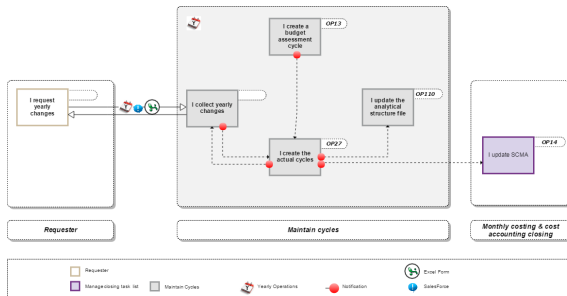


# I create the actual cycle (yearly maintenance process)

Process: [Costing Model Architecture](#)

Responsibility area: [Maintain cycles](#)

1. **Controlling** - Information for the possibly cycle changes and validate the Budget cycle.
2. **GBS**- Copy the Cycles from last year (in case of Budget cycle, copy from it), and do the necessary changes requested.



## Scope



WW

WP2, PF2

## Frequency



## References

- [OP.027](#)
- [Assessment cycles - Master Data](#)

## Attachments

[IAC 01.09 Costing model.xlsx](#)

[OP.013](#) << I create the actual cycle (yearly maintenance process) >> [OP .110](#) & [OP.014](#)

## Guideline

Budget Cycle needs to be Created and Validated by Local Finance first. Only then we can start copying the Budget Cycles and the All other cycles.

Copy from Budget Cycle PPPPBU to cycle PPPPCO. See [Assessment cycles Rules](#).

### STEP 1

Use transaction code : **KSU1**

KSU1 - Create Actual Assessment Cycle : Initial Screen

### Create Actual Assessment Cycle: Initial Screen

Cycle

Start Date

Copy from

Cycle

Start Date

Controlling Area

STEP 2

Enter the cycle code and the starting date and

Enter ↵

**i** [Assessment cycles Rules](#) - Necessary to Use the Rules for Codification

If you want to copy from another cycle (Normally to create again a cycle from one year to another):

- Cycle - Cycle Name (Maintain the Name the codification)
- Start Date - 01.01.YYYY
- Controlling Area - See link for possible [Controlling Areas](#)

Create Actual Assessment Cycle: Initial Screen

Cycle: 0224CO  
Start Date: 01.01.2016  
Copy from:  
Cycle:   
Start Date:   
Controlling Area:

STEP 3

1. Enter the validity date (to last day of the year)
2. Enter the description of the cycle
3. Check the Indicator "Iterative"
4. Check the Field Groups "Object Currency"

Create Actual Assessment Cycle: Header Data

Attach segment  
Controlling Area: Z026 Rhoda Asia Pacific  
Cycle: 0224CO Status: new  
Start Date: 01.01.2016 To: 31.12.2016  
Text: 0224 Liyang  
Indicators:  Iterative,  Cumulative  
Field Groups:  Object Currency,  Transaction Currency

STEP 4

Click

Attach segment

Create Actual Assessment Cycle: Segment

Attach segment  
Controlling Area: Z026 Rhoda Asia Pacific  
Cycle: 0224CO  
Segment Name: 0224 Liyang  
Segment Header | Senders/Receivers | Sender Values | Receiver Tracing Factor  
Assessment CEle:   
Allocation structure:   
Sender values:  
Sender rule: Posted amounts  
Share in %: 100.00 %  
Receiver tracing factor:  
Receiver rule: Variable portions  
Var. portion type: Actual costs  
Scale Neg. Tracing Factors: No scaling

STEP 5

Enter the segment code and description

**Segment Code** - Normally the Cost Center Sender (Ex: B712345678 or 0224-2000)

**Segment Description** - Cost Center Description

**STEP 6**

**Update the tab "Segment Header" :**

1. Assessment Cost element or Allocation structure

**i** **Assessment cycles Rules** - Check the Rules to use the Correct Cost Element or Allocation Structure

2. Sender values:
  - Sender rule
  - Share in % = 100 %
3. Receiver tracing factor :

Receiving rule	WP1	PF1	Action
Variable portions	Not used	Standard	Choose Var. portion type = Actual Statistical Key figures
Fixed amounts	Specific	Specific	Update the Amount in "Receiving Tracing Factor"
Fixed percentages	Standard	Standard	Update the allocation keys in "Receiving Tracing Factor"
Fixed portions	Not used	Not used	Not used

