

I post the Corporate Insurance accruals estimated values

Tasks to be completed when documenting an operation (from creation to publication)

1. Enter the **Title of the operation / page**
2. Add the following Labels:
 - Scope of applicability: ww, country_accounting
 - Country or group of countries (if applicable): france, belux, uk_ie, italy, china, lam, nam, other_emea_countries, other_apac_countries
 - Unit and Domain using the: [List of labels to be used in the Finance Service Line space](#)
 - Sub-Domain using the: [2nd List of labels to be used in the Finance Service Line space](#)
3. Fill in all fields as described above
4. Once the procedure is completed, ensure it is published by using the [SBS-Finance approval workflow](#)

Domain: Central Finance Processes & Compliance

Responsibility area: Guarantee Corporate Insurance Reporting

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Scope



WW

ERP

PF2

WP2

Frequency

[blocked URL](#)

References

Forms

[Accrual Object creation template](#)

Attachments

*I create the Corporate Insurance
allocation cycles << I post the
Corporate Insurance accruals
estimated values >> I post the
Corporate Insurance accruals final
values*

1. Objective and Scope

1.1 Objective of this Operation

To ensure correct data presentation.

1.2 Scope

All legal entities under the scope of Corporate Insurance Global program.

2. Definitions

3. Tasks description

3.1. *I post the Corporate Insurance accruals*

To run the calculation and postings:

Go to transaction ACACACT.

At the screen, enter the selection parameters:

You can select by company code or for a range of company codes, for specific accrual object categories, or other selections. For insurance, all SBS scope companies should be posted at the same time as a global process. A variant can be created with the selection parameters.

1. **Company Code:** Enter the company codes to be posted
2. **Accrual Object Cat.:** Enter the current year insurance category (YY_INSUR)
3. **Key Date for Accruals:** Enter the current closing month end date in the Key Date for Accruals field
4. **Execution Type:**

- "N" for the first time running the Accrual Engine for the month;
- "R" if it has already previously ran for that company in the month.
- Accrual Engine will not duplicate postings, only process postings if there are new or changed accruals.

5. **Test Run:** Select "Test Run" to check before posting

Manual Accruals: Start Periodic Accrual Run			
   Display Application Log Reverse Accrual Run			
General Data Selections			
Company Code	6409	to	
Accounting Principle	IAS	to	
Accrual Type		to	
Restriction of Accrual Objects			
Accrual Object Cat.	25_INSUR	to	
Accrual Object Number		to	
Posting Parameters			
Key Date for Accruals	31.08.2025		
Control Data			
Execution Type	N Normal		
☐ Display Application Log			
☒ Display Results List			
☐ Show Aggregated List			
☐ Test Run			

The next screen lists the posting to be made and any errors to be solved before running and posting:

Key Date for Accruals 31.08.2025
Number of Accrual Engine Postings 0
Number of Accounting Postings 0
Messages Exist
Processing Status Test Run

Maximum Category **Success Message**

Calculated Accruals

AccObjCat.	Accrual Object Number	CoCd	AccP	Accr T.	Key Date	Accrual Amount	BCurr	FI ...	Ref. Doc No	Status ACE	Stat FI/CO	Messages exist
25_INSUR	00000000000000000000000015	6409	IAS	COSTS	31.08.2025	0,00	BRL			OK	OK	
25_INSUR	00000000000000000000000016	6409	IAS	COSTS	31.08.2025	0,00	BRL			OK	OK	
25_INSUR	00000000000000000000000017	6409	IAS	COSTS	31.08.2025	0,00	BRL			OK	OK	
25_INSUR	00000000000000000000000018	6409	IAS	COSTS	31.08.2025	41.276,09	BRL	8		OK	OK	Display
25_INSUR	00000000000000000000000019	6409	IAS	COSTS	31.08.2025	65.284,16	BRL	8		OK	OK	Display
25_INSUR	00000000000000000000000020	6409	IAS	COSTS	31.08.2025	31.740,29	BRL	8		OK	OK	Display
25_INSUR	00000000000000000000000021	6409	IAS	COSTS	31.08.2025	33.192,36	BRL	8		OK	OK	Display
25_INSUR	00000000000000000000000022	6409	IAS	COSTS	31.08.2025	1.812,34	BRL	8		OK	OK	Display
25_INSUR	00000000000000000000000023	6409	IAS	COSTS	31.08.2025	2.869,01	BRL	8		OK	OK	Display
25_INSUR	00000000000000000000000024	6409	IAS	COSTS	31.08.2025	874,50	BRL	8		OK	OK	Display
25_INSUR	00000000000000000000000025	6409	IAS	COSTS	31.08.2025	3.316,91	BRL	8		OK	OK	Display
25_INSUR	00000000000000000000000026	6409	IAS	COSTS	31.08.2025	929,34	BRL	8		OK	OK	Display

If all looks okay, remove the "Test Run" flag and execute to create the postings.

If there are any errors, you must solve these before running to post. Check the messages by clicking on the "Display" for lines in error to see details of the errors. Once you have solved the error messages, remove the check from the "Test Run" box and post the entries.

You can view the FI documents created from the Accrual Object for the monthly expense postings. See section "Viewing and Verifying the FI Postings."

