

OP.009

I create a cycle (outside the yearly maintenance process)

Process: [Costing Model Architecture](#)

Responsibility area: [Maintain cycles](#)

The procedure is only applicable for non existing cycle, outside the yearly maintenance process.

Scope

 **WW** WP2, PF2

Frequency

 On demand

References

- [OP.009](#)
- [Assessment cycles - Master Data](#)

Attachments

N/A

xx << I create a cycle (outside the yearly maintenance process) >> xx

Guideline

This could only be done when there is changes on organization or a new organization. New plant, project, roll-out.

Following the rules from **PF2** and **WP2** ([Assessment cycles Rules](#)), we should not create any new cycles if there is not any change, due to the harmonization that exists.

STEP 1

Use transaction code : KSU1

 KSU1 - Create Actual Assessment Cycle : Initial Screen

Create Actual Assessment Cycle: Initial Screen

Cycle

Start Date

Copy from

Cycle

Start Date

Controlling Area

STEP 2

Enter the cycle code and the
starting date and

Enter ↵

i [Assessment cycles Rules](#) -
Necessary to Use the
Rules for Codification

If you want to copy from another cycle
(Normally to create again a cycle from
one year to another):

- Cycle - Cycle Name
(Maintain the Name the
codification)
- Start Date - 01.01.YYYY
- Controlling Area - See link for
possible [Controlling Areas](#)

Create Actual Assessment Cycle: Initial Screen

Cycle 0224CO
Start Date 01.01.2016
Copy from
Cycle
Start Date
Controlling Area

STEP 3

1. Enter the validity date (to last
day of the year)
2. Enter the description of the
cycle
3. Check the Indicator "Iterative"
4. Check the Field Groups
"Object Currency"

Create Actual Assessment Cycle: Header Data

Attach segment
Controlling Area Z026 Rhoda Asia Pacific
Cycle 0224CO Status new
Start Date 01.01.2016 To 31.12.2016
Text 0224 Lyang
Indicators
☒ Iterative
☐ Cumulative
Field Groups
☒ Object Currency
☐ Transaction Currency

STEP 4

Click

Attach segment

Create Actual Assessment Cycle: Segment

Attach segment
Controlling Area Z026 Rhoda Asia Pacific
Cycle 0224CO 0224 Lyang
Segment Name Lock indicator
Segment Header Senders/Receivers Sender Values Receiver Tracing Factor
Assessment CElc
Allocation structure
Sender values
Sender rule Posted amounts
Share in % 100.00 %
☒ Actual value origin ☐ Plan value origin
Receiver tracing factor
Receiver rule Variable portions
Var. portion type Actual costs
Scale Neg. Tracing Factors No scaling

STEP 5

Enter the segment code and
description

Segment Code - Normally the Cost Center Sender (Ex: B712345678 or 0224-2000)

Segment Description - Cost Center Description

Create Actual Assessment Cycle: Segment

Controlling Area

2026

Rhodia Asia Pacific

Cycle

0224CO

0224 Lyang

Segment Name

0224-2000

Boiler Workshop

☐ Lock indicator

Segment Header

Senders/Receivers

Sender Values

Receiver Tracing Factor

Assessment CEle

Allocation structure

EPRD4X Utilities

Sender values

Sender rule

Posted amounts

Share in %

100.00

☒ Actual value origin

☐ Plan value origin

Receiver tracing factor

Receiver rule

Variable portions

Var.portion type

Actual costs

Scale Neg. Tracing Factors

No scaling

STEP 6

Update the tab "Segment Header" :

- 1. Assessment Cost element or Allocation structure



Assessment cycles Rules - Check the Rules to use the Correct Cost Element or Allocation Structure

- 2. Sender values:
 - Sender rule
 - Share in % = 100 %
- 3. Receiver tracing factor :

Create Actual Assessment Cycle: Segment

Controlling Area

2026

Rhodia Asia Pacific

Cycle

0224CO

0224 Lyang

Segment Name

0224-2000

Boiler Workshop

☐ Lock indicator

Segment Header

Senders/Receivers

Sender Values

Receiver Tracing Factor

Assessment CEle

Allocation structure

CR

Sender values

Sender rule

Posted amounts

Share in %

100.00

☒ Actual value origin

☐ Plan value origin

Receiver tracing factor

Receiver rule

Variable portions

Var.portion type

Variable portions

Scale Neg. Tracing Factors

Fixed amounts

Receiving rule	WP1	PF1	Action
Variable portions	Not used	Stand ar	Choose Var. portion type = Actual Statistical Key figures
Fixed amounts	Specific	Specific	Update the Amount in "Receivin g Tracing Factor"
Fixed percentages	Stand ar	Stand ar	Update the allocation keys in "Receivin g Tracing Factor"
Fixed portions	Not used	Not used	Not used

STEP 7

Go to the tab "Senders/Receivers"