STEP 7

Go to the tab "Senders/Receivers"

STEP 8

Update the tab "Senders/Receivers"

1. Enter a cost center or a group of cost center (group in the standard hierarchy)
2. Enter a cost element or a group of cost element (in the hierarchy: ZRCS-CNP for WP1 / XCS-ALL for PF1). It is not necessary when an allocation structure is used.
3. Enter the receiving Object or group of Objects (Order Cost Center, Cost Object or WBS Element)

STEP 9

Go to the tab "Sender Values"

Normally there is nothing to update (Only if it is Specific or an Exception, you have to insert a price or a rate)

STEP 10

**i** Only when the Variable portions => Actual Statistical Key Figures have been chosen in the tab "Segment Header"

Go to the tab "Receiver Tracing Factor" & enter the **Stat. Key fig.**

STEP 11

Go to the tab "Receiver Weighting Factors"

Enter the receivers depending on the receiver tracing factor chosen in the tab "Segment Header" :

Segment header = Fixed percentage

Cost Ctr	Portion/percent
0224-1045	
0224-1050	
0224-1051	
0224-1052	50.00
0224-1053	
0224-1054	
0224-1055	
0224-1056	
0224-1057	
0224-1058	

=> Enter the allocation key per receiving cost center

! The total needs to equal to 100 %

Segment header = Fixed amount

Cost Ctr	Amount
0224-1045	
0224-1050	230,000.00
0224-1051	
0224-1052	
0224-1053	
0224-1054	180,000.00
0224-1055	
0224-1056	
0224-1057	

=> Enter the real amount to be allocated to each cost center

! Make sure the currency is correct

Segment header = Actual Statistical Key Figures

Cost Ctr	Factor per
0224-1045	100
0224-1050	100
0224-1051	100
0224-1052	100
0224-1053	100
0224-1054	100
0224-1055	100
0224-1056	100
0224-1057	100
0224-1058	100

=> It should **not be necessary** to update this tab when a statistical key figure is used. Only when you want to **Restrict** the Receivers, in that case remove the Factor for the Cost Center Receiver.

STEP 12

Create a new segment by clicking

Attach segment

STEP 13

Cycle Run Group

STEP 14

Save

STEP 1

Use transaction code : KSU1

i KSU1 - Create Actual Assessment Cycle : Initial Screen

Create Actual Assessment Cycle: Initial Screen

Cycle

Start Date

Copy from

Cycle	<input type="text" value=""/>
Start Date	<input type="text" value=""/>
Controlling Area	<input type="text" value=""/>

STEP 2

Enter the cycle code and the starting date and

**i** **Assessment cycles Rules - Necessary to Use the Rules for Codification**

If you want to copy from another cycle (Normally to create again a cycle from one year to another):

- Cycle - Cycle Name (Maintain the Name the codification)
- Start Date - 01.01.YYYY
- Controlling Area - See link for possible [Controlling Areas](#)

**Create Actual Assessment Cycle: Initial Screen**

**STEP 3**

1. Enter the validity date (to last day of the year)
2. Enter the description of the cycle
3. Check the Indicator "Iterative"
4. Check the Field Groups "Object Currency"

**Create Actual Assessment Cycle: Header Data**

**STEP 4**

Click

**Create Actual Assessment Cycle: Segment**

**STEP 5**

Enter the segment code and description

**Segment Code** - Normally the Cost Center Sender (Ex: B712345678 or 0224-2000)

**Segment Description** - Cost Center Description

**STEP 6**

Update the tab "Segment Header" :

1. Assessment Cost element or Allocation structure

**i** **Assessment cycles Rules** - Check the Rules to use the Correct Cost Element or Allocation Structure

2. Sender values:
  - Sender rule
  - Share in % = 100 %
3. Receiver tracing factor :

Receiving rule	WP1	PF1	Action
Variable portions	Not used	Standard	Choose Var. portion type = Actual Statistical Key figures
Fixed amounts	Specific	Specific	Update the Amount in "Receiving Tracing Factor"
Fixed percentages	Standard	Standard	Update the allocation keys in "Receiving Tracing Factor"
Fixed portions	Not used	Not used	Not used