Verifying if Posting been done in FI

There are 2 ways to verify that all documents have transferred from Accrual Object into FI postings in accounting:

1. A specific transaction to make this check (ACACFIRECON)
2. Go into the accrual object postings tab and check the reference document

1. Viewing via transaction ACACFIRECON

Go to Transaction ACACFIRECON.

At a minimum, enter the company code(s) and year on the screen:

Manual Accruals: Reconciliation of Accrual Engine with FI



General Data Selections

Company Code	6409	to		
Fiscal Year	2025	to		
Accrual Type		to		
Accounting Principle		to		
Accrual Engine Document Number		to		

Display Options

☐ Display differences only

You may also enter other criteria, but to check all postings for a company for all accrual engine objects, leave the other fields blank.

To only see the errors, check the box for "Display differences only."

Execute the transaction

A screen appears showing the postings in accrual engine compared to FI and the differences. If all have been passed to accounting correctly, the differences are zero:

No Messages

Maximum Category

No Messages

CoCd	Year	G/L Account	BCurr	Amountt Posted in the ACE	Amount Posted in FI	Differences at Acct Level
6...	2025	47900100	BRL	1.162.726,96	1.162.726,96	0,00
6409	2025	46950200	BRL	2.769.552,65-	2.769.552,65-	0,00
6409	2025	98300255	BRL	38.446,40	38.446,40	0,00
6409	2025	98300252	BRL	741.532,52	741.532,52	0,00
6409	2025	98300256	BRL	205.848,65	205.848,65	0,00
6409	2025	98300259	BRL	35.107,77	35.107,77	0,00
6409	2025	98300253	BRL	200.793,63	200.793,63	0,00
6409	2025	98300251	BRL	374.399,92	374.399,92	0,00
6409	2025	98300254	BRL	874,50	874,50	0,00
6409	2025	98300250	BRL	3.316,92	3.316,92	0,00
6409	2025	98300258	BRL	6.505,38	6.505,38	0,00

If there are differences, it means documents still need to be transferred to accounting, but they are blocking for some reason. Check the details of the error message to solve the error then manually pass the document to FI. See instructions, "Manually Transferring Documents to Accounting."

This step should be ran each month after running transaction ACACACT to expense the prepaid. Verify that all inception, inception changes, and periodic postings have all been transferred from Accrual Engine to FI.

3.2. I run the allocation cycles

All cycles are scheduled in SCMA to run at D-3. After cycles run, we have to ensure that insurance cost centers are balanced (for **PF2**, consider cost center **EE800000IN**, where **EE** is company establishment code; for **WP2**, consider the SWEEP cost center **CCCC-5998**, where **CCCC** is company code number).

3.3. I check that Corporate Insurance cost centers are settled

Go to Display Actual Cost Line Items for Cost Centers KSB1 transaction and select the variants:

WP2

- APAC_INSUR_SCO - for APAC entities;
- EMEA_INSUR_SCO - for EMEA entities;
- NAM_INSUR_SCO - for NAM entities;

- LAM_INSUR_SCO - for LAM entities.

PF2

- INSUR_SCO - for all entities

Display Actual Cost Line Items for Cost Centers : Initial Screen

Further Selection Criteria...

Controlling Area

CHEF

Cost Center

2V800000IN

to

or

Cost Center Group

Cost Element

6111010000

to

or

Cost Element Group

Posting Data

Posting Date

01.07.2025

to

31.07.2025

Settings

Layout

/TS_INSUR

TS_INSUR

More Settings

Selection Screen Definition

Edit Selection Screen

Insurance CC should be ZERO and all costs allocated.

Layout	/TS_INSUR	TS_INSUR	Active
Cost Center	2V800000IN	Insurance...	
Report currency	*	Object Currency	

Company Code	Cost Element	Cost element name	Name		Val.in rep.cur.	Created on	Posting Date
2002				*	0,00		
5642				*	0,00		
5686				*	0,00		
5782				*	0,00		
5835				*	0,00		
5846				*	0		
5876				*	0,00		
5955				*	0,00		
5978				*	0,00		
5991				*	0,00		
6080				*	0,00		
6327				*	0,00		
6397				*	0,00		
6424				*	0,00		
				**	0,00		
					0,00		
					0,00		

If you encounter not allocated amount within the CC- check and act accordingly to ensure data consistency.

Workflow history

This view shows the 5 most recent entries. The complete workflow log is available from the 'Document Activity' menu item.

Aug 29, 2025	Actor	Type	Activity	Version
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Published	 SARAMAGO, Joao	State	changed state to Published at 3:20 pm	v9
Draft	 SARAMAGO, Joao	State	gave <i>Approvers</i> approval at 3:20 pm	
Aug 14, 2025				
	 HENRIQUE RODRIGUES, LUIZ	Edit	updated the page at 5:49 pm	
		State	assigned approval <i>Approvers</i> to  SARAMAGO, Joao at 3:50 pm	
		State	changed state to Draft at 3:49 pm	v9
Jan 17, 2022				
Published	 Eusébio, Daniela	State	changed state to Published at 2:56 pm	v8
Draft	 Eusébio, Daniela	State	gave <i>Approvers</i> approval at 2:56 pm	