Create Actual Assessment Cycle: Segment

Controlling Area: 2026 Rhodia Asia Pacific
 Cycle: 0224CO 0224 Liyang
 Segment Name: 0224-2000 Boiler Workshop ☐ Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

	From	To	Group
Sender			
Cost Center			
Cost Element			
Receiver			
Order			
Cost Center			
Cost Object			
WBS Element			

STEP 8

Update the tab "Senders/Receivers"

1. Enter a cost center or a group of cost center (group in the standard hierarchy)
2. Enter a cost element or a group of cost element (in the hierarchy: ZRCS-CNP for **WP1** / XCS-ALL for **PF1**). It is not necessary when an allocation structure is used.
3. Enter the receiving Object or group of Objects (Order Cost Center, Cost Object or WBS Element)

Create Actual Assessment Cycle: Segment

Controlling Area: 2026 Rhodia Asia Pacific
 Cycle: 0224CO 0224 Liyang
 Segment Name: 0224-2000 Boiler Workshop ☐ Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

	From	To	Group
Sender			
Cost Center	0224-2000 1		
Cost Element			2
Receiver			
Order			
Cost Center			0224-1 3
Cost Object			
WBS Element			

STEP 9

Go to the tab "Sender Values"

Normally there is nothing to update (Only if it is Specific or an Exception, you have to insert a price or a rate)

Create Actual Assessment Cycle: Segment

Controlling Area: 2026 Rhodia Asia Pacific
 Cycle: 0224CO 0224 Liyang
 Segment Name: 0224-2000 Boiler Workshop ☐ Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

Sender values

Share in % 100.00

☒ Actual value origin ☐ Plan value origin

Selection criteria

	From	to	Group
Version			

STEP 10

i Only when the Variable portions => Actual Statistical Key Figures have been chosen in the tab "Segment Header"

Go to the tab "Receiver Tracing Factor" & enter the **Stat. Key fig.**

Create Actual Assessment Cycle: Segment

Controlling Area: 2026 Rhodia Asia Pacific
 Cycle: 0224CO 0224 Liyang
 Segment Name: 0224-2000 Boiler Workshop ☐ Lock indicator

Sender Values Receiver Tracing Factor Receiver Weighting Factors

Tracing Factor

Var. portion type Actual Statistical Key Figures

Scale Neg. Tracing Factors No scaling

Selection Criteria

	From	to	Group
Stat. key fig.	MT9300 1		
Activity Type			

STEP 11

Go to the tab "Receiver Weighting Factors"

Enter the receivers depending on the receiver tracing factor chosen in the tab "Segment Header" :

Segment header = Fixed percentage

Segment Header		
Senders/Receivers		
Sender Values		
Receiver Tracing Factor		
Receivers		
Cost Ctr		Portion/percent
0224-1045		\$0.00
0224-1050		
0224-1051		\$0.00
0224-1052		
0224-1053		
0224-1054		
0224-1055		
0224-1056		
0224-1057		
0224-1058		

=> Enter the allocation key per receiving cost center



The total needs to equal to 100 %

Segment header = Fixed amount

Segment Header		
Senders/Receivers		
Sender Values		
Receiver Tracing Factor		
Receivers		
Currency		Amount
0224-1045		230,000.00
0224-1050		
0224-1051		
0224-1052		180,000.00
0224-1053		
0224-1054		
0224-1055		
0224-1056		
0224-1057		

=> Enter the real amount to be allocated to each cost center



Make sure the currency is correct

Segment header = Actual Statistical Key Figures

Segment Header		
Senders/Receivers		
Sender Values		
Receiver Tracing Factor		
Receiver Weighting Factors		
Receivers		
Cost Ctr		Factor per
0224-1045		100
0224-1050		100
0224-1051		100
0224-1052		100
0224-1053		100
0224-1054		100
0224-1055		100
0224-1056		100
0224-1057		100
0224-1058		100

=> It should **not be necessary** to update this tab when a statistical key figure is used. Only when you want to **Restrict** the Receivers, in that case remove the Factor for the Cost Center Receiver.

STEP 12

Create a new segment by clicking

Attach segment

STEP 13

Cycle Run Group

STEP 14

Save



STEP 1

Use transaction code : KSV1



Create Actual Distribution Cycle : Initial Screen



Remark

Distribution allocations are used to the primary costs of a cost center. The information about the original cost element will be transferred to the receiver.

Create Actual Distribution Cycle: Initial Screen

Cycle	☒
Start Date	☒
Copy from	
Cycle	
Start Date	
Controlling Area	



ERP Client Languages

When creating an Distribution Allocation, the texts must be added also in the other language ERP (both cycle name and segment name and description). To do that you must logoff, enter in the language requested (e.g. DE), and modify (KSV2) the Distribution Allocation, adding the names and descriptions in the local language.

The screenshot shows the SAP 'New password' screen. The 'Client' field is set to '020'. The 'User' field is set to 'PT400083'. The 'Password' field is masked with asterisks. The 'Logon Language' is set to 'DE'. On the right, there is an 'Information' section with a welcome message and a list of available clients: 009 IM Production Client, 020 ERP SOLVAY Production, 050 Core - References, and 150 Actionnaires-Shareholders.

