

BR - OINI Project Creation

Domain: Country Accounting

Responsibility area: N/A

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Scope

? Unknown Attachment

ERP



Frequency

? Unknown Attachment

References

CN43N, CJ01; CJ02

Forms

[Person Responsible and Positions](#)

Attachments

*Previous OP << BR - OINI Project
Creation >> Next OP*

1. Objective and Scope

1.1. Objective of this Operation

This procedure explains how to create OINI projects (R&D WBS) in SAP for Brazilian companies.

1.2. Scope

This procedure applies to Brazilian companies in WP1.

2. Definitions

See Finance Glossary:

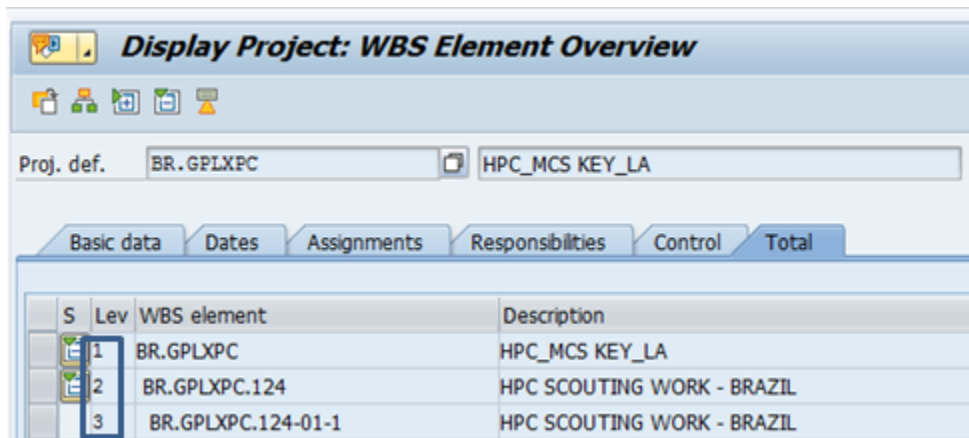
- [IECRA](#)
- [WBS](#)
- [WP1](#)

3. Tasks description

There are 3 types of creation request:

- 1st level - Beginning - OINI heading
- 2nd level - Project
- 3rd - Subproject

The difference is in the field "level" that must be filled accordingly.



The screenshot shows the SAP 'Display Project: WBS Element Overview' interface. At the top, there are fields for 'Proj. def.' with values 'BR.GPLXPC' and 'HPC_MCS KEY_LA'. Below this are tabs for 'Basic data', 'Dates', 'Assignments', 'Responsibilities', 'Control', and 'Total'. The main table displays WBS elements with columns for 'S', 'Lev', 'WBS element', and 'Description'.

S	Lev	WBS element	Description
	1	BR.GPLXPC	HPC_MCS KEY_LA
	2	BR.GPLXPC.124	HPC SCOUTING WORK - BRAZIL
	3	BR.GPLXPC.124-01-1	HPC SCOUTING WORK - BRAZIL

The requests can have 2 formats: For the 1st creation, it is sent only a template with some information in square format.

- **1st format:** request with the information in square format.

Solicitação de Cadastro de OI e OINI	
Nome	OINI - PROJETO PARIS
Descrição	OINI - PROJETO PARIS
Centro de Custo	7515-5001
Centro de Custo Liberador	7515-5001
Centro de Lucro	7523-10571
Categoria	30
Genero	C
KR\$	Não estimado
Empresa	RHPA
Divisão	7523
Local	ACTW
Data Solicitada	10/03/2017
Solicitante	Melissa Menezes

In this type of request, the name of the heading is not informed, we need to search it in CN43N.

Fill in the Variant 7523_OINI

Project Info System: WBS Elements Initial Screen

2 active DB profile DB profile Status

Project Management Selections (DB profile: 000000000001)

Project to

WBS element to

Additional WBS element criteria

Level to

Layout

Select the column "Project definition", sort by descending order and see which is the last project created.

Proj. def.	WBS element	Name	Level	Acct
BR.001230	BR.001230	OINI - WILLISA ER 2019	1	
	BR.001230.01	OINI - WILLISA ER 2019	2	X
BR.001231	BR.001231	OINI_SPARTA (GEC-LA 082/18)	1	
	BR.001231.3	OINI_SPARTA - Estudo Básico	2	X
BR.001232	BR.001232	OINI_CRETA (GEC-LA 081/18)	1	
	BR.001232.3	OINI_CRETA - Estudo Básico	2	X
BR.001233	BR.001233	OINI-ESTUDO CLIMATIZAÇÃO TEXTURAÇÃO...	1	
	BR.001233.01	OINI-ESTUDO CLIMATIZAÇÃO TEXT BARMAG	2	X
BR.001234	BR.001234	OINI-Consulting Ceclofen	1	
	BR.001234.1	OINI-Ceclofen Analysis R&I	2	X
BR.001235	BR.001235	OINI_BOPE (GEC-LA 0003/19)	1	
	BR.001235.3	OINI_BOPE - Estudo Básico	2	X
BR.001236	BR.001236	OINI_MECAN (GEC-LA 007/19)	1	
	BR.001236.1	OINI_MECAN - Ordem de Grandeza	2	X
BR.001237	BR.001237	OINI_MOVE K2412 (GEC-LA 006/19)	1	
	BR.001237.1	OINI_MOVE K2412 - Ordem de Grandeza	2	X
BR.001238	BR.001238	Despesas Logísticas Resales CLA	1	
	BR.001238.1	Despesas Logísticas Resales CLA	2	X

- **2nd Format:** from the 2nd level onward, the requester sends an excel file and a Google Drive link.

Solicitação de Cadastro de OI e OINI	
Nome	OINI - PROJETO PARIS
Descrição	OINI - PROJETO PARIS
Centro de Custo	7515-5001
Centro de Custo Liberador	7515-5001
Centro de Lucro	7523-10571
Categoria	30
Genero	C
KR\$	Não estimado
Empresa	RHPA
Divisão	7523
Local	ACTW
Data Solicitada	10/03/2017
Solicitante	D. ALMEIDA

Display Project: Project Definition

Settlement rule

Project Def. BR.001175 OINI - PROJETO PARIS

Long Text Exists

Basic data Control Administration LongText

Status


System Status CLSD

User status

Project coding mask

Screen BR.XXXXXX.XXXXXXXXXXXXXXXX Mask ID

Responsibilities

Pers.Resp.No. 7525019  ALMEIDA

Applicant no. 1 OINI

Organization

CO area 2025

Company code 7523

Plant 7515

Profit Center 7523-I0571

Proj.currency BRL

Dates

Start date 10.03.2017

Finish date

Factory calend. 10

Time unit DAY

If you need to search for the responsible, click on the icon .

In case of doubt, search it in "Person responsible" tab.

