

[Web factory / Country light internet websites] re-use an existing Corporate content

Overview

This article describes how to re-use an existing Corporate content (article / event / press release) in a web factory site or a "light" country site.

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Step-by-step

Step 1: Create a page

1. Reach the page where you want to display your corporate content and activate Tridion

Example: to re-use an existing Corporate press release, go to your country news page.

2. Click on "Create new page" in home tab

A left navigation appears. Select Re-use editorial content and click on "Create" button.



3. Enter the page title / page name...



Page Title / File name

Use the same page name as the one used for corporate (corresponding to the end of the Corporate url).

Do not use any space or special characters.

... Then click on "Create page".

Creating new Re-use editorial content

Page Title: 20130917-solvay-and-ineos-EU
Title of the Page as it appears in SDL Tridion

File Name: 20130917-solvay-and-ineos-EU tcm
File name of the Web page as it appears in the browser address bar

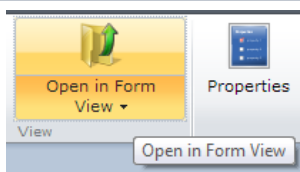
Page Location: staging.solvay.com/spain/es/so Change
Location of the Web page as it appears in the browser address bar

Change Page Type Create Page

Step 2: Insert the content to re-use in the new page

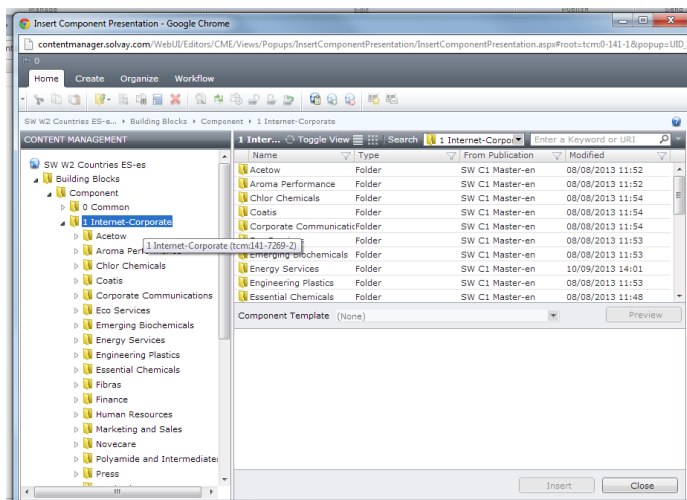
1. Open the page in form view:

- Select the whole page by clicking anywhere in it, out of any component. A blue border appears all around the page.
- Click on open in form view



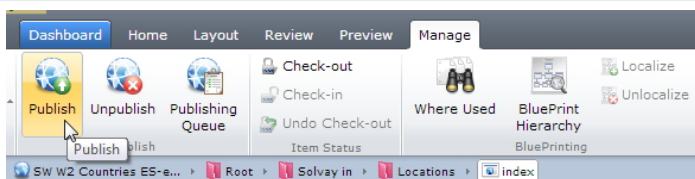
2. Insert the Component into to page:

- In the newly opened form
- In "Component presentation" tab, click on "Insert"
- Navigate through "Internet Corporate" folders to find the corporate content needed (see screen shot below)
- Select the Press release of your choice
- Choose "Central detail" component template.
- Press 'Insert', then 'Close'



3. Remove the "to be replaced" article from the page, then click on Save & Close to save your change.

4. Switch the tool bar to "Manage", then "Publish", check the "Staging" option, then "Publish"



[Optional] Step 3: Translate the content to your website language

Apply the Step 3 of the following article: [Translate content](#)

Related articles

Can't find information?

- [Web support contact](#)