STEP 2

Enter the cycle code and the starting date and

Enter ↵



Validity Date

The starting date determines the earliest validity date of the cycle. If a similar cycle already exists you can make a copy from the reference cycle and modify it afterwards. You can display the existing cycles by selecting the match code.

Create Actual Distribution Cycle: Initial Screen

The screenshot shows the 'Initial Screen' for creating a distribution cycle. The 'Cycle' field is set to '6062IN'. The 'Start Date' is set to '01.01.2015'. There is a 'Copy from' section with fields for 'Cycle', 'Start Date', and 'Controlling Area', all of which are currently empty.



Codification Rules

[Assessment cycles Rules](#)

For the name codification consider CC CCDV where CCCC is the company code and for DV is for Distribution Cycles, whenever a company is harmonized on SYMPA standards.

STEP 3

1. Enter the validity date (to last day of the year)
2. Enter the description of the cycle
3. Check the Indicator "Iterative"
4. Check the Field Groups "Object Currency"

Create Actual Distribution Cycle: Header Data

The screenshot shows the 'Header Data' screen for creating a distribution cycle. The 'Controlling Area' is set to '2026 Rhodia Asia Pacific'. The 'Cycle' is set to '6062IN'. The 'Start Date' is set to '01.01.2015' and the 'To' date is '31.12.2015'. The 'Status' is set to 'new'. The 'Text' field is set to 'Corporate Insurance Cycle'. The 'Indicators' section has 'Iterative' checked (labeled 3) and 'Cumulative' unchecked. The 'Field Groups' section has 'Object Currency' checked (labeled 4) and 'Consumption' and 'Transaction Curren' unchecked. There are numbered callouts 1, 2, 3, and 4 pointing to specific fields.

STEP 4

Click

Attach segment



Segment Name

Segment Name according to Assessment Allocations Rules should be equal to Sender Cost Center inside the segment (exceptions: Insurance Allocations as driver is the type of insurance cost and therefore Segment Name = Cost Element codification).

Create Actual Distribution Cycle: Segment

Attach segment

Controlling Area: 2026 Rhodia Asia Pacific
Cycle: 6062IN Corporate Insurance Cycle
Segment Name: [] Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

Sender values

Sender rule: Posted amounts
Share in %: 100.00 %
Act. vals: Plan vals

Receiver tracing factor

Receiver rule: Variable portions
Var. portion type: Actual costs
Scale Neg. Tracing Factors: No scaling

STEP 5

Enter the segment code and description

Update the tab "Segment Header" :

1. Assessment Cost element or Allocation structure
2. Sender values:
 - Sender rule = Posted amounts
 - Share in % = 100 %
3. Receiver tracing factor for Insurance & IAS19 :
 - Receiver rule : Variable portions
 - Var. portion type : Actual Statistical Key Figures
 - Scale Neg. Tracing Factors : No scaling

Create Actual Distribution Cycle: Segment

Attach segment

Controlling Area: 2026 Rhodia Asia Pacific
Cycle: 6062IN
Segment Name: 98300259 D&O/EPL Liability Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

Sender values

Sender rule: Posted amounts
Share in %: 100.00 %
Act. vals: Plan vals

Receiver tracing factor

Receiver rule: Variable portions
Var. portion type: Actual Statistical Key Figures
Scale Neg. Tracing Factors: No scaling

STEP 6

Update the tab "Senders/Receivers"

1. Enter a cost center or a group of cost center (group in the standard hierarchy)
2. Enter a cost element or a group of cost element (in the hierarchy ZRCS-CNP). It is not necessary when an allocation structure is used
3. Enter the receiving cost center or group of cost centers

Create Actual Distribution Cycle: Segment

Attach segment

Controlling Area: 2026 Rhodia Asia Pacific
Cycle: 6062IN Corporate Insurance Cycle
Segment Name: 98300259 D&O/EPL Liability Lock indicator

Segment Header Senders/Receivers Sender Values Receiver Tracing Factor

From To Group

Sender

Cost Center: 6062-5998
Cost Element: 98300259

Receiver

Order: []
Cost Center: []
Cost Object: []
WBS Element: []

STEP 7

Go to the tab "Sender Values"

No change needed

Create Actual Distribution Cycle: Segment

Controlling Area: Z026 Rhodia Asia Pacific
 Cycle: 6062IN Corporate Insurance Cycle
 Segment Name: 98300259 D&O/EPL Liability ☐ Lock Indicator

Segment Header Senders/Receivers **Sender Values** Receiver Tracing Factor

Sender values
 Share in %: 100.00
☒ Actual value origin ☐ Plan value origin

Selection criteria
 From to Group
 Version

STEP 8

i Only when the Variable portions => Actual Statistical Key Figures have been chosen in the tab "Segment Header"

