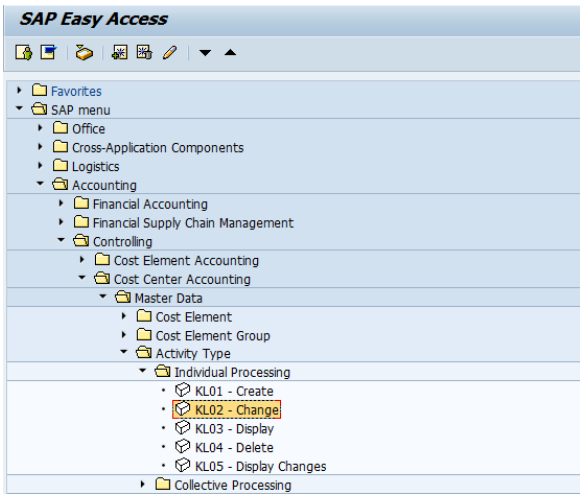
KL02 - Change Activity Type

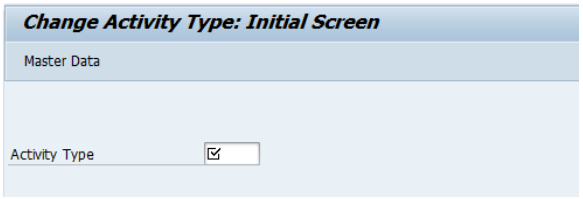
STEP 1

Start the transaction using the menu path or transaction code KL02

Double-click KL02 - Change



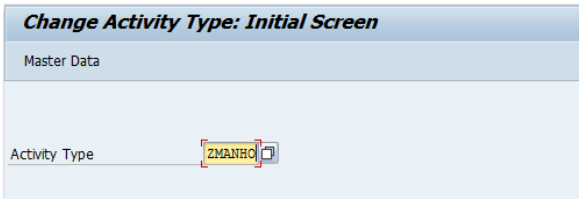
Change Activity Type: Initial Screen



STEP 2

Enter the activity type to be changed

Click or Enter



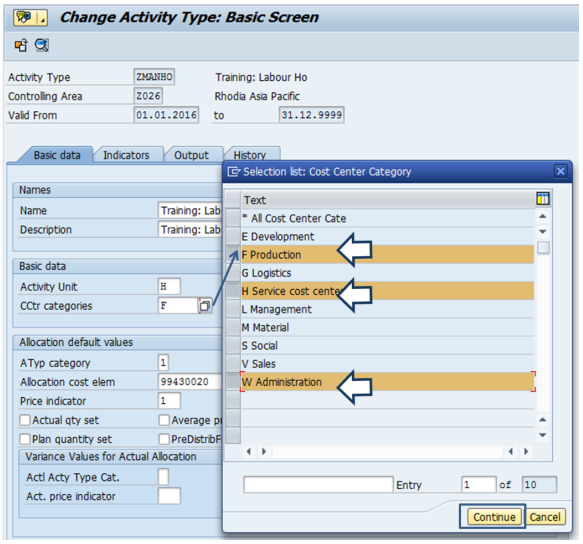
STEP 3

Perform changes, in the tab "Basic data"

For instance you can select several cost centers categories by clicking on

Then continue Continue

When all changes are performed, save

A message displays that the activity type is changed

Activity type has been changed