

I post the Corporate Insurance accruals estimated values

Tasks to be completed when documenting an operation (from creation to publication)

1. Enter the **Title of the operation / page**
2. Add the following Labels:
 - Scope of applicability: ww, country_accounting
 - Country or group of countries (if applicable): france, belux, uk_ie, italy, china, lam, nam, other_emea_countries, other_apac_countries
 - Unit and Domain using the: [List of labels to be used in the Finance Service Line space](#)
 - Sub-Domain using the: [2nd List of labels to be used in the Finance Service Line space](#)
3. Fill in all fields as described above
4. Once the procedure is completed, ensure it is published by using the [SBS-Finance approval workflow](#)

Domain: Central Finance Processes & Compliance

Responsibility area: Guarantee Corporate Insurance Reporting

Table of contents

- [Tasks to be completed when documenting an operation \(from creation to publication\)](#)
 - [Enter the Title of the operation / page](#)
 - [Add the following Labels:](#)
 - [Scope of applicability: ww, country_accounting](#)
 - [Country or group of countries \(if applicable\): france, belux, uk_ie, italy, china, lam, nam, other_emea_countries, other_apac_countries](#)
 - [Unit and Domain using the: List of labels to be used in the Finance Service Line space](#)
 - [Sub-Domain using the: 2nd List of labels to be used in the Finance Service Line space](#)
 - [Fill in all fields as described above](#)
 - [Once the procedure is completed, ensure it is published by using the SBS-Finance approval workflow](#)
- [Table of contents](#)
 - [1. Objective and Scope](#)
 - [1.1 Objective of this Operation](#)
 - [1.2 Scope](#)
 - [2. Definitions](#)
 - [3. Tasks description](#)
 - [3.1. I post the Corporate Insurance accruals](#)
 - [3.2. I run the allocation cycles](#)
 - [3.3. I check that Corporate Insurance cost centers are settled](#)

Scope



WW

ERP

PF2

WP2

Frequency

[blocked URL](#)

References

Forms

[Accrual Object creation template](#)

Attachments

I create the Corporate Insurance allocation cycles << I post the Corporate Insurance accruals estimated values >> I post the Corporate Insurance accruals final values

1. Objective and Scope

1.1 Objective of this Operation

To ensure correct data presentation.

1.2 Scope

All legal entities under the scope of Corporate Insurance Global program.

2. Definitions

3. Tasks description

3.1. *I post the Corporate Insurance accruals*

To run the calculation and postings:

Go to transaction ACACACT.

At the screen, enter the selection parameters:

You can select by company code or for a range of company codes, for specific accrual object categories, or other selections. For insurance, all SBS scope companies should be posted at the same time as a global process. A variant can be created with the selection parameters.

1. **Company Code:** Enter the company codes to be posted
2. **Accrual Object Cat.:** Enter the current year insurance category (YY_INSUR)
3. **Key Date for Accruals:** Enter the current closing month end date in the Key Date for Accruals field
4. **Execution Type:**

- "N" for the first time running the Accrual Engine for the month;
- "R" if it has already previously ran for that company in the month.
- Accrual Engine will not duplicate postings, only process postings if there are new or changed accruals.

5. **Test Run:** Select "Test Run" to check before posting

Manual Accruals: Start Periodic Accrual Run

Display Application Log Reverse Accrual Run

General Data Selections

Company Code	6409	to		
Accounting Principle	IAS	to		
Accrual Type		to		

Restriction of Accrual Objects

Accrual Object Cat.	25_INSUR	to		
Accrual Object Number		to		

Posting Parameters

Key Date for Accruals	31.08.2025
-----------------------	------------

Control Data

Execution Type	N	Normal
<input type="radio"/> Display Application Log		
<input checked="" type="radio"/> Display Results List		
<input type="radio"/> Show Aggregated List		
<input type="checkbox"/> Test Run		

The next screen lists the posting to be made and any errors to be solved before running and posting:

You may also enter other criteria, but to check all postings for a company for all accrual engine objects, leave the other fields blank.

To only see the errors, check the box for "Display differences only."