Go to the tab "Receiver Tracing Factor" & enter the **Stat. Key fig.**

Create Actual Distribution Cycle: Segment

Controlling Area: Z026 Rhodia Asia Pacific
 Cycle: 6062IN Corporate Insurance Cycle
 Segment Name: 98300259 D&O/EPL Liability ☐ Lock Indicator

Sender Values **Receiver Tracing Factor** Receiver Weighting Factors

Tracing Factor
 Var. portion type: Actual Statistical Key Figures
 Scale Neg. Tracing Factors: No scaling

Selection Criteria
 From to Group
 Stat. key fig.: LTIA **1**
 Activity Type

STEP 9

Go to the tab "Receiver Weighting Factors"

Enter the receivers depending on the receiver tracing factor chosen in the tab "Segment Header" :

=> It should not be necessary to update this tab when a statistical key figure is used

Sender Values Receiver Tracing Factor **Receiver Weighting Factors**

Receivers	Factor per
Cost Ctr	100
6062-5003	100
6062-5008	100
6062-5009	100
6062-5010	100
6062-5011	100
6062-5012	100
6062-5013	100
6062-5014	100
6062-5015	100
6062-5016	100
6062-5017	100

STEP 10

Create a new segment by clicking

Attach segment

STEP 11

Create Cycle Run Group

i Cycle Run Group Codification Rules
[Cycle Run Group Rules](#)

To proceed with Cycle Run Group creation please follow the next documentation:

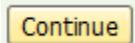
STEP 12

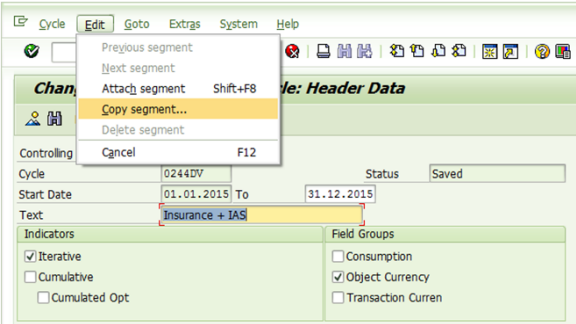
Save 

STEP 13

Create segments with reference

Enter the name of the segment you want to copy from and define a name for the new segment. Press

 Now you can modify the appended segment.





Receiver Cost Center Modified

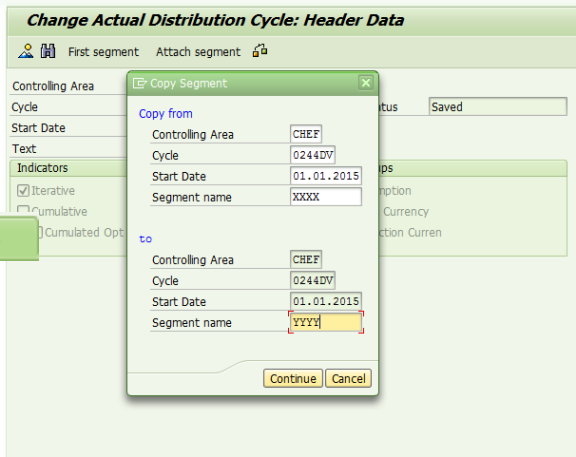
When the receiver cost center is modified, the **Factor per** inside the **Receiver Weighting Factors** tab is deleted by the system and a new percentage must be entered.



Total Factor Percentage

Total of Factor Percentage after the change should total 100:

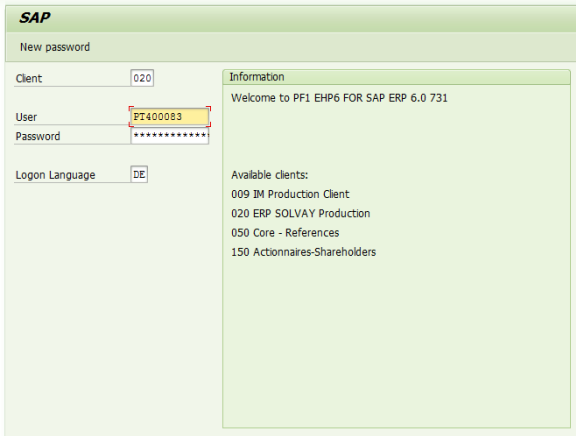
Factor per



STEP 14

Change segment in other language

The new segment is firstly created with connection language "EN". If the name of the segment should also appear in another language, logoff, enter in the language requested (e.g. DE), and change (KSV2) the segment name in the local language.