STEP 7

Go to the tab "Senders/Receivers"

STEP 8

Update the tab "Senders/Receivers"

1. Enter a cost center or a group of cost center (group in the standard hierarchy)
2. Enter a cost element or a group of cost element (in the hierarchy: ZRCS-CNP for WP1 / XCS-ALL for PF1). It is not necessary when an allocation structure is used.
3. Enter the receiving Object or group of Objects (Order Cost Center, Cost Object or WBS Element)

STEP 9

Go to the tab "Sender Values"

Normally there is nothing to update (Only if it is Specific or an Exception, you have to insert a price or a rate)

STEP 10

**i** Only when the Variable portions => Actual Statistical Key Figures have been chosen in the tab "Segment Header"

Go to the tab "Receiver Tracing Factor" & enter the **Stat. Key fig.**

STEP 11

Go to the tab "Receiver Weighting Factors"

Enter the receivers depending on the receiver tracing factor chosen in the tab "Segment Header" :

Segment header = Fixed percentage

The screenshot shows the 'Receiver Weighting Factors' tab for a segment header set to 'Fixed percentage'. The 'Receivers' table lists cost centers from 0224-1045 to 0224-1058. The 'Portion/percent' column shows a value of 50.00 for cost center 0224-1052.

Segment header = Fixed amount

The screenshot shows the 'Receiver Weighting Factors' tab for a segment header set to 'Fixed amount'. The 'Receivers' table lists cost centers from 0224-1045 to 0224-1058. The 'Amount' column shows values of 230,000.00 for cost center 0224-1050 and 180,000.00 for cost center 0224-1052.

Segment header = Actual Statistical Key Figures

The screenshot shows the 'Receiver Weighting Factors' tab for a segment header set to 'Actual Statistical Key Figures'. The 'Receivers' table lists cost centers from 0224-1045 to 0224-1058. The 'Factor per' column shows a value of 100 for cost center 0224-1052.

=> Enter the allocation key per receiving cost center



The total needs to equal to 100 %

=> Enter the real amount to be allocated to each cost center



Make sure the currency is correct

=> It should **not be necessary** to update this tab when a statistical key figure is used. Only when you want to **Restrict** the Receivers, in that case remove the Factor for the Cost Center Receiver.

STEP 12

Create a new segment by clicking

Attach segment

STEP 13

Cycle Run Group

STEP 14

Save



Error: You are trying to view a page which does not yet have a published version available and you do not have permission to view draft versions.



Before starting, make sure you are in the right operating concern with [KEBC - Setting Operating concern](#). List of operating concern : [Rules - CO structure](#)

STEP 1

Use transaction code : KEU1



CO-PA Create Actual Assessment Cycle: Initial Screen

STEP 2

Enter the cycle code and the starting date and

Enter ↵

STEP 3

1. Enter the validity date (to last day of the year)
2. Enter the description of the cycle
3. Select the "type of value Category" = 1 (Select unsplit costs)
4. Enter the controlling area
5. Select the "TF basis" = 1 (Costing-based Profitability Analysis)

STEP 4

Click **Attach segment**

STEP 5

Enter the segment code and description

**CO-PA Create Actual Assessment Cycle: Segment**

Attach segment

Operating concern: 2026 Rhodia Asia Pacific  
Cycle: 6062-A 6062 Sales & CNP  
Segment Name: C4 0569 C4 0569 // 6062-7301  Lock indicator

Segment Header Senders/Receivers Receiver Tracing Factor Receiver Weighti...

Assessment CElem  
Value Field All  
Alloc. structure  
PA transfer struct.

