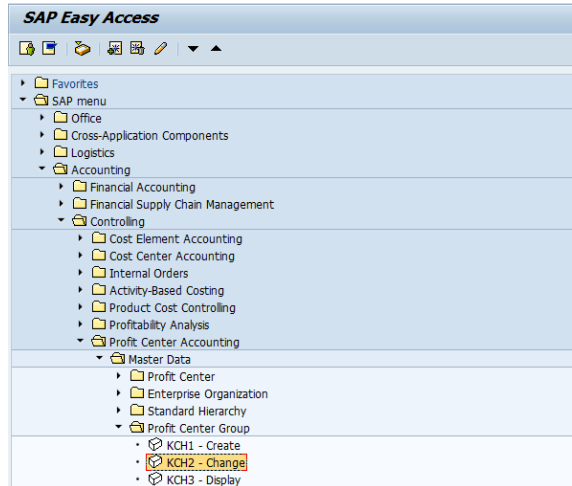



# KCH2 - Maintain a profit center hierarchy

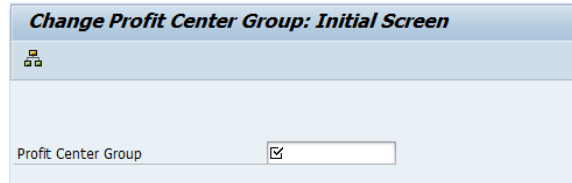
## STEP 1

Start the transaction using the menu path or transaction code KCH2

Double-click 



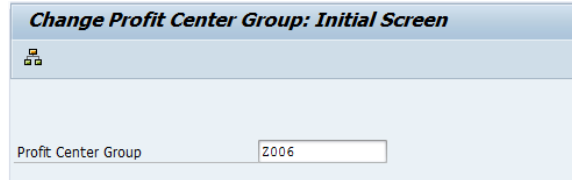
 Change Profit Center Group : Initial Screen



## STEP 2

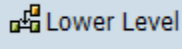
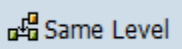
Enter the group you want to update and

Enter ↵

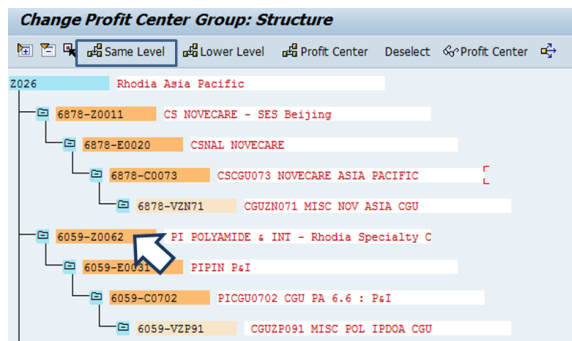


## STEP 3

Click on the group you want to include a new group, and click

 Lower Level or 

Enter ↵



## STEP 4


Enter the code & description of the new group in the blank row that


appeared and click . The group is created.

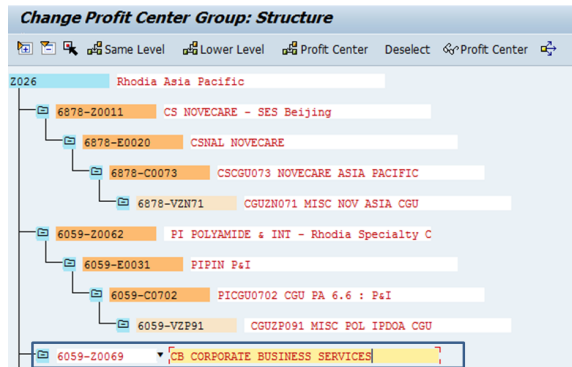
Create all groups & sub-groups

Save 

There is a message at the bottom of the page

 The changes have been saved

You can leave the transaction 



STEP 5

If you want to update the description in another language, you must log in the language requested

The screenshot shows the SAP login form with the following fields:

- Client:** 400
- User:** user1
- Password:** \*\*\*\*\*
- Language:** FR

## Workflow history

This view shows the 5 most recent entries. The complete workflow log is available from the 'Document Activity' menu item.

Oct 30, 2025	Actor	Type	Activity	Version
Published	TORRES, Joao	Edit	updated the page at 10:26 pm	
		State	changed state to <b>Published</b> at 9:27 pm	v4
Draft	TORRES, Joao	State	gave <i>Approvers</i> approval at 9:27 pm	
		State	changed state to <b>Draft</b> at 9:26 pm	v4
Jun 13, 2016				
Published	Sylvain Michel Alexandre Pingont	State	changed state to <b>Published</b> at 2:02 pm (Space Initialization)	v3
		State	gave <i>Approvers</i> approval at 2:02 pm	
Draft	Sylvain Michel Alexandre Pingont	State	gave <i>Approvers</i> approval at 2:02 pm	
		State	changed state to <b>Draft</b> at 2:02 pm	v3
From Mar 15, 2016 to Apr 20, 2016				
	ROLLIER, Charlotte	Edit	updated the page at 9:02 pm	