STEP 1

Use transaction code : 3KE1



3KE1 - Create Profit Center Assessment Cycle : Initial Screen

EC-PCA Create Actual Assessment Cycle: Initial Screen

Cycle	☒
Start Date	☒

Copy from

Cycle	
Start Date	

STEP 2

Enter the cycle code and the starting date and



The codification for the cycle is: CCCC + PC_A (CCCC is the company code)

EC-PCA Create Actual Assessment Cycle: Initial Screen

Cycle	0237PC_A
Start Date	01.01.2016

Copy from

Cycle	
Start Date	

STEP 3

1. Enter the validity date (to last day of the year)
2. Enter the description of the cycle
3. Check the Indicator "Iterative"
4. Insert the controlling area
5. Insert the company code

EC-PCA Create Actual Assessment Cycle: Header Data

First segment | Attach segment

Ledger	8A	Profit Center Accounting
Cycle	0237PC_A	Status new
Start Date	01.01.2016	To 31.12.2016
Text	PC Assessment Allocation	

Indicators
☒ Iterative
☐ Cumulative
☐ Cumulated Opt
☐ Balance b/s Acct

Field Groups
☐ Actual Quantities
☐ Actual Transaction Currency

Preset Selection Criteria
CO Area CHEF
Company Code 0237

STEP 4

Click

EC-PCA Create Actual Assessment Cycle: Segment

Attach segment

Ledger	8A	Profit Center Accounting
Cycle	0237PC_A	PC Assessment Allocation
Segment Name		☐ Lock indicator

Segment Header

Senders/Receivers

Receiver Tracing Factor

Receiver Weighti...

Assessment CEle

Sender values
Sender rule Posted amounts
Share in % 100,00
☒ Actual value origin ☐ Plan value origin

Receiver tracing factor
Receiver rule Variable portions
Var.portion type Actual Local Currency
Scale Neg. Tracing Factors No scaling

STEP 5

Enter the segment name code and description

EC-PCA Create Actual Assessment Cycle: Segment

Attach segment

Ledger: 8A Profit Center Accounting
 Cycle: 0237PC_A PC Assessment Allocation
 Segment Name: D36 Division 36 Lock indicator

Segment Header Senders/Receivers Receiver Tracing Factor Receiver Weighti...

Assessment CEle

Sender values

Sender rule: Posted amounts
 Share in %: 100,00 %
☒ Actual value origin ☐ Plan value origin

Receiver tracing factor

Receiver rule: Variable portions
 Var. portion type: Actual Local Currency
 Scale Neg. Tracing Factors: No scaling

STEP 6

Update the tab "Segment Header" :

1. Assessment Cost element
2. Sender values:
 - Sender rule = Posted amounts
 - Share in % = 100 %
3. Receiver tracing factor :

Receiving rule	PF1	Action
Variable portions	Stand ard	Choose Var. portion type = Actual Statistical Key figures
Fixed amounts	Specif ic	Update the Amount in "Receiving Tracing Factor"
Fixed percentages	Stand ard	Update the allocation keys in "Receiving Tracing Factor"
Fixed portions	Not used	Not used

EC-PCA Create Actual Assessment Cycle: Segment

Attach segment

Ledger: 8A Profit Center Accounting
 Cycle: 0237PC_A PC Assessment Allocation
 Segment Name: D36 Division 36 Lock indicator

Segment Header Senders/Receivers Receiver Tracing Factor Receiver Weighti...

Assessment CEle: 9802000001

Sender values

Sender rule: Posted amounts
 Share in %: 100,00 %
☒ Actual value origin ☐ Plan value origin

Receiver tracing factor

Receiver rule: Variable portions
 Var. portion type: Variable portions
 Scale Neg. Tracing Factors: Fixed percentages

STEP 7

Go to the tab "Senders/Receivers"

EC-PCA Create Actual Assessment Cycle: Segment

Attach segment

Ledger: 8A Profit Center Accounting
 Cycle: 0237PC_A PC Assessment Allocation
 Segment Name: D36 Division 36 Lock indicator

Segment Header Senders/Receivers Receiver Tracing Factor Receiver Weighti...

From To Set

Sender

Version
 Account Number
 Company Code
 Functional Area
 Profit Center

Receiver

Profit Center

STEP 8

Update the tab "Senders/Receivers"

1. Sender version (0=actual, 1=plan)
2. Sender account number;
3. Sender profit center;
4. Also can define the sender company code or /and the functional area.
5. Furthermore the receiver profit center has to be defined.

i For all items above it is possible to have ranges or sets of them. To create a range, insert a name in the field "set" and then menu extras – create set

STEP 9

i Only when the Variable portions => Actual Statistical Key Figures have been chosen in the tab "Segment Header"

Go to the tab "Receiver Tracing Factor" & enter the **Stat. Key fig.**

STEP 10

Go to the tab "Receiver Weighting Factors"

Enter the receivers depending on the receiver tracing factor chosen in the tab "Segment Header" :

Segment header = Fixed percentage

=> Enter the allocation key per receiving profit center

i The total is equal to 100 %

Segment header = Fixed amount

=> Enter the amount to be allocated to each profit center

i Make sure the currency is correct

Segment header = Actual Statistical Key Figures

=> It should not be necessary to update this tab when a statistical key figure is used