Responsibilities

Pers.Resp.No. DALMEIDA

Applicant no. **Number of the responsible p**

Restrictions

Dates

Start date

Finish date

Factory calend.

Time unit

Respons.	Name of resp.pers
00000033	RMATOS
00004021	JLPONCHON

In "Long text", insert all the information you received from the requester.

Display Project: Project Definition

Settlement rule

Project Def.

Long Text Exists

Basic data | Control | Administration | **LongText**

OINI - PROJETO PARIS

Solicitação de Cadastro de OI e OINI

Nome OINI - PROJETO PARIS
 Descrição OINI - PROJETO PARIS
 Centro de Custo 7515-5001
 Centro de Custo Liberador 7515-5001
 Centro de Lucro 7523-10571
 Categoria 30
 Genero C
 KR\$ Não estimado
 Empresa RHPA
 Divisão 7523
 Local ACTW
 Data Solicitada 10/03/2017
 Solicitante Melissa Menezes

Investimentos Acetow
 (11) 4977-4392

In the top of the screen, click on "Details" in the field "Customer Fields".

Project | Edit | Goto | WBS element | **Details** | Extras | System | Help

WBS detail screen
 Settlement rule Shift+F7
Customers Fields

Display Project: Project

The IECRA must have the last digits of the profit center informed.

Add information in the fields that are in blank.

Display Project: Project Definition

Settlement rule

Cus Proj.

Ent. Code ACETOW

Bus. unit FILTER TOW (TOTOW)

IECRA Gr. FILTER TOW (TOTO)

IECRA Filter tow

CO Area

Inter cost center

Position ZZZZ ACETOW

BFC GBU TO



BFC Business Unit TOTOW

Investment Management

Scale Currents (< 1 MEUR)

Investment reason Miscellaneous, Administration, Facilities

Solicitação de Cadastro de OI e OINI	
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Centro de Lucro	7523-10571
Categoria	30
Genero	C
KR\$	Não estimado
Empresa	RHPA
Divisão	7523
Local	ACTW
Data Solicitada	10/03/2017
Solicitante	D. ALMEIDA

Click on  to go back and then in the .

Project Edit Goto WBS element Details Extras System Help

<< [Icons]

Display Project: Project Definition

Settlement rule

Here, you will include the assessment information.

Three very important points of attention:

1. In the column "WBS element", it is necessary to add the level of the project (1 = heading, 2 = project and 3 = sub-project)
2. In the column "Type", add "OI"
3. The last line of the project should have a flag in the column "CICn" (to determine that this element receives costs)

Change Project: WBS Element Overview

Proj. def. BR.001239 OINI-ESTUDO CONTENÇÃO ENTRADA AGUA P2 E

Basic Data Dates Assignments Responsibilities Control **Total**

S	Lev	WBS element	Description	Short ID	Typ	Pri
	1	BR.001239	OINI-ESTUDO CONTENÇÃO ENTRADA AGUA P2 E	BR.001239	OI	
	2	BR.001239.1	Estudo para instalação máquina malharia	BR.001239.1	OI	
	1				OI	

Tip. Denominação

- AL Rhodia allocations
- FD Various Billing
- II Projeto de Investimento
- IN Engineering Project
- MT Maintenance
- OI Projeto Despesas**
- PR Services / Training

In "Total" tab, drag until the field "Cost Center" to add the number in the request.

Change Project: WBS Element Overview

Proj. def. BR.001239 OINI-ESTUDO CONTENÇÃO ENTRADA AGUA P2 E

Basic Data Dates Assignments Responsibilities Control **Total**

S	Lev	WBS element	CA...	Resp. cost...	CA...	Req.cost c...	Costi...	Over...	Int. Pr...	Inves...	RA Key	St
	1	BR.001239	2025	7515-2454	2025	7515-2454						
	2	BR.001239.1	2025	7515-2454	2025	7515-2454						
	1											

Go to Settlement Rule

1	OI	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
---	----	-------------------------------------	--------------------------	--------------------------

Settlement Rule

Fill in Cat with CTR and include the Cost Center in Settlement Receiver and press enter for the other information to be filled automatically

Maintain Settlement Rule: Overview

Plan settlement

WBS element BR.001239

OINI-ESTUDO CONTENÇÃO ENTRADA AGUA P2 E

Actual settlement

Distribution rules

Cat	Settlement Receiver	Receiver Short Text	%	Se...	No.	S...	Fro...	From...	To ...	To Fi...	First Used	Last Used
CTR	15-2454	PISA-Portaria UTSA	100,00	PER	1							

Go to Settlement Parameters and fill the Settlement Profile with ZC and the Allocation Structure with ZT to all the WBSs.

Maintain Settlement Rule: Parameters

WBS element BR.001239.1

Estudo para instalação máquina malharia

Parameters

Description

Settlement profile ZC Settlement to cost centers

Allocation structure ZT Through cost elements of origi

PA transfer str.

Source structure

Asset Value Date

Hierarchy number

Strategy Sequence

Entered by BRBC8923 on 10.06.2019

Last changed by BRBC8923 on 10.06.2019

Select the line, go to "Details", "Cust. Fields WBS elem".

Project Edit Goto WBS element Details Extras System Help

Display Project: WBS E

Proj. def. BR.001175

Basic data Dates Assignments

WBS detail screen Ctrl+F9

Settlement rule F7

Customers Fields

Cust.fields WBS elem

Delivery information

Billing plan

Long text Ctrl+Shift+F9

PS text

S	Lev	WBS element	Pri	Su	PE	Acct	Bill	CO...	Co...	Bu...	Plant	Profit Center	Curr...
	1	BR.001175		✓				2025	7523		7515	7523-I0571	BRL
	2	BR.001175.1		✓		✓		2025	7523		7515	7523-I0571	BRL

IECRA (it can be filled automatically)

WBS family (the standard is R&I)

Position (only if it is not filled automatically)

Display Project: WBS Element

Settlement rule

Ent. Code	ZSECT00019	ETOW
Bus. unit	ENTRP00159	FILTER TOW (TOTOW)
IECRA Gr.	CDPRF00640	FILTER TOW (TOTO)
IECRA	IECRA00571	Filter tow
Target		
Interco in RCS		
CO Area		
Inter cost center		
OTP interco		
RCS IC Int.Order		
Interco not in RCS		
Logical system		
Ext IC CtrlArea		
Ext IC Cost Ctr		
Ext IC WBS Elt		
Ext IC Int Order		
WBS family	REGULAR	REGULAR PROJECT
Position	50000790	
BFC GBU	TO	ZZZZ ACETOW



After created it's necessary to go back in the project and select all the WBSs. Enter the icon Project Definition and go to Edit, Status and Release

Project Edit Goto WBS element Details Extras System Help

- Select
- Object
- Status
 - Release
 - Lock
 - Unlock
 - Order accepted
 - Technically Complete
 - Cancel close techn.
 - Fully invoicd
 - Cancel fully invoicd
 - Close(B)
 - Cancel close
 - Deletion flag
 - Cancel deletion flag
 - User Status
 - System/User status Shift+F6
- Project version
- Vjew
- Cancel F12

Project def. ENTRADA AGUA ...

