

AppSheet - How to create generic account to manage applications?

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Generic Account management

In order to improve business continuity and avoid disruptions in case people is changing form department, all AppSheet applications should be owned by a generic account.

The recommendation is to create a generic user per site that will consolidate all appsheet applications. In some specific cases, appsheet applications can be centrally managed at country level or GBU level.

Naming convention:

appsheet.[SITE]@[solway.com](mailto:appsheet.[SITE]@solway.com)

OR

appsheet.[Country]@[solway.com](mailto:appsheet.[Country]@solway.com)

appsheet.[GBU]@[solway.com](mailto:appsheet.[GBU]@solway.com)

Example: appsheet.noh@solway.com

The generic account should have NT user associated and Gmail account. The creation of the account should be requested by the responsible of the account via SBS infrastructure helpdesk. (If you don't know your local SBS Infra helpdesk, check here <https://sbsmycontacts-solway.appspot.com/>)

Once the generic account is created:

- The account should be moved to the organizational unit P50, you can request it via GoogleApps.CollaborationServices@solway.com.

The generic account should be the owner of the AppSheet application, and should be the owner of the Google Spreadsheet used.