


Keeppeek tips

 This page includes quick/useful tips for Keeppeek.

 Report any issues/clarify doubts to Web Contribution (Data) team [here](#).

In the folder tree **locate the file(s)**.

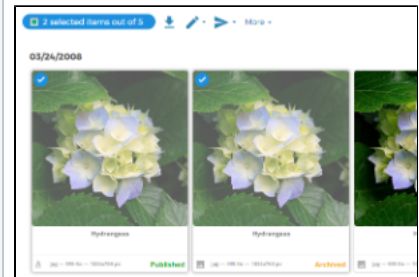
When a file is selected a blue check will appear at the top.



To make a multiple selection of files, **select one** and then, on your keyboard, **click CTRL key** and **select the other files** (1).

Another possibility is to **click and drag** (2).

1)



2)