Basic Data Control Adminis


Status

System Status REL

User status

Project coding mask

Screen BR . XXXXXX . XXXXXXXXX

If the request is only for creation of the heading, save it  and this process is finished.

3.2. I add a project and a sub-project

When receiving a request like in the example, note that in column C is described to create the level 2 and consequently the level 3.

007_PROJETOS_R&I_JUL17-L2

Arquivo Editar Visualizar Inserir Formatar Dados Ferramentas Complementos Ajuda Todas as alterações foram salvas no Google Drive

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V
PERÍODO - LOTE	Tipo de projeto	capítulo ONI	projeto WBS - nível 2	subprojeto WBS - nível 3	NOME_PROJETO	NOME_SUBPROJETO	NOME_EMPRESA	NOME_AREA	NOME_OBU	C.C. Demandeur (GBU)	C.C. Responsável (GBU)	Centro de Lucro	NOME_DIVI SAO	NOME_SOCIEDADE	Data de emissão	LOCAL	Gerente da GBU				
JUL17 - Lote 2	NOVO WBS - nível 2	BR.GPLAGR	BR.GPLAGR.126	BR.GPLAGR.126-01-1	EON	EON	POLIAMIDA	R&D&A - NOVECARE AGRO	NOVECARE	7525-8813	7525-8813	7523-N0449	7523	7525	17/07/2017	Paulina	Liliane Oliveira				

CJ02

Add the number of the project (heading). This way, it is possible to verify what was already created in this project.

Display Project: Initial Screen

Project Def.

WBS Element

In this example, a project with several lines already created.


Note that the last line created is "BR.GPLAGR.127", consequently, the next one will be "BR.GPLAGR.128".

Display Project: WBS Element Overview

Proj. def.

Basic data | Dates | Assignments | Responsibilities | Control | Total

S..	L...	WBS element	Description	Short ID
1		BR.GPLAGR	AGRO_MCS NEW_LA - NON-CAPI	BR.GPLAGR
2		BR.GPLAGR.127	SPECIAL FORMULATIONS – NON-CAPI	BR.GPLAGR.127
3		BR.GPLAGR.127-01-1	SPECIAL FORMULATIONS	BR.GPLAGR.127-01
2		BR.GPLAGR.126	MCS LATAM AGRO - NON-CAPI	BR.GPLAGR.126
3		BR.GPLAGR.126-07-1	ADJUVANTS - PHYSCHEM CHARACTERIZATION	BR.GPLAGR.126-07

Select the line that will be under the line you are creating and click in the button  to open the lines.

S..	L...	WBS element	Description	Short ID
1		BR.GPLAGR	AGRO_MCS NEW_LA - NON-CAPI	BR.GPLAGR
2		BR.GPLAGR.127	SPECIAL FORMULATIONS – NON-CAPI	BR.GPLAGR.127
3		BR.GPLAGR.127-01-1	SPECIAL FORMULATIONS	BR.GPLAGR.127-01-1
2		BR.GPLAGR.126	MCS LATAM AGRO - NON-CAPI	BR.GPLAGR.126
3		BR.GPLAGR.126-07-1	ADJUVANTS - PHYSCHEM CHARACTERIZATION	BR.GPLAGR.126-07-1
3		BR.GPLAGR.126-06-1	SUMITOMO SC FORMULA NON-CAPI	BR.GPLAGR.126-06-1
3		BR.GPLAGR.126-05-1	TEA TREE OIL FORMULATIONS	BR.GPLAGR.126-05-1

More lines will be open.

S..	N...	Elemento PEP	Denominação	ID breve
1		BR.GPLAGR	AGRO_MCS NEW_LA - NON-CAPI	BR.GPLAGR
2				
2				
2				

For adding the project and sub-project, note the 3 very important information:

1. In the second column, add the number 2 for projects and number 3 for sub-projects
2. In the column "Type", add "OI"
3. The last level should have a flag in the column "CICn" (to determine that the costs will be allocated in this element)

In this example, the last line is the third of the sub-project

S..	N...	Elemento PEP	Denominação	ID breve	Tp.	Pri	CP	Plan	CICn	Eft	Stat
1		BR.GPLAGR	AGRO_MCS NEW_LA - NON-CAPI	BR.GPLAGR	OI		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	LIB
2		BR.GPLAGR.128	EON	BR.GPLAGR.128	OI		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	LIB
3		BR.GPLAGR.128-01-1	EON	BR.GPLAGR.128-01-1	OI		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	LIB

In the last tab "TOTAL", check the profit center.

S	Nív	Elemento PEP	CICn	Eft	Ár...	E...	Div...	Ce...	Centro de...	Moe...	Subprojeto	Clas...	Equip
1		BR.GPLAGR	<input type="checkbox"/>	<input type="checkbox"/>	Z025	7523		7524	7523-I1149	BRL		CSTIN	
2		BR.GPLAGR.128	<input type="checkbox"/>	<input type="checkbox"/>	Z025	7523		7524	7523-N0449	BRL		CSTIN	
3		BR.GPLAGR.128-01-1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Z025	7523		7524	7523-N0449	L		CSTIN	

M	N	O
C.C. Demandeur (GBU)	C.C. Responsable (GBU)	Centro de Lucro
7525-8813	7525-8813	7523-N0449

Add the cost center, after clicking on ENTER, the area will be informed automatically.

S	Nív	Elemento PEP	Requerente	Ár...	Cen.cst.re...	Ár...	Cen.cst.so...
1		BR.GPLAGR		2025	7525-8813	2025	7525-8813
2		BR.GPLAGR.128			7525-8813		7525-8813
3		BR.GPLAGR.128-01-1			7525-8813		7525-8813

After that, with the selected lines go to the bottom of the screen and click on "Settlement Rule".



It is necessary to determine the assessment of the project.

In the first column, add the option "CTR", in the second column add the cost center and after clicking on ENTER, other information will be filled automatically.

Display Settlement Rule: Overview

Plan settlement

WBS element: BR.GPLAGR.128-01-1
EON

Actual settlement

Cat	Settlement Receiver	Receiver Short Text	%	Se...	No.	S...	Fro...	From...	To ...	To Fi...	First Used	Last Used
CTR	7525-8813	R&D No cap cost - CS	100,00	PER	1	0		0			008.2017	010.2017

Acct Assignment Cat. (2) 2 Entries found

Restrictions

OTy Description
CTR Cost center
ORD Order

In the top of the screen, click on "Goto" and select "Settlement parameters".