STEP 11

Create a new segment by clicking

Attach segment

STEP 12

Save

STEP 1

Use transaction code : 4KE1



4KE1 - Create Profit Center Distribution Cycle : Initial Screen

EC-PCA Create Actual Distribution Cycle: Initial Screen

Cycle ☒
Start Date ☒

Copy from

Cycle
Start Date

STEP 2

Enter the cycle code and the

starting date and

Enter ↵



The codification for the cycle is: CCCC + PC_D (CCCC is the company code)

EC-PCA Create Actual Distribution Cycle: Initial Screen

Cycle
Start Date

Copy from

Cycle
Start Date

STEP 3

1. Enter the validity date (to last day of the year)
2. Enter the description of the cycle
3. Check the Indicator "Iterative"
4. Insert the controlling area
5. Insert the company code

EC-PCA Create Actual Distribution Cycle: Header Data

First segment Attach segment

Ledger Profit Center Accounting
Cycle Status
Start Date To
Text

Indicators	Field Groups
☒ Iterative	☐ Actual Quantities
☐ Cumulative	☐ Actual Transaction Currency
☐ Cumulated Opt	
☐ Balance b/s Acct	

Preset Selection Criteria

CO Area	CHEF
Company Code	0244

STEP 4

Attach segment

Click

EC-PCA Create Actual Distribution Cycle: Segment

Attach segment

Ledger: 8A Profit Center Accounting: PC Distribution Allocation

Cycle: 0244PC_D

Segment Name: Lock indicator: ☐

Segment Header Senders/Receivers Receiver Tracing Factor Receiver Weigh...

Sender values

Sender rule: Posted amounts

Share in %: 100,00 %

Act. vals: ☒ Plan vals: ☐

Receiver tracing factor

Receiver rule: Variable portions

Var. portion type: Actual Local Currency

Scale Neg. Tracing Factors: No scaling

STEP 5

Enter the segment name code and description

EC-PCA Create Actual Distribution Cycle: Segment

Attach segment

Ledger: 8A Profit Center Accounting: PC Distribution Allocation

Cycle: 0244PC_D

Segment Name: div50 distribution div 50 Lock indicator: ☐

Segment Header Senders/Receivers Receiver Tracing Factor Receiver Weigh...

Sender values

Sender rule: Posted amounts

Share in %: 100,00 %

Act. vals: ☒ Plan vals: ☐

Receiver tracing factor

Receiver rule: Variable portions

Var. portion type: Actual Local Currency

Scale Neg. Tracing Factors: No scaling

STEP 6

Update the tab "Segment Header" :

- Specify the sender rules for distribution in the segment under sender values:
 - Sender rule = Posted amounts
 - Share in % = 100 %
- Receiver tracing factor :

Receiving rule	PF1	Action
Variable portions	Stand ard	Choose Var. portion type = Actual Statistical Key figures
Fixed amounts	Specif ic	Update the Amount in "Receiving Tracing Factor"
Fixed percentages	Stand ard	Update the allocation keys in "Receiving Tracing Factor"
Fixed portions	Not used	Not used

EC-PCA Create Actual Distribution Cycle: Segment

Attach segment

Ledger: 8A Profit Center Accounting: PC Distribution Allocation

Cycle: 0244PC_D

Segment Name: div50 distribution div 50 Lock indicator: ☐

Segment Header Senders/Receivers Receiver Tracing Factor Receiver Weigh...

Sender values

Sender rule: Posted amounts

Share in %: 100,00 %

Act. vals: ☒ Plan vals: ☐

Receiver tracing factor

Receiver rule: Variable portions

Var. portion type: Variable portions

Scale Neg. Tracing Factors: Fixed percentages

STEP 7

Go to the tab "Senders/Receivers"

EC-PCA Create Actual Distribution Cycle: Segment

◀ ▶ 🔍 🧑 Attach segment 📄

Ledger: Profit Center Accounting
 Cycle: PC Distribution Allocation
 Segment Name: distribution div 50 ☐ Lock indicator

Segment Header Senders/Receivers Receiver Tracing Factor Receiver Weigh...

	From	To	Set
Sender			
Account Number			
Company Code			
Profit Center			
Version			
Deprec. area			
Functional Area			
RA Version			
Receiver			
Profit Center			

STEP 8

Update the tab "Senders/Receivers"

1. Enter sender account number
2. Enter a sender profit center cost center
3. Enter the sender version (0=actual, 1=plan)
4. Enter the sender company code or /and the depreciation and/or functional area.

i For all items above it is possible to have ranges or sets of them. To create a range, insert a name in the field "set" and then menu extras – create set.

EC-PCA Create Actual Distribution Cycle: Segment

◀ ▶ 🔍 🧑 Attach segment 📄

Ledger: Profit Center Accounting
 Cycle: PC Distribution Allocation
 Segment Name: distribution div 50 ☐ Lock indicator

Segment Header Senders/Receivers Receiver Tracing Factor Receiver Weigh...

