FBV3 - Display Parked Document

Tasks to be completed when documenting an SAP Transaction, Report or Message code.

1. **Title of the page = SAP Transaction code, SAP Report or SAP Message**

2. Add the following Labels, respectively:

- SAP Transaction => "sap_transaction", Transaction code "xxxx"
    - SAP Report => "sap_report"
    - SAP Message => "sap_msg"

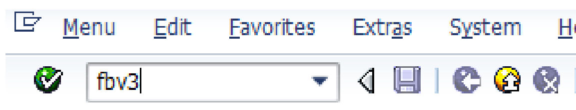
3. On the left section, describe the steps. On the right section, insert respective print screens and additional guidelines, if needed (e.g. Main selections of the transaction...)

STEP 1

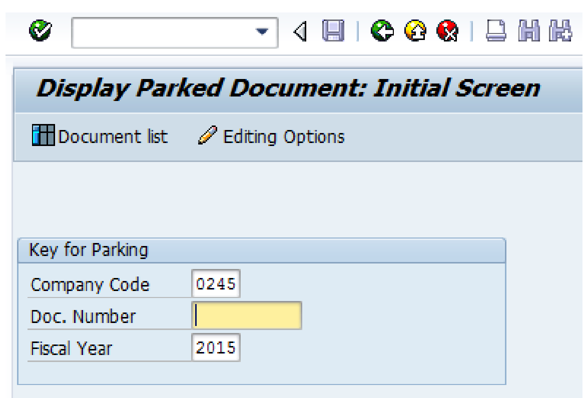
Use transaction code:

FBV3 - Display Parked Document: Initial Screen

Enter the transaction in the SAP command field:



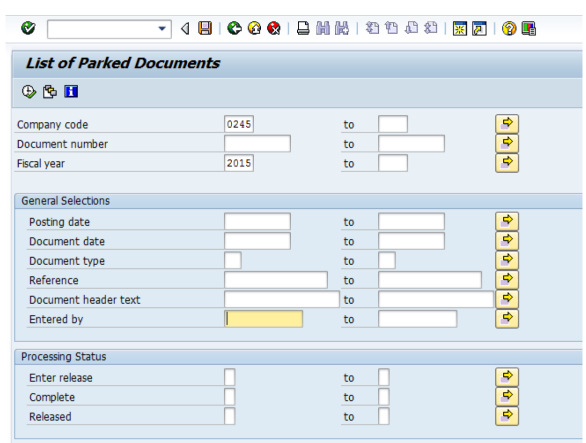
Next screen opens:



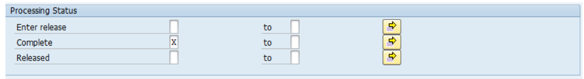
STEP 2

Get the list of parked documents

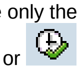
Click on "Document list".
You get the next screen:

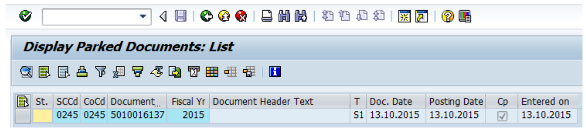


For park document creator: Enter the company code and the fiscal year and click on 
For Finance Operations: Enter the company, the fiscal year and put an "X" on processing status "Complete".



You will have only the documents ready to treatment by Finance Operations.

Do "ENTER" or  and you get the next screen:



Now you are able to see all the documents parked by your selection criteria.