Settlement rule Edit Goto System Help

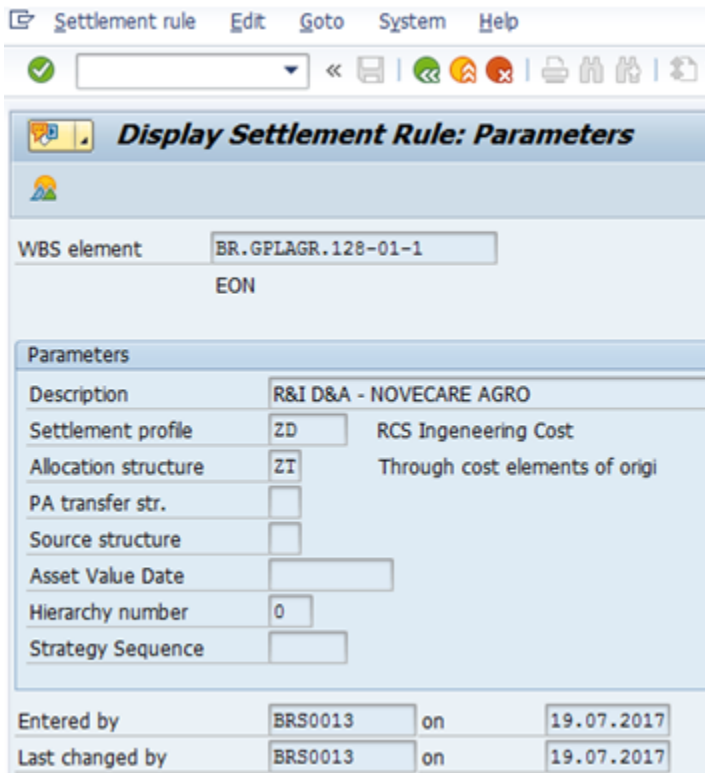
Change Documents
Details F2
Next rule
Previous rule
Other rules...
Settlement parameters F8
Overview
Views
Back F3

WBS element: BR.GPLAGR.128-01-1
EON

Actual settlement

Cat	Settlement Receiver	Receiver Short Text	%	Se...	No.	S...	Fro...	From...	To ...	To Fi...	First Used	Last Used
CTR	7525-8813	R&D No cap cost - CS	100,00	PER	1	0		0			008.2017	010.2017


In the "Allocation Structure" field, add the abbreviation "ZT".

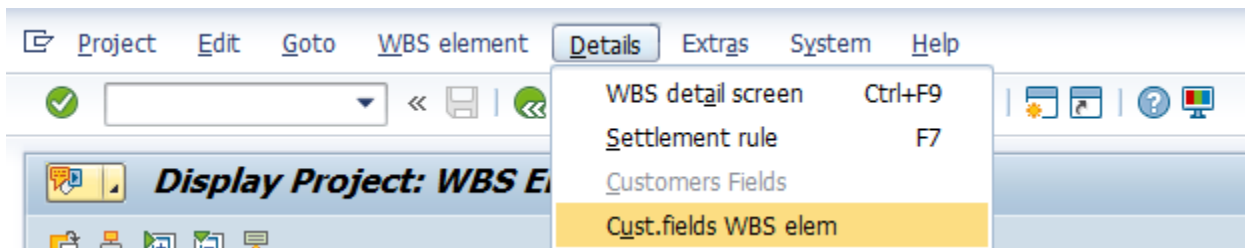


The screenshot shows the SAP 'Display Settlement Rule: Parameters' screen. The 'WBS element' field contains 'BR.GPLAGR.128-01-1' and the 'EON' field is empty. The 'Parameters' table is as follows:

Parameters	
Description	R&I D&A - NOVECARE AGRO
Settlement profile	ZD RCS Ingeneering Cost
Allocation structure	ZI Through cost elements of origi
PA transfer str.	<input type="checkbox"/>
Source structure	<input type="checkbox"/>
Asset Value Date	<input type="text"/>
Hierarchy number	0
Strategy Sequence	<input type="text"/>

At the bottom, the 'Entered by' and 'Last changed by' fields both show 'BRS0013' on '19.07.2017'.

Click on  to go back, select the line created, go to "Details" and then on "Cust.fields WBS elem".



The screenshot shows the SAP 'Display Project: WBS Element Details' screen. The 'Details' menu is open, showing the following options:

- WBS detail screen (Ctrl+F9)
- Settlement rule (F7)
- Customers Fields
- Cust.fields WBS elem (highlighted)

Fill the IECRA (with the same last digits of the profit center indicated in the request).

Complete the other fields in blank.

Display Project: WBS Element

Settlement rule

Ent. Code: ZSECT00011 NOVECARE
 Bus. unit: ENTRP00020 NOVECARE
 IECRA Gr.: CDFRF00194 Novecare Non-Allocated
 IECRA: IECRA00449 Novecare Non-Allocated
 Target:
 Interco in RCS:
 CO Area:

Restrições


WBS Family: WBS element family description Idon
 FACILITIES FACILITIES
 GEC GROUP ENGINEERING & CONSTRUCTION PT
 ING OBSOLETE (02/2014) PT
 IT OBSOLETE (02/2014) PT
 OTHERS OBSOLETE (02/2014) PT
 R&D OBSOLETE (02/2014) PT
 R&I RESEARCH & INNOVATION PT

WBS family: R&I RESEARCH & INNOVATION
 Position: 50025842

Obs: Sempre preencher o campo WBS Family com o padrão R&I
 Para o campo Position em caso de dúvida na identificação, ir na aba Position do excel

007_PROJETOS_R&I_JUL17-L2


A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V
PERÍODO - LOTE	Nome do projeto	chapa/ ONI	projeto WBS - nível 2	subprojeto WBS - nível 3	NOME_PROJETO	NOME_SUBPROJETO	NOME_EMPRESA	NOME_AREA	NOME_GBU	C.C. Demandador (GBU)	C.C. Responsável (GBU)	Centro de Lucro	NOME_DIVI SAG	NOME SOCIEDADE	Data de emissão	LOCAL	Gerente da GBU				
JUL17 - Lote 2	NOVO WBS - n142	BR_GPLAGR	BR_GPLAGR_129	BR_GPLAGR_129-01-1	EDN	EDN	POLIAMIDA	R&I D&A - NOVECARE AGRO	NOVECARE	7525-8813	7525-8813	7523-11049	7523	7525	17/07/2017	Paulina	Lidiane Oliveira				

Go back and save it 

3.3. I create a project with a reference

For creating a project with reference to another one, just inform the project to be used as reference in box "Template", field "Project def."

Create Project: Initial Screen

 Open number

Project Def.

Project Profile

Template

Project def.

Std proj. def.

With WBS Documents

Template Profile Data

3.4. I close a project

The requester opens a ticket and add a file in Google Drive.

