



# Keeppeek - How to

 This page includes multiple step by step procedures to assist in Keeppeek tasks.

 Report any issues/clarify doubts to Web Contribution (Data) team [here](#).

 [Keeppeek tips](#)

- [Import, Locate, Edit and Publish files](#)
- [Find and Move Media](#)
- [Manage Folders](#)
- [Manage Media in Baskets](#)
- [Share and Export Media](#)
- [Generate a Gallery \(Slideshow\) on a Website](#)
- [Insert a video in a Solvay One page](#)
- [Manage Homepage Widgets](#)