

# SM35 - Batch Input

## STEP 1

Use transaction code: **SM35**

**i** SM35 - Batch Input: Initial Screen

**i** Batch input is a SAP interface that allows you to transfer large amounts of data to an SAP system. You can use batch input to transfer legacy data and perform periodic imports of external data.

**i** A batch input session is a sequence of transactions supplied with user data by a program. SAP stores these transactions on a stack until you decide to process them online. No database updates are performed until the session has been processed. Using this technique, you can transfer large amounts of data to SAP in a short time.

Session name	Sta...	Created By	Date	Time	Creation Program	Lock Date	Authorizat.
21F_CARL0279		PT63014238	01.06.2018	13:01:42	RFBIBL01		DE14338
EQUI_REENTRY		BG33284	01.06.2018	13:01:35	SAPM21V_REE..		W3-PP1
EQUI_REENTRY		BG33284	01.06.2018	13:01:02	SAPM21V_REE..		W3-PP1
EQUI_REENTRY		BG33284	01.06.2018	13:00:20	SAPM21V_REE..		W3-PP1
RTR_0279_INT		PT400078	01.06.2018	12:58:52	Z2F_RFS21S00		PT400078
EQUI_REENTRY		THFLUEA	01.06.2018	12:52:24	SAPM21V_REE..		W3-PP1
6331_CHIUS 1		PT400070	01.06.2018	12:52:12	RFSUMB00		PT400070
EQUI_REENTRY		BG33284	01.06.2018	12:51:31	SAPM21V_REE..		W3-PP1
EQUI_REENTRY		BG33284	01.06.2018	12:51:06	SAPM21V_REE..		W3-PP1
EQUI_REENTRY		BG33528	01.06.2018	12:49:01	SAPM21V_REE..		W3-PP1
EQUI_REENTRY		BG33528	01.06.2018	12:48:10	SAPM21V_REE..		W3-PP1

## STEP 2

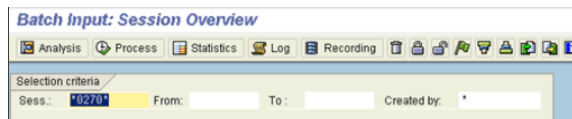
Look for the batch input session to be processed

**i** If you don't know the session name you can run this transaction using the "Selection criteria" in the top of the screen.

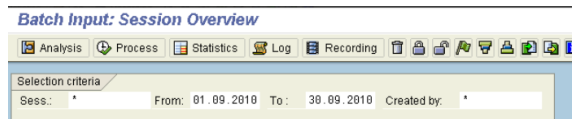
These selection criteria can be combined in order to strengthen the list of batch input sessions.

Selection by

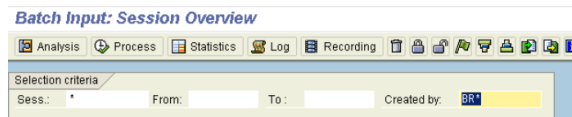
- *Session*: where you can insert the session name you are looking for



- *Period*: where you can insert the period for which the batch was created



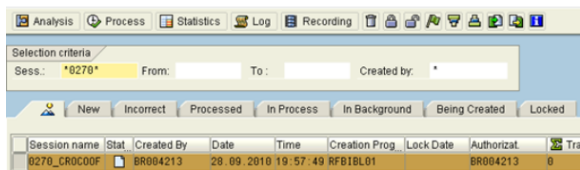
- *Created By*: where you can insert the user who created the batch input session



## STEP 3

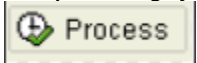
Select the batch input session to be processed

After you find the session, select the line with the batch input that you want to run:



**STEP 4**

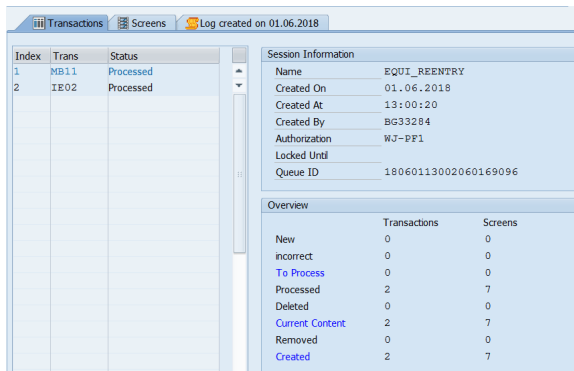
Start processing by clicking on



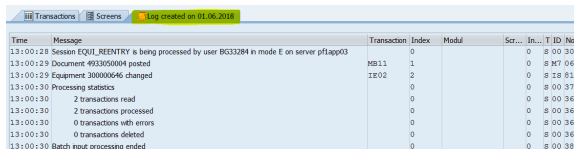
**STEP 5**

Check the status of the batch input session

Double click over the session.



To see detailed information (e.g. document numbers generated), click on "Log created on dd.mm.yyyy":



**STEP 6**

Check batch input session via **SM37** transaction

## Workflow history

This view shows the 5 most recent entries. The complete workflow log is available from the 'Document Activity' menu item.

Aug 07, 2018	Actor	Type	Activity	Version
Published	Cátia Pinto	State	changed state to <b>Published</b> at 3:58 pm	v20
Draft	Cátia Pinto	State	gave <i>Approvers</i> approval at 3:58 pm	

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Jun 01, 2018

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Cátia Pinto

Edit updated the page at 1:09 pm

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Cátia Pinto

Edit created the page at 1:05 pm

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State changed state to **Draft** at 11:05 am [v1](#)

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