

I prepare the Intrastat return

Tasks to be completed when documenting an operation (from creation to publication)

1. Enter the **Title of the operation / page**

2. Add the following Labels:

- Scope of applicability: ww, country_accounting
- Country or group of countries (if applicable): belux, china, france, italy, lam, nam,uk_ie, bulgaria, dach, netherlands, iberia, poland, latvia, australia, india, japan, south_korea, thailand, singapore
- Unit and Domain according to the [List of labels to be used in the Finance Service Line space](#)
 - E.g. 1: WW Operation in Financial Accounting under domain "Central Finance Processes & Compliance":
 - Labels to be used: **ww, financial_accounting, central_fin_proc_compliance**
 - E.g. 2: France Operation in Financial Accounting:
 - Labels to be used: **country_accounting, france, financial_accounting**
(for country operations, the Domain is always country_accounting)

3. Fill in all fields as described above

4. Once the description of the operation is completed, ensure it is approved and published by launching the [SBS-Finance approval workflow](#)

Domain: Indirect Taxes

Responsibility area: Ensure the Intrastat compliance

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Scope



ERP



Frequency

A screenshot of an SAP table titled 'Company PT Corrections required 15AP 2021'. The table has columns for 'Date', 'Time', 'Plant', 'Material', 'Quantity', 'Value', 'Currency', 'Unit', 'Status', 'Priority', 'Action', 'Created by', 'Created on', 'Last changed by', and 'Last changed on'. The data rows show various material movements with quantities and values.

References

VE10; VE07

Forms

Attachments

8. Add the link to attachments or external links

Previous OP << I prepare the Intradat return >> [I submit the Intradat return](#)

1. Objective and Scope

1.1 Objective of this Operation

The purpose of this document is to explain the relevant steps and transactions in the frame of filling an Intradat return.

In an Intradat return, all the movements of goods between EU member states should be detailed - the arrivals and the dispatches.

1.2 Scope

Only applicable in EU and only for companies that purchase or sold goods to companies located in other EU countries. The obligation to submit is only after exceeding a specific threshold. The threshold vary depending on the country and depending if Intradat of Arrivals or Intradat of Dispatches.

2. Definitions

See [Finance Glossary](#)

3. Tasks description

WHAT and HOW - Main content of the operation

The content should be mainly organized in 2 levels of Headings to ensure a proper link with the Table of Contents.

Select the level of heading in the "Paragraph" option.

3.1. I perform the SAP extractions (the SAP transaction used depends of the country)

With a few exceptions, the SAP extractions are provide by the Robotization Team after the closure of the month.

3.2. I compare the data extracted from SAP with the VAT codes

SU VAT Team should analyze the differences between the VAT data extracted and the Intrastat data and complete the missing information. For that purpose, the team should perform the Quality Checks (see 3.4). The tax codes per country related with EU acquisitions of goods and EU supplies of goods should be taken into consideration when preparing the Intrastat. In case of differences between VAT tax codes amount and Intrastat data, VAT team should be able to justify the differences.

3.3. I check the origin of the differences between SAP extractions and VAT codes, if any

See 3.2

3.4. I analyse the differences to validate the VAT treatment

In case there are differences between VAT and Intrastat (use transaction Z1F_CHECK_INTRASTAT), the differences have to be justified.

In cases the flow was not retrieved in intrastat side, VEFU needs to be populated in order to update Intrastat info and be able to create the files for upload, when applicable.

3.5. I request to Purchasing SL the corrections of tax codes related with intracommunity transactions, if any

Under the VAT codes analysis, some invoices are identified for VAT code correction. To request the correction, SU VAT/Intrastat have shared a file in G drive with PTP, where are inserted all the corrections that needs to be done by tax code.

End of document.