Execute the transaction

A screen appears showing the postings in accrual engine compared to FI and the differences. If all have been passed to accounting correctly, the differences are zero:

No Messages Maximum Category **No Messages**

CoCd	Year	G/L Account	BCurr	Amountt Posted in the ACE	Amount Posted in FI	Differences at Acct Level
6409	2025	47900100	BRL	1.162.726,96	1.162.726,96	0,00
6409	2025	46950200	BRL	2.769.552,65	2.769.552,65	0,00
6409	2025	98300255	BRL	38.446,40	38.446,40	0,00
6409	2025	98300252	BRL	741.532,52	741.532,52	0,00
6409	2025	98300256	BRL	205.848,65	205.848,65	0,00
6409	2025	98300259	BRL	35.107,77	35.107,77	0,00
6409	2025	98300253	BRL	200.793,63	200.793,63	0,00
6409	2025	98300251	BRL	374.399,92	374.399,92	0,00
6409	2025	98300254	BRL	874,50	874,50	0,00
6409	2025	98300250	BRL	3.316,92	3.316,92	0,00
6409	2025	98300258	BRL	6.505,38	6.505,38	0,00

If there are differences, it means documents still need to be transferred to accounting, but they are blocking for some reason. Check the details of the error message to solve the error then manually pass the document to FI. See instructions, "Manually Transferring Documents to Accounting."

This step should be ran each month after running transaction ACACACT to expense the prepaid. Verify that all inception, inception changes, and periodic postings have all been transferred from Accrual Engine to FI.

3.2. I run the allocation cycles

All cycles are scheduled in SCMA to run at D-3. After cycles run, we have to ensure that insurance cost centers are balanced (for **PF2**, consider cost center EE800000IN, where EE is company establishment code; for **WP2**, consider the SWEEP cost center CCCC-5998, where CCCC is company code number).

3.3. I check that Corporate Insurance cost centers are settled

Go to Display Actual Cost Line Items for Cost Centers KSB1 transaction and select the variants:

WP2

- APAC_INSUR_SCO - for APAC entities;
- EMEA_INSUR_SCO - for EMEA entities;
- NAM_INSUR_SCO - for NAM entities;

- LAM_INSUR_SCO - for LAM entities.

PF2

- INSUR_SCO - for all entities

Display Actual Cost Line Items for Cost Centers : Initial Screen

Further Selection Criteria...

Controlling Area: CHEF
 Cost Center: 2V800000IN to []
 or
 Cost Center Group: []

Cost Element: €111010000 to []
 or
 Cost Element Group: []

Posting Data
 Posting Date: 01.07.2025 to 31.07.2025

Settings
 Layout: /TS_INSUR TS_INSUR
 More Settings

Selection Screen Definition
 Edit Selection Screen

Insurance CC should be ZERO and all costs allocated.

Layout: /TS_INSUR TS_INSUR Active
 Cost Center: 2V800000IN Insurance...
 Report currency: * Object Currency

Company Code	Cost Element	Cost element name	Name	Val.in rep.cur.	Created on	Posting Date
2002				0,00		
5642				0,00		
5686				0,00		
5782				0,00		
5835				0,00		
5846				0		
5876				0,00		
5955				0,00		
5978				0,00		
5991				0,00		
6080				0,00		
6327				0,00		
6397				0,00		
6424				0,00		
			**	0,00		
				0,00		
				0,00		

If you encounter not allocated amount within the CC- check and act accordingly to ensure data consistency.

Workflow history

This view shows the 5 most recent entries. The complete workflow log is available from the 'Document Activity' menu item.

Aug 29, 2025	Actor	Type	Activity	Version
--------------	-------	------	----------	---------

Published	 SARAMAGO, Joao	State	changed state to Published at 3:20 pm	v9
Draft	 SARAMAGO, Joao	State	gave <i>Approvers</i> approval at 3:20 pm	
Aug 14, 2025				
	 HENRIQUE RODRIGUES, LUIZ	Edit	updated the page at 5:49 pm	
		State	assigned approval <i>Approvers</i> to  SARAMAGO, Joao at 3:50 pm	
		State	changed state to Draft at 3:49 pm	v9
Jan 17, 2022				
Published	 Eusébio, Daniela	State	changed state to Published at 2:56 pm	v8
Draft	 Eusébio, Daniela	State	gave <i>Approvers</i> approval at 2:56 pm	