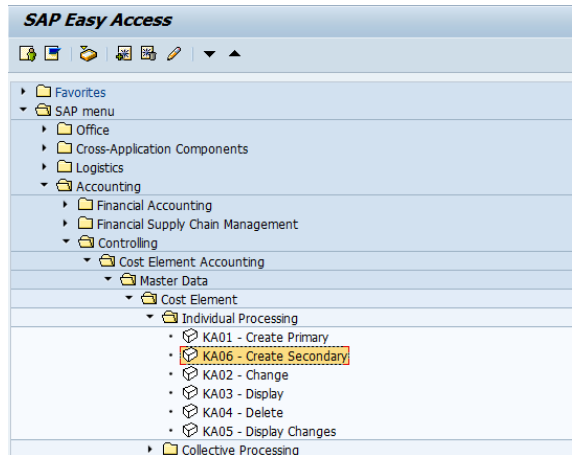
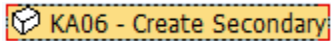


KA06 - Create a secondary cost element

STEP 1

Start the transaction using the menu path or transaction code KA06

Double-click



 Create cost element: Initial Screen

STEP 2

Enter

1. the code of the cost element to be created
2. the validity date (01.01.YYYY)
3. a reference when applicable.

Click  or

STEP 3

in the tab "Basic data"

Enter:

1. the name and description of the new cost element
2. The cost element category

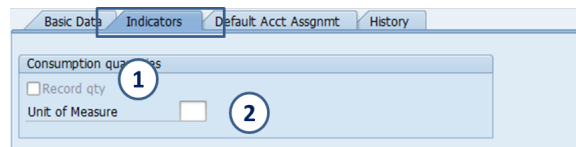
 [Rules - Cost element Category](#)

When applicable - in the tab "Indicators"

1. Tick "Record qty"
2. Enter a "unit of Measure"

save 

A message displays that the cost element is created



The screenshot shows the SAP Cost Element creation interface. At the top, there are four tabs: 'Basic Data', 'Indicators', 'Default Acct Assgmt', and 'History'. The 'Indicators' tab is currently selected. Below the tabs, there is a section titled 'Consumption quantities' which contains a checkbox labeled 'Record qty' and a dropdown menu labeled 'Unit of Measure'. A blue circle with the number '1' is positioned over the 'Record qty' checkbox, and another blue circle with the number '2' is positioned over the 'Unit of Measure' dropdown menu.

 Cost element has been created