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S
Def.proj.	WBS element	Name	CódEIC	N°Resp	CentCul	CentCu	Responsáv.	Posição	Status	Pei	Cen.Luc	CódElen	Cer	Div	ArCont	Unid. Ne		
BR_GPLAGR	BR_GPLAGR_123-01-1	SEED TREATMENT - ATLANTICA	3	X	7525176	7525-8813	7525-8813	Lidiane Oliveira	50025482	LIB	NOLO // TCRA	RD	7523-1149	7524	2025	ENTRP00020		
BR_GPLAUG	BR_GPLAUG_101-01-1	D&A AUGEO CLEAN	3	X	7525179	7525-8803	7525-8803	Maria Angela Pereira	50004566	LIB	NOLO // TCRD	RD	7523-1207	7525	2025	ENTRP00156		
BR_GPLAUG	BR_GPLAUG_101-02-1	D&A AUGEO DCTO	3	X	7525179	7525-8803	7525-8803	Maria Angela Pereira	50004566	LIB	NOLO // TCRD	RD	7523-1207	7525	2025	ENTRP00156		

Inform the codification of the project.

Change Project: Initial Screen

Project Def.

WBS Element

ENTER

Select the line.

Verify which is the status.

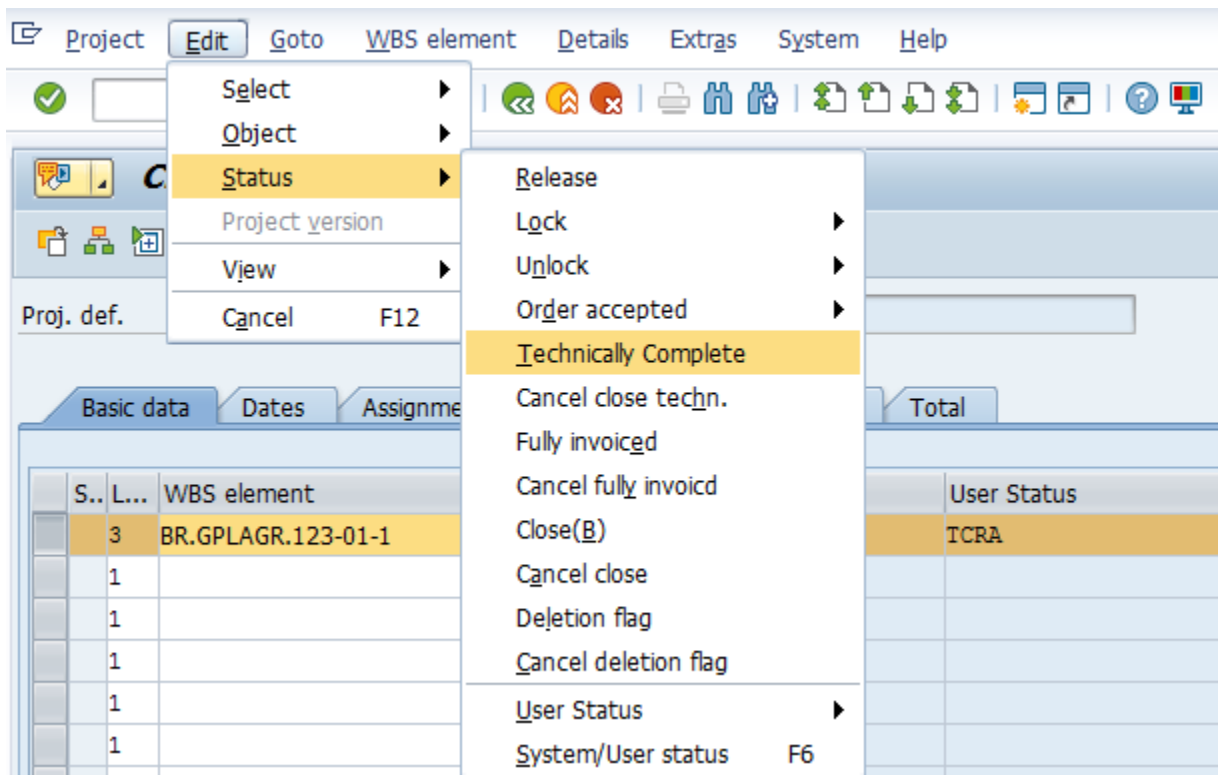
Change Project: WBS Element Overview

Proj. def.

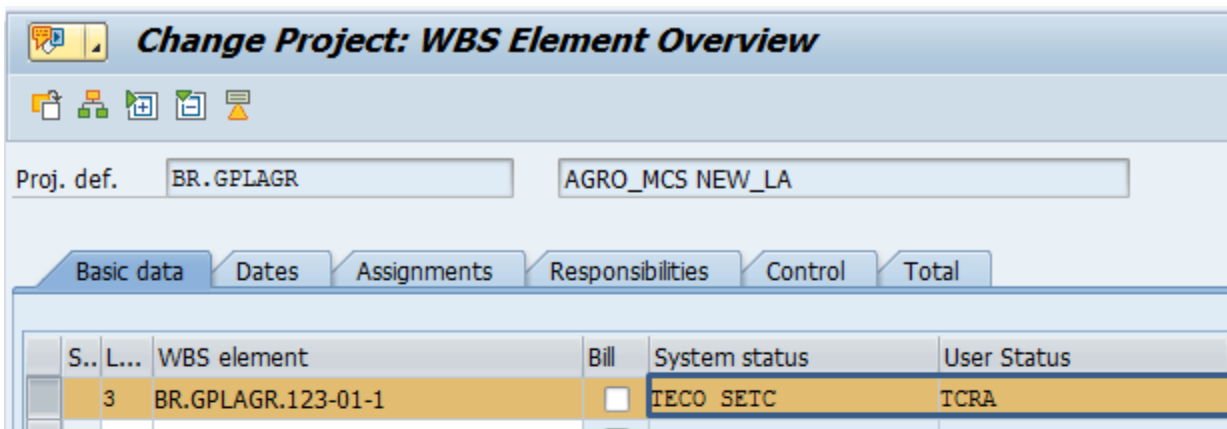
Basic data | Dates | Assignments | Responsibilities | Control | Total

S..	L...	WBS element	Bill	System status	User Status
	3	BR.GPLAGR.123-01-1	<input type="checkbox"/>	REL SETC	TCRA