	From	To	Set
Sender			
Account Number			Z1K-CDV
Company Code			
Profit Center	CPSR		
Version	0		
Deprec. area			
Functional Area			
RA Version			
Receiver			
Profit Center	F49NFGCXF1		

STEP 9

i Only when the Variable portions => Actual Statistical Key Figures have been chosen in the tab "Segment Header"

Go to the tab "Receiver Tracing Factor" & enter the **Stat. Key fig.**

EC-PCA Create Actual Distribution Cycle: Segment

◀ ▶ 🔍 🧑 Attach segment 📄

Ledger: Profit Center Accounting
 Cycle: PC Distribution Allocation
 Segment Name: distribution div 50 ☐ Lock indicator

Segment Header Senders/Receivers Receiver Tracing Factor Receiver Weigh...

Tracing Factor

Var. portion type:
 Scale Neg. Tracing Factors:

Selection Criteria

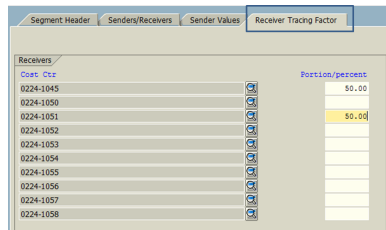
	From	to	Set
Account Number			
Version			
Functional Area			
Stat. key fig.	1A1263		

STEP 10

Go to the tab "Receiver Weighting Factors"

Enter the receivers depending on the receiver tracing factor chosen in the tab "Segment Header" :

Segment header = Fixed percentage

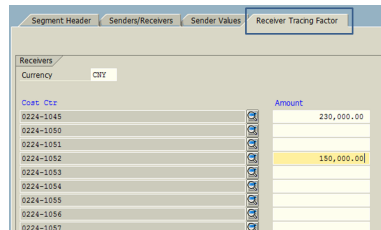


=> Enter the allocation key per receiving profit center



The total is equal to 100 %

Segment header = Fixed amount

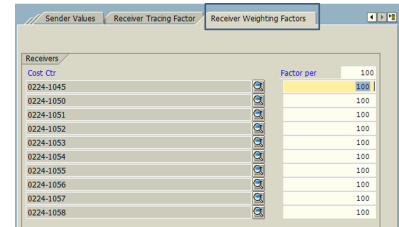


=> Enter the amount to be allocated to each profit center



Make sure the currency is correct

Segment header = Actual Statistical Key Figures



=> It should not be necessary to update this tab when a statistical key figure is used

STEP 11

Create a new segment by clicking

Attach segment

STEP 12

Save



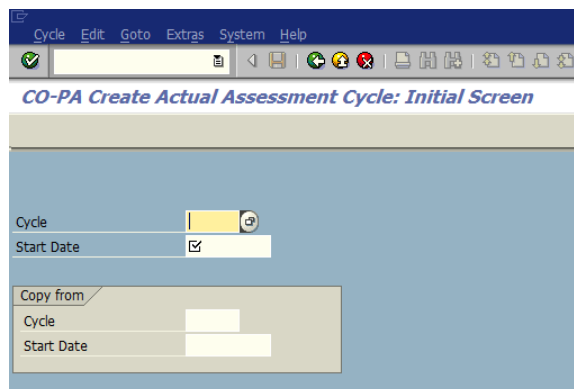
Before starting, make sure you are in the right operating concern with [KEBC - Setting Operating concern](#). List of operating concern : [Rules - CO structure](#)

STEP 1

Use transaction code : KEU1



CO-PA Create Actual Assessment: Initial Screen



STEP 2

Enter the cycle code and the starting date and

Enter ↵

CO-PA Create Actual Assessment Cycle: Initial Screen

Cycle	6062-A
Start Date	01.01.2016
Copy from	
Cycle	
Start Date	

STEP 3

1. Enter the validity date (to last day of the year)
2. Enter the description of the cycle
3. Select the "type of value Category" = **1** (Select unsplit costs)
4. Enter the controlling area
5. Select the "TF basis" = **1** (Costing-based Profitability Analysis)

CO-PA Create Actual Assessment Cycle: Header Data

Attach segment			
Operating concern	2026 Rhodia Asia Pacific	Status	new
Cycle	6062-A		
Start Date	01.01.2016	To	31.12.2016
Text	6062 Sales & CNP		
Indicators			
1 Sender Select. Type			
☐ Aggreg. Tracing Factor			
Preset Selection Criteria			
CO Area	2026		Rhodia Asia Pacific
TF basis	1		Costing-based Profitability An

STEP 4

Click

Attach segment

CO-PA Create Actual Assessment Cycle: Segment

Attach segment		
Operating concern	2026 Rhodia Asia Pacific	
Cycle	6062-A 6062 Sales & CNP	
Segment Name		☐ Lock indicator
Segment Header		
Assessment CElem		
Value Field All		
Alloc. structure		
PA transfer struct.		
Sender values		
Rule	Posted amounts	
Share in %	100.00	
Receiver tracing factor		
Rule	Variable portions	
Val.Fid./Key Fig.	4	Qty invoice
Scale Neg. Factors	No scaling	

STEP 5

Enter the segment code and description

CO-PA Create Actual Assessment Cycle: Segment

Operating concern 2026 Rhoda Asia Pacific
 Cycle 6062-A 6062 Sales & CNP
 Segment Name C4 0569 C4 0569 // 6062-7301 Lock indicator

Segment Header Senders/Receivers Receiver Tracing Factor Receiver Weighti...

