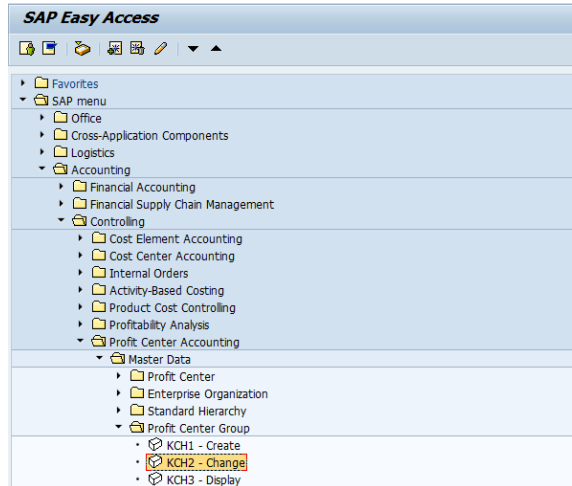



# KCH2 - Maintain a profit center hierarchy

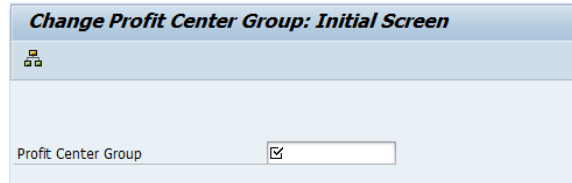
## STEP 1

Start the transaction using the menu path or transaction code KCH2

Double-click 



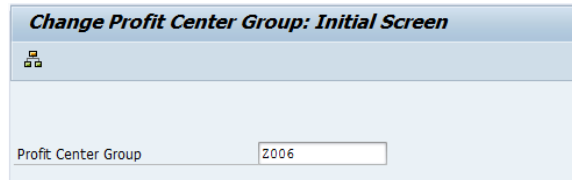
 Change Profit Center Group : Initial Screen



## STEP 2

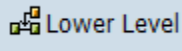
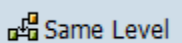
Enter the group you want to update and

Enter ↵

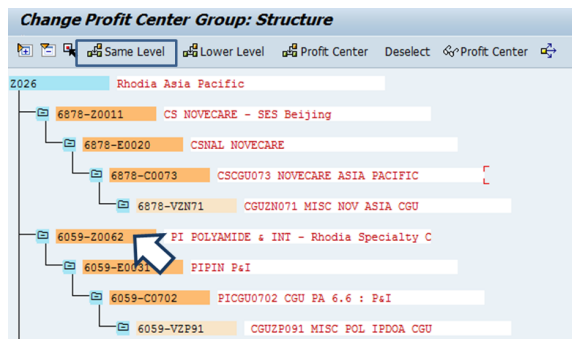


## STEP 3

Click on the group you want to include a new group, and click

 Lower Level or  Same Level

Enter ↵



## STEP 4


Enter the code & description of the new group in the blank row that


appeared and click . The group is created.

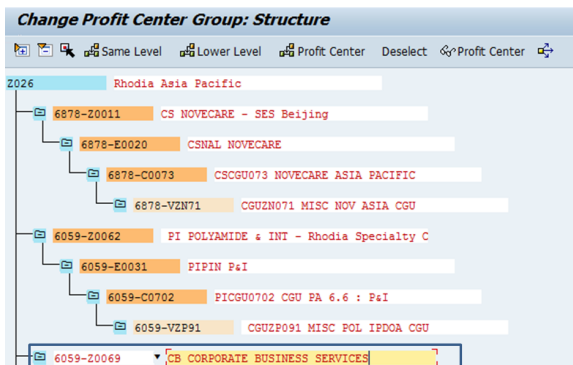
Create all groups & sub-groups

Save 

There is a message at the bottom of the page

 The changes have been saved

You can leave the transaction 



**STEP 5**

If you want to update the description in another language, you must log in the language requested

**SAP**

New password

Client 400

User user1

Password \*\*\*\*\*

Language FR