

# Delete a Web contact

## Overview

Remove a contact from a web site contact form. If you need to replace a contact with another one, you better should use the [Web contacts management](#) step-by-step to update the existing one, replacing it with a new email address.

### Advanced level

This operation needs to use the "Tridion Content Manager" instead of the better known "Site Edit".

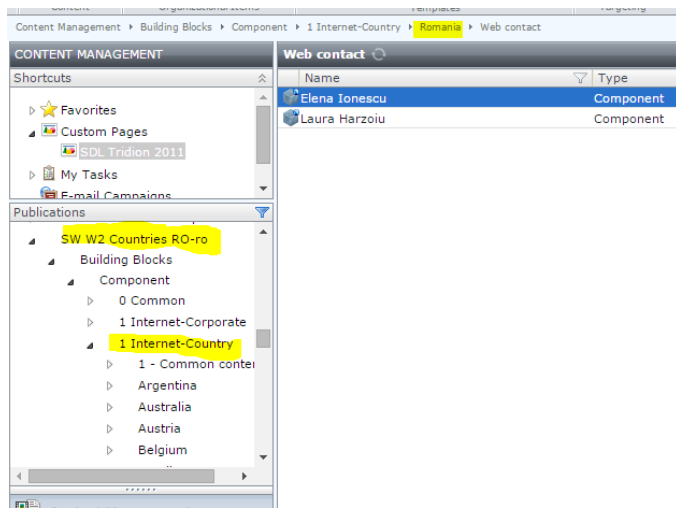
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## Step-by-step

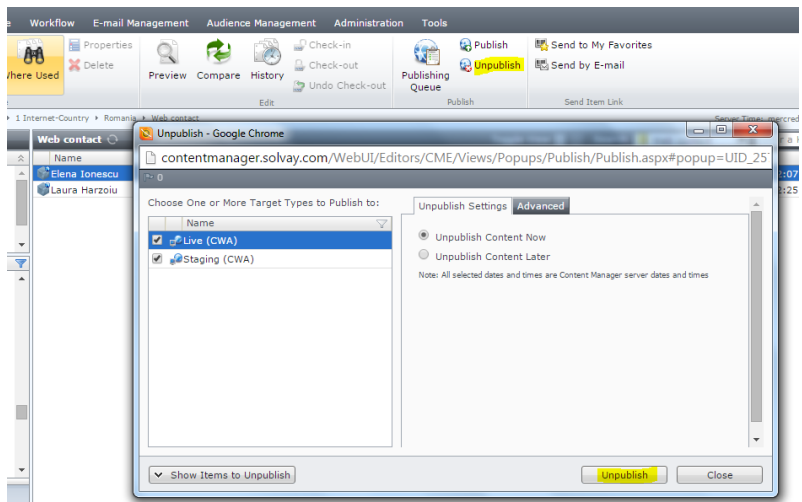
### Steps

1. Reach the web contact folder in Tridion Back Office in SW W1 xx-xx (depending on where you need to publish the content) and select the contact to delete



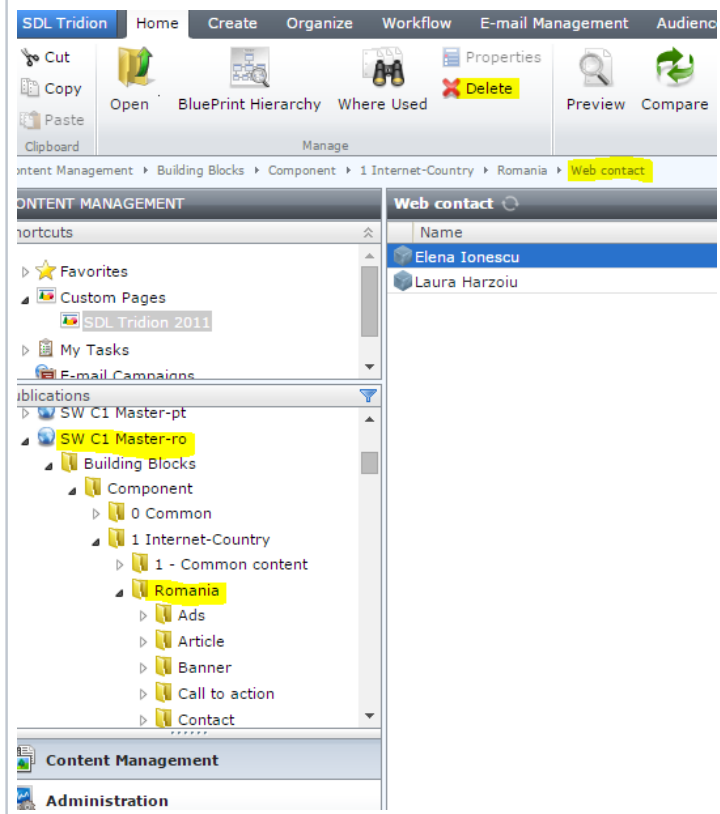
2. Click on Unpublish icon. A pop-in opens. Stick staging & Live & click on unpublish.

Your new / updated contact will no longer receive emails when a request will be sent on the contact form.



3. Reach the web contact folder in Tridion Back Office in SW C1 Master-XX (depending on where you need to update the content) and select the contact to delete.

Click on the cross to delete it.



Related articles

Can't find information?

Related docs

- [Web support contact](#)