Assessment CElem

Value Field All

Alloc. structure

PA transfer struct.

Sender values

Rule Posted amounts

Share in % 100.00

Receiver tracing factor

Rule Variable portions

Val.Fid./Key Fig. 4 Qty invoice

Scale Neg. Factors No scaling

STEP 6

Update the tab "Segment Header" :

1. Assessment Cost element or Allocation structure
2. Value Field or PA transfer structure
3. Receiver tracing factor : Fixed percentages

CO-PA Create Actual Assessment Cycle: Segment

Operating concern 2026 Rhoda Asia Pacific
 Cycle 6062-A 6062 Sales & CNP
 Segment Name C4 0569 C4 0569 // 6062-7301 Lock indicator

Segment Header Senders/Receivers Receiver Tracing Factor

Assessment CElem 1

Value Field All 2

Alloc. structure C4 Adm & Com. Sale Serv. alloc. 1

PA transfer struct. C4 Admin & Commercial serv. asses 2

Sender values

Rule Posted amounts

Share in % 100.00

Receiver tracing factor

Rule Fixed percentages 3

STEP 7

Go to the tab "Senders/Receivers"

CO-PA Create Actual Assessment Cycle: Segment

Operating concern 2026 Rhoda Asia Pacific
 Cycle 6062-A 6062 Sales & CNP
 Segment Name C4 0569 C4 0569 // 6062-7301 Lock indicator

Segment Header Senders/Receivers Receiver Tracing Factor

	From	To	Group
Sender			
Cost Center			
Cost Element			
Receiver			
Product			
Company Code			
WBS Element			
Billing Type			

STEP 8

Update the tab "Senders/Receivers" (1st page)

1. Enter a cost center or a group of cost center (group in the standard hierarchy)
2. Enter a cost element or a group of cost element (in the

- hierarchy ZRCS-CNP). It is not compulsory when a transfer structure is used
3. Enter the company code

CO-PA Create Actual Assessment Cycle: Segment

Attach segment

Operating concern: 2026 Rhodia Asia Pacific
 Cycle: 6062-A 6062 Sales & CNP
 Segment Name: C4 0569 C4 0569 // 6062-7301 ☐ Lock indicator

Segment Header Senders/Receivers Receiver Tracing Factor

	From	To	Group
Sender			
Cost Center	6062-7301 ①		
Cost Element			
Receiver			
Product			
Company Code	6062 ③		
WBS Element			
Billing Type			
Business Area			
Sales Order			
Sales Ord. Item			
Customer			
Payer			
Ship-to party			
Profit Center			
Item category			
Order			
Division			
Trading Partner			

Entry 1 of 39

STEP 9

Update the tab "Senders/Receivers" (2nd page)

Go down with  or using 

Segment Header Senders/Receivers Receiver Tracing Factor

	From	To	Group
Trading Partner			
Sales Org.			
Distr. Channel			
Plant			
IECRA			
Profit Center C			
Enterprise			
Commercial Prod			
Product line 00			
Origin Type			
Movement type			
Payer country			
Payer area			
Ship-to country			
Ship-to Market.			
CCR Variant			
Off Grade			
Valuation Class			
Item category			

Entry 20 of 39

STEP 10

Update the tab "Senders/Receivers" (2nd page)

1. Enter the plant code when requested (mainly for production cost centers)
2. Enter the receiving IECRA or a group of IECRA

 Other information can be updated when requested

Segment Header Senders/Receivers Receiver Tracing Factor

	From	To	Group
Trading Partner			
Sales Org.			
Distr. Channel			
Plant			
IECRA	IECRA00450 ① ②		
Profit Center C			
Enterprise			
Commercial Prod			
Product line 00			
Origin Type			
Movement type			
Payer country			
Payer area			
Ship-to country			
Ship-to Market.			
CCR Variant			
Off Grade			
Valuation Class			
Item category			

Entry 20 of 39

STEP 11

Go to the tab "Receiver Tracing Factor"

Segment Header Senders/Receivers Receiver Tracing Factor

Receivers

CoCd IECRA Portion/percent

6062 IECRA00450

Entry 1 of 1 Total 0.00

STEP 12

Update the tab "Receiver Tracing Factor"

1. Enter the allocation rate in percentage and

 the total must be equal to 100 %

Segment Header Senders/Receivers Receiver Tracing Factor

Receivers

CoCd IECRA Portion/percent

6062 IECRA00450 100.00 1

Entry 1 of 1 Total 100.00

STEP 13

Create a new segment by clicking

STEP 14

Save



Inform the persons in charge via service one