

ZZJ02 - R&D - Create Projects from XLS template

STEP 1

Analyse the document sent.

If there is any AUC in column "Settlement Receiver" it should be deleted because it will be fulfilled automatically by the transaction.

[illegible]

STEP 2

Enter transaction ZZJ02

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Report Selections

Controlling Area

☒ Release Project

☒ Dialog run

☐ Empty sheet

File name

STEP 3

Deselect the field **“Release Project”**.

Report Selections

Controlling Area CHEF

☐ Release Project

STEP 4

In the **"File name"** field, upload the Excel file received

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Report Selections

Controlling Area

☐ Release Project

☒ Dialog run

☐ Empty sheet

File name

STEP 5

Click on the "Execute"  in order to get to the following screen.

The information that is available on the chosen Excel file, is not displayed.

R/D - Create projects from XLS template

P	P	W	S	R	Project Definition	Pg.Pdf	Description	BA	Plant, VBS Element	Description	Short Identification
				X	5.02086.132	BLT	A299 PPES high viscosity promoters	3490	5.02086.132	A299 PPES high viscosity promoters	A29908
				X	4.01040.001		4.01040.001	450	4.01040.001	450	A50008

The first 4 columns stand for:

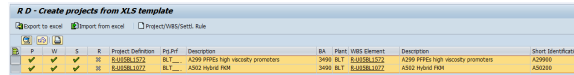
P: Project / **W:** WBS / **S:** Settlement rule / **R:** Release

The **"Release"** column can have 4 different status:

	Ready to be created
	Created
	Error in creation
	Completed

STEP 6

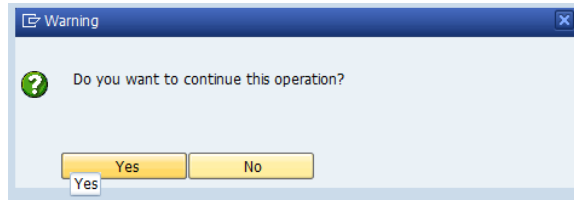
Select one or several lines and click on  **Project/WBS/Settl. Rule** in order to create a new project.



Project Definition	Description	BA	Part	WBS Element	Description	Short Identification
BLT_	A209 PPRES high viscosity promoters	3499	BLT	BLT008L1522	A209 PPRES high viscosity promoters	A20909
BLT_	A202 hybrid PDR	3499	BLT	BLT008L1522	A202 hybrid PDR	A20209

STEP 7

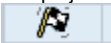
Click on "OK" when the warning message pops-up.



STEP 8

If no errors will be found, a similar screen will be displayed.

Click on  to continue.

The project created will show a flag  in columns **P**, **W** and **S**.