Sender values  
Rule: Posted amounts  
Share in %: 100.00

Receiver tracing factor  
Rule: Variable portions  
Val.Fld/Key Fig.: 4 Qty invoice  
Scale Neg. Factors: No scaling

STEP 6

Update the tab "Segment Header" :

1. Assessment Cost element or Allocation structure
2. Value Field or PA transfer structure
3. Receiver tracing factor : Fixed percentages

**CO-PA Create Actual Assessment Cycle: Segment**

Attach segment

Operating concern: 2026 Rhodia Asia Pacific  
Cycle: 6062-A 6062 Sales & CNP  
Segment Name: C4 0569 C4 0569 // 6062-7301  Lock indicator

Segment Header Senders/Receivers Receiver Tracing Factor

Assessment CElem ①  
Value Field All ②  
Alloc. structure: C4 Adm & Com. Sale Serv. alloc. ①  
PA transfer struct.: C4 Admin & Commercial serv. asses ②

Sender values  
Rule: Posted amounts  
Share in %: 100.00

Receiver tracing factor  
Rule: Fixed percentages ③

STEP 7

Go to the tab "Senders/Receivers"

**CO-PA Create Actual Assessment Cycle: Segment**

Attach segment

Operating concern: 2026 Rhodia Asia Pacific  
Cycle: 6062-A 6062 Sales & CNP  
Segment Name: C4 0569 C4 0569 // 6062-7301  Lock indicator

Segment Header Senders/Receivers Receiver Tracing Factor

	From	To	Group
<b>Sender</b>			
Cost Center			
Cost Element			
<b>Receiver</b>			
Product			
Company Code			
WBS Element			
Billing Type			

STEP 8

Update the tab "Senders/Receivers" (1st page)

1. Enter a cost center or a group of cost center (group in the standard hierarchy)
2. Enter a cost element or a group of cost element (in the

hierarchy ZRCS-CNP). It is not compulsory when a transfer structure is used

3. Enter the company code

**CO-PA Create Actual Assessment Cycle: Segment**

Attach segment

Operating concern: 2026 Rhodia Asia Pacific  
 Cycle: 6062-A 6062 Sales & CNP  
 Segment Name: C4 0569 C4 0569 // 6062-7301  Lock indicator

Segment Header Senders/Receivers Receiver Tracing Factor

	From	To	Group
<b>Sender</b>			
Cost Center	6062-7301 ①		
Cost Element			
<b>Receiver</b>			
Product			
Company Code	6062 ③		
WBS Element			
Billing Type			
Business Area			
Sales Order			
Sales Ord. Item			
Customer			
Payer			
Ship-to party			
Profit Center			
Item category			
Order			
Division			
Trading Partner			

Entry 1 of 39

**STEP 9**

Update the tab "Senders/Receivers" (2nd page)

Go down with  or using 

Segment Header Senders/Receivers Receiver Tracing Factor


	From	To	Group
Trading Partner			
Sales Org.			
Distr. Channel			
Plant			
IECRA			
Profit Center C			
Enterprise			
Commercial Prod			
Product line 00			
Origin Type			
Movement type			
Payer country			
Payer area			
Ship-to country			
Ship-to Market.			
CCR Variant			
Off Grade			
Valuation Class			
Item category			

Entry 20 of 39

**STEP 10**

Update the tab "Senders/Receivers" (2nd page)

1. Enter the plant code when requested (mainly for production cost centers)
2. Enter the receiving IECRA or a group of IECRA

 Other information can be updated when requested

Segment Header Senders/Receivers Receiver Tracing Factor

	From	To	Group
Trading Partner			
Sales Org.			
Distr. Channel			
Plant			
IECRA	IECRA00450 ②		
Profit Center C			
Enterprise			
Commercial Prod			
Product line 00			
Origin Type			
Movement type			
Payer country			
Payer area			
Ship-to country			
Ship-to Market.			
CCR Variant			
Off Grade			
Valuation Class			
Item category			

Entry 20 of 39

STEP 11

Go to the tab "Receiver Tracing Factor"

Segment Header Senders/Receivers Receiver Tracing Factor


Receivers  
CoCd IECRA Portion/percent  
6062 IECRA00450

Entry 1 of 1 Total 0.00

STEP 12

Update the tab "Receiver Tracing Factor"

1. Enter the allocation rate in percentage and

 the total must be equal to 100 %

Segment Header Senders/Receivers Receiver Tracing Factor

Receivers  
CoCd IECRA Portion/percent  
6062 IECRA00450 100.00 1

Entry 1 of 1 Total 100.00

STEP 13

Create a new segment by clicking

STEP 14

Save



 See [Assessment cycles Rules](#).

Inform the persons in charge of Schedule Manager, except in the cases that we have Extended Front Office which could be run by FO.