |
| Trading Partner |             |    |       |

Entry 1 of 39

**STEP 9**

**Update the tab "Senders/Receivers" (2nd page)**

Go down with  or using 

Segment Header Senders/Receivers Receiver Tracing Factor

|                 | From | To | Group |
|-----------------|------|----|-------|
| Trading Partner |      |    |       |
| Sales Org.      |      |    |       |
| Distr. Channel  |      |    |       |
| Plant           |      |    |       |
| IECRA           |      |    |       |
| Profit Center C |      |    |       |
| Enterprise      |      |    |       |
| Commercial Prod |      |    |       |
| Product line 00 |      |    |       |
| Origin Type     |      |    |       |
| Movement type   |      |    |       |
| Payer country   |      |    |       |
| Payer area      |      |    |       |
| Ship-to country |      |    |       |
| Ship-to Market. |      |    |       |
| CCR Variant     |      |    |       |
| Off Grade       |      |    |       |
| Valuation Class |      |    |       |
| Item category   |      |    |       |

Entry 20 of 39

**STEP 10**

**Update the tab "Senders/Receivers" (2nd page)**

1. Enter the plant code when requested (mainly for production cost centers)
2. Enter the receiving IECRA or a group of IECRA

**i** Other information can be updated when requested

#### STEP 11

Go to the tab "Receiver Tracing Factor"

#### STEP 12

Update the tab "Receiver Tracing Factor"

1. Enter the allocation rate in percentage and

**!** the total must be equal to 100 %

#### STEP 13

Create a new segment by clicking

**Attach segment**

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STEP 14

Save 



See [Assessment cycles Rules](#).

Inform the persons in charge of Schedule Manager, except in the cases that we have Extended Front Office which could be run by FO.