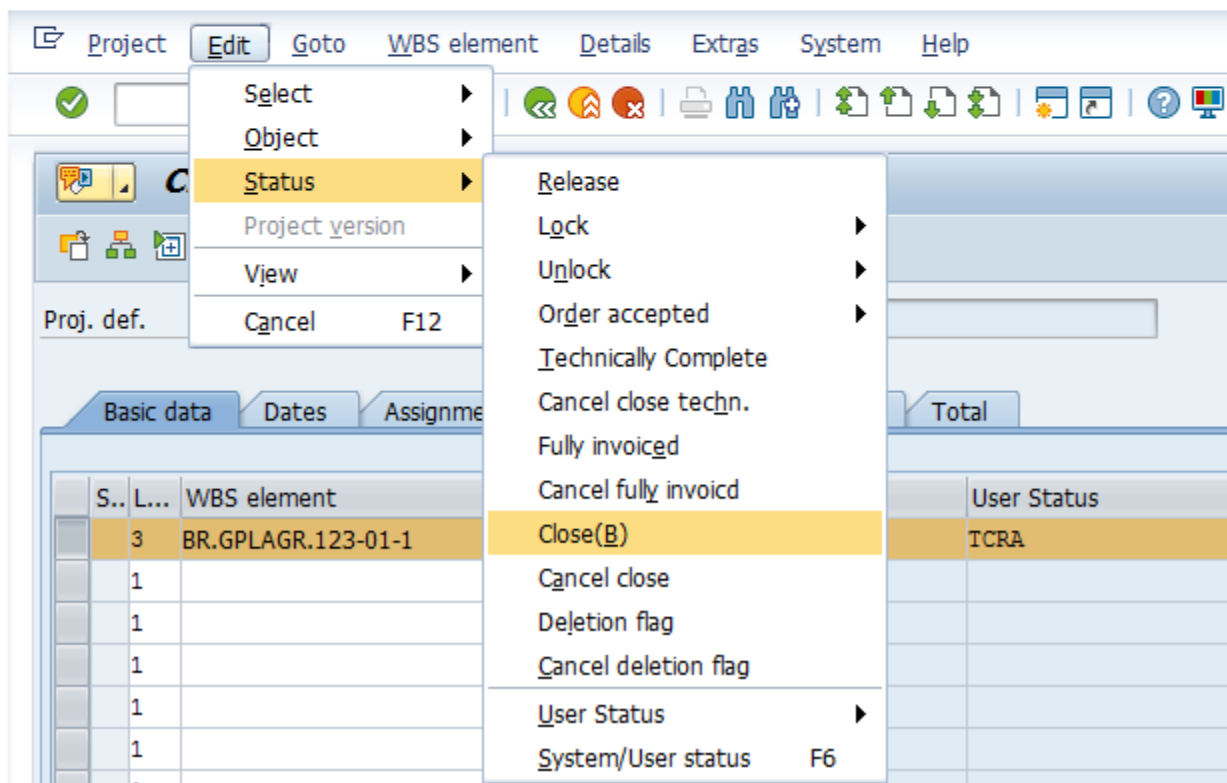
First of all, block the project going to menu "Edit", click on "Status" and then on "Technically Complete".



The new status will be "TECO".



Depois ir em Edit - Status - CloseB



Then, go to "Edit", click on "Status" and then on "Close (B)".

Change Project: WBS Element Overview

Proj. def. BR.GPLAGR AGRO_MCS NEW_LA

Basic data Dates Assignments Responsibilities Control Total

S..	L...	WBS element	Bill	System status	User Status
3		BR.GPLAGR.123-01-1	<input type="checkbox"/>	CLSD SETC	TCRA

The status will be "CLSD SETC".

Save it 

And see the final message.

Project BR.GPLAGR is being changed

3.5. I activate a project

It is necessary to unblock the heading, then the project and then the sub-project.

Def.proj	WBS element	Name	Lev	CódEICICn	N°Responst	CentCuReq	CentCuRes	Responsdv	Posiçãr	Status	Perinv	Typ	Cen.Jucre	CódElemFa	Centrc	Divisãc	ArContCus	Unid. Negc
BR.GSAFIB	BR.GSAFIB.111-01-1	EMANA PET	3	X	7525055	7515-5503	7515-5503	GGORESCU	50002843	ENCE NOLQ // TCRD		RD	752341041		7515		2025	ENTRP00075

CJ02

Change Project: Initial Screen

Project Def. BR.GSAFIB

WBS Element

In this case, the heading is open but the project and the sub-project are closed.

Change Project: WBS Element Overview

Proj. def. BR.GSAFIB Fibras_Projetos R&D

Basic data Dates Assignments Responsibilities Control Total

S.. L...	WBS element	Typ	Pri	Su	PE	Acct	Bill	System status	User Status
1	BR.GSAFIB	RD		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	REL	TCRA
2	BR.GSAFIB.113	RD		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	REL	TCRA
3	BR.GSAFIB.113-01-1	RD		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	REL SETC	TCRA
2	BR.GSAFIB.112	RD		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	CLSD	TCRD
3	BR.GSAFIB.112-01-1	RD		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	CLSD SETC	TCRD
2	BR.GSAFIB.111	RD		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	CLSD	TCRD
3	BR.GSAFIB.111-01-1	RD		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	CLSD SETC	TCRD

Select the blocked lines.

Go to "Edit", click on "Status" and then on "Cancel close".

Project **Edit** Goto WBS element Details Extras System Help

Proj. def. F12

Basic data Dates Assignments Re

S.. L...	WBS element
1	BR.GSAFIB
2	BR.GSAFIB.113

- Select
- Object
- Status**
 - Release
 - Lock
 - Unlock
 - Order accepted
 - Technically Complete
 - Cancel close techn.
 - Fully invoiced
 - Cancel fully invoiced
 - Close(B)
 - Cancel close**
- Project version Shift+F4
- View
- Cancel F12

The status will be "TECO".

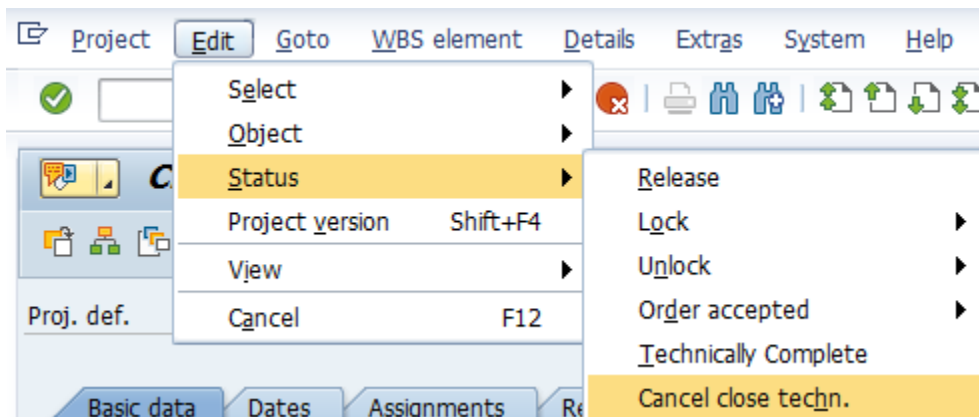
Change Project: WBS Element Overview

Proj. def. BR.GSAFIB Fibras_Projetos R&D

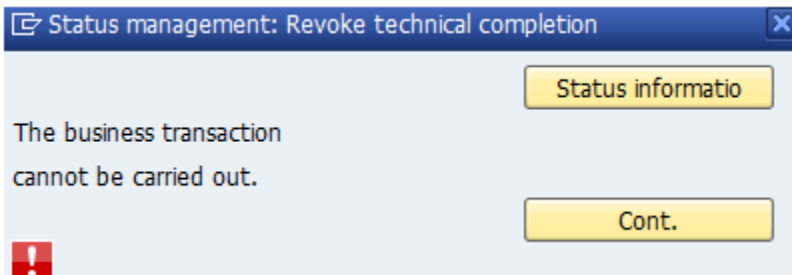
Basic data Dates Assignments Responsibilities Control Total

