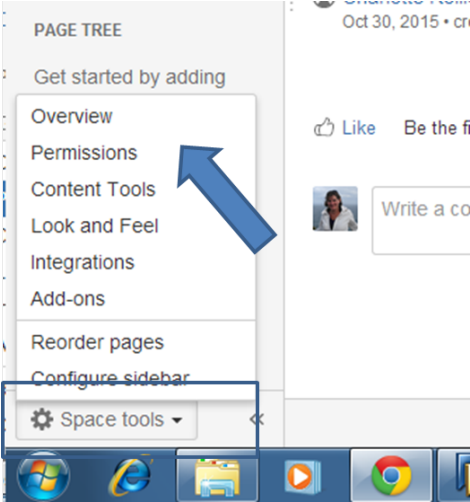


# Manage permissions in Confluence

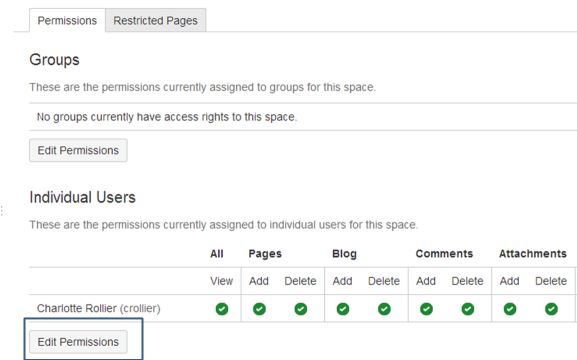
STEP 1

In the menu click on "Permissions"



STEP 2

