

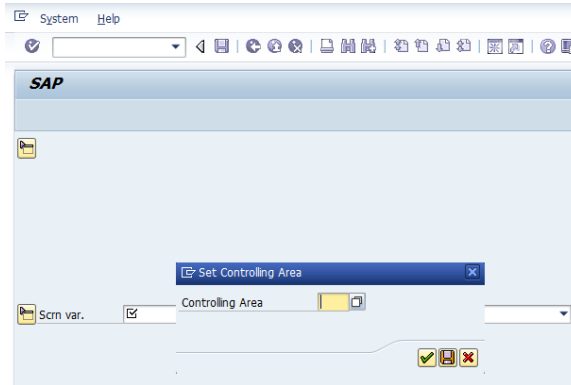
# KB11N - Enter Manual Repostings of Primary Costs

## STEP 1

Enter transaction KB11N.

There will appear a small window to set the controlling area.

Insert the controlling area and press



## STEP 2

Please fill accordingly:

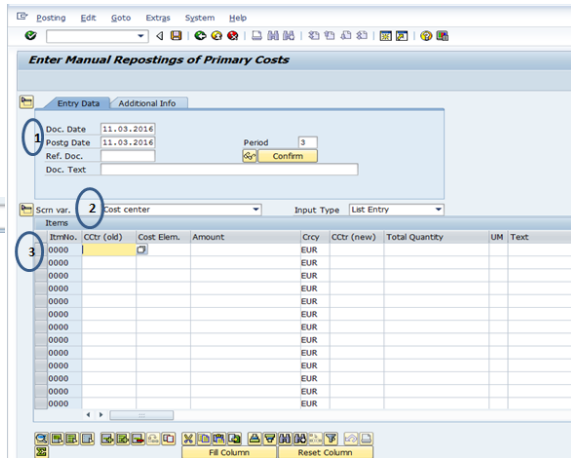
1. Enter document and posting date.

2. In field

Scrn var. Cost center

you can select screen variant depending on the needs for entering a special sender object ( order, cost center, etc ) and a special receiver object ( order, cost center, etc. )

3. Enter on demand the sender objects, the receiver objects, the amount, a quantity if demanded and the unit of measure



In order to check the validity of the entered masterdata click on

To save the document click on

**i** Please note that this transaction is **only** for Primary Cost Elements. For Secondary Cost Elements we use [KB15N - Enter Manual Cost Allocation](#).