S..	L...	WBS element	Typ	Pri	Su	PE	Acct	Bill	System status	User St
1		BR.GSAFIB	RD		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	REL	TCRA
2		BR.GSAFIB.113	RD		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	REL	TCRA
3		BR.GSAFIB.113-01-1	RD		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	REL SETC	TCRA
2		BR.GSAFIB.112	RD		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	CLSD	TCRD
3		BR.GSAFIB.112-01-1	RD		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	CLSD SETC	TCRD
2		BR.GSAFIB.111	RD		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	TECO	TCRD
3		BR.GSAFIB.111-01-1	RD		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	TECO SETC	TCRD

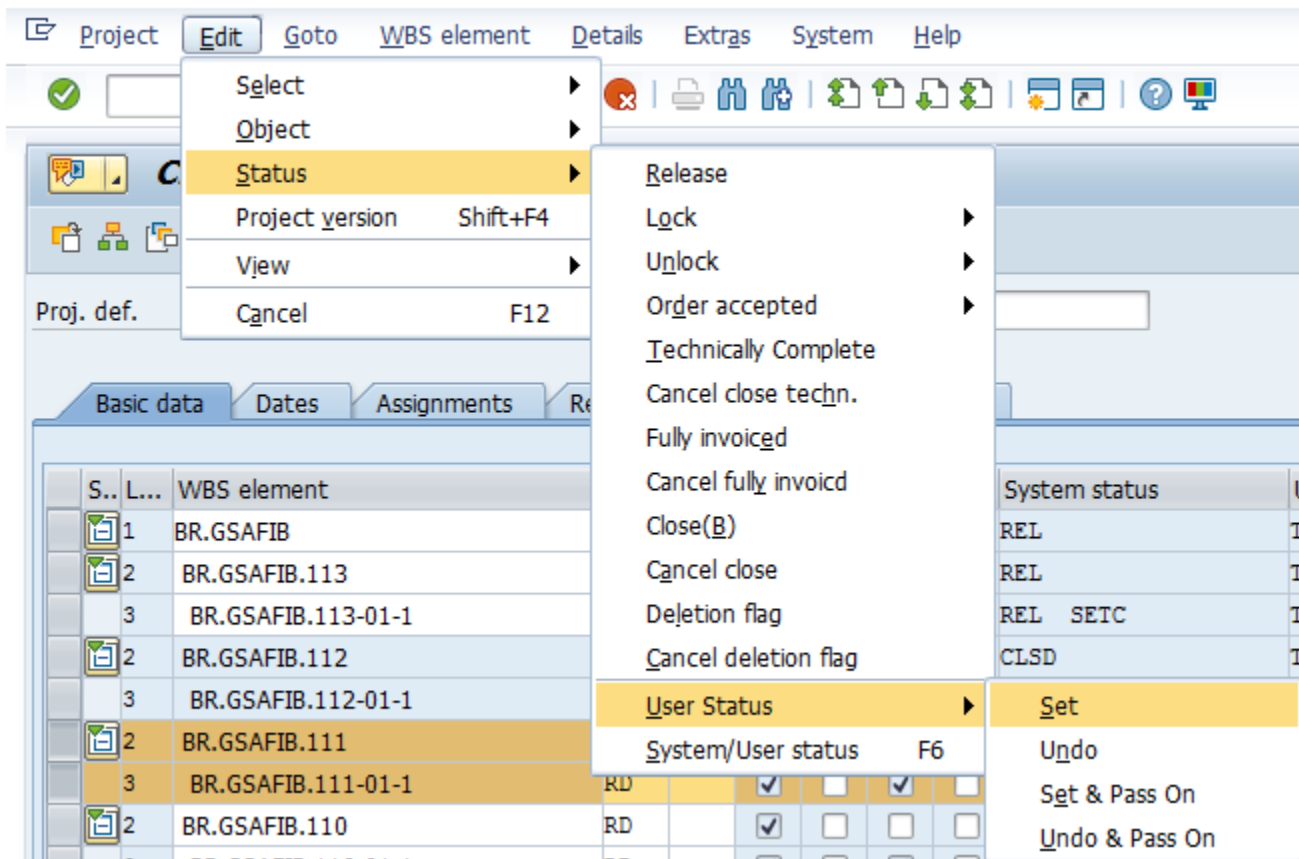
Go to "Status" and click on "Cancel close techn.".



Probably, you will receive an error message.



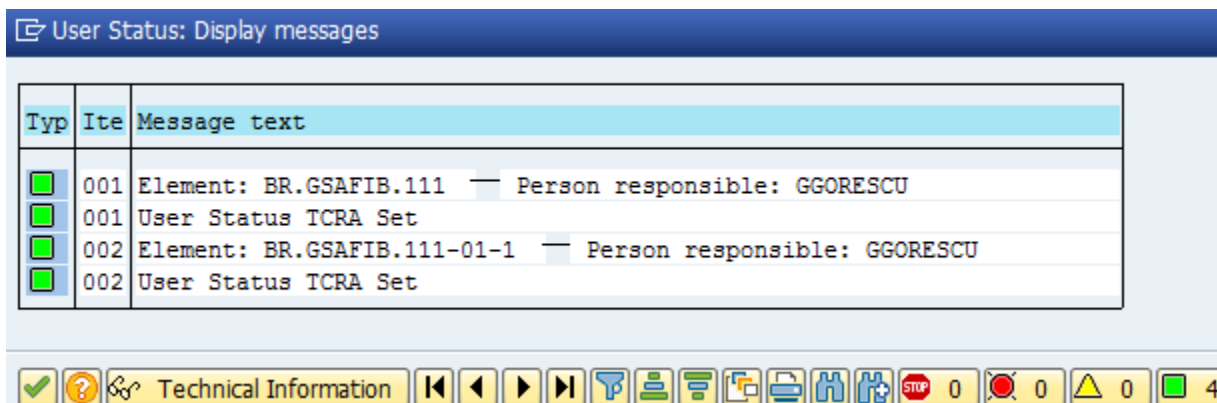
Go to "Status", click on "User Status" and then "Set".




Click twice on "Tech compl revoke Allowed".

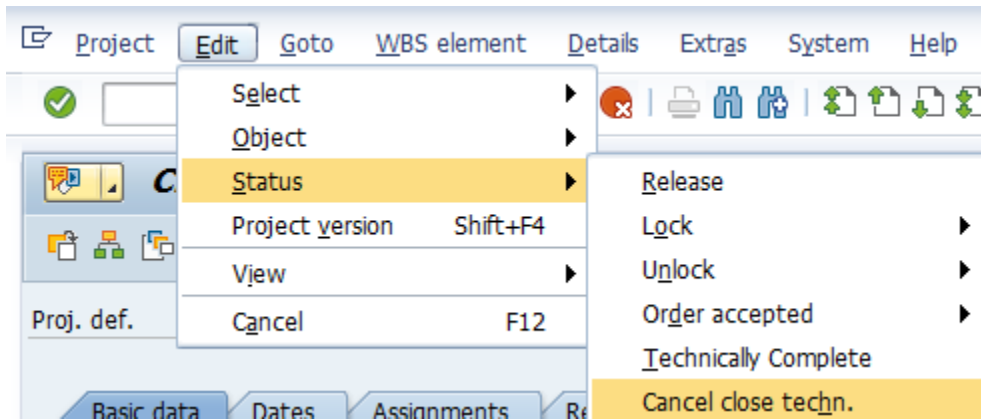
StNo	Stat	Status
	BLQE	Commitment Locked
	BLQP	Time Locked
	MASQ	WBS masked
10	TCRA	Tech compl revoke Allowed
20	TCRD	Tech compl revoke Disallowed

You will receive the following message.

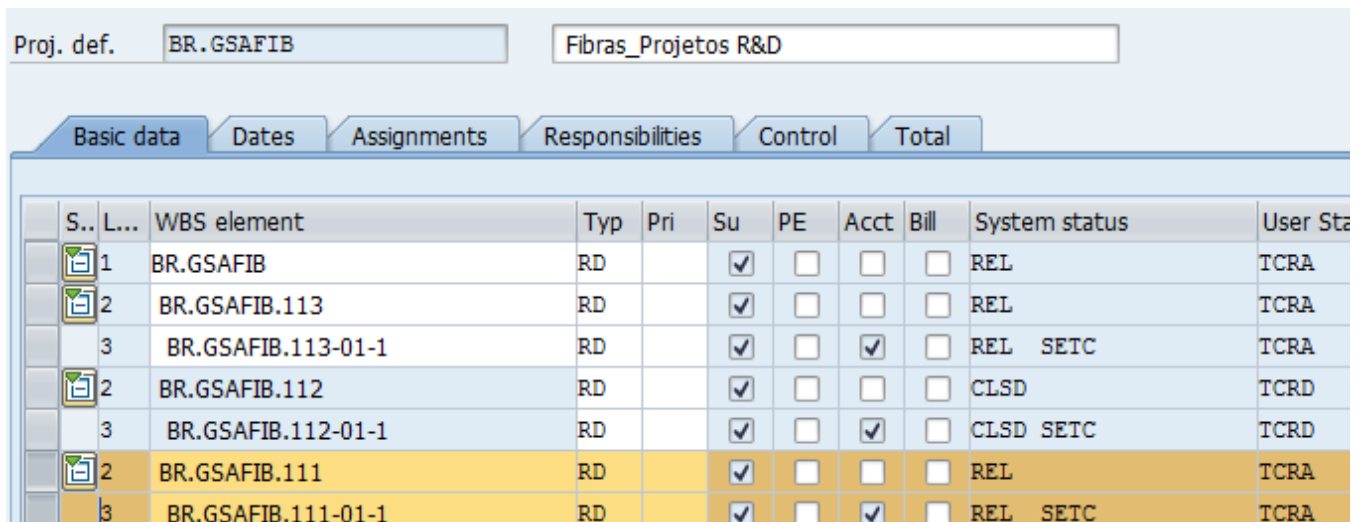


Click on .

Do the step again: Go to "Status", click on "Cancel close techn."



The status will change.



The screenshot shows the 'Basic data' tab of a project definition. The table below shows the system status for various WBS elements. The status for 'BR.GSAFIB.111' and 'BR.GSAFIB.111-01-1' has changed from 'REL' to 'REL SEIC'.

S..	L...	WBS element	Typ	Pri	Su	PE	Acct	Bill	System status	User Sta
1		BR.GSAFIB	RD		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	REL	TCRA
2		BR.GSAFIB.113	RD		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	REL	TCRA
3		BR.GSAFIB.113-01-1	RD		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	REL SEIC	TCRA
2		BR.GSAFIB.112	RD		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	CLSD	TCRD
3		BR.GSAFIB.112-01-1	RD		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	CLSD SEIC	TCRD
2		BR.GSAFIB.111	RD		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	REL	TCRA
3		BR.GSAFIB.111-01-1	RD		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	REL SEIC	TCRA

Save it .

3.6. I change the name of the project

The requester will send the information in the template.



The screenshot shows a table with project information. The first row is highlighted in green.

NOME CORRETO	Def.proj.	WBS element	Name	CódEIC	NºResp	CentCul	CentCu	Responsáv.	Posiç	Status	Pei	Cent.Juc	CódElen	Ce	Div	ArCont	Unid. N		
ANÁLISES ACORDOS COML-NOV AMINAS	BR GCEAM	BR.GCEAM.102-01-1	ANÁLISES DE ACORDOS COMERCIAIS - NOVECAR	3	X	7525176	7592-5690	7592-5690	Lidiane Oliveira	50048315	LIB	NOLQ	//	TCRD	RD	7523-11149	7524	2025	ENTRP

Go to transaction CJ02.

Inform the codification of the project.

Change Project: Initial Screen

Project Def.

WBS Element

Change the description according to the information in the template .

Change Project: WBS Element Overview

Proj. def.

Basic data | Dates | Assignments | Responsibilities | Control | Total

S..	L...	WBS element	Description	Short ID	Typ
	3	BR.GCEAMI.102-01-1	ANÁLISES DE ACORDOS COMERCIAIS - NOVECAR	BR.GCEAMI.102-01	RD

Change Project: WBS Element Overview

Proj. def.

Basic data | Dates | Assignments | Responsibilities | Control | Total

S..	L...	WBS element	Description	Short ID	Typ	Pri	Su	PE
	3	BR.GCEAMI.102-01-1	ANÁLISES DE ACORDOS COMERCIAIS - NOVECAR	BR.GCEAMI.102-01	RD		<input checked="" type="checkbox"/>	<input type="checkbox"/>

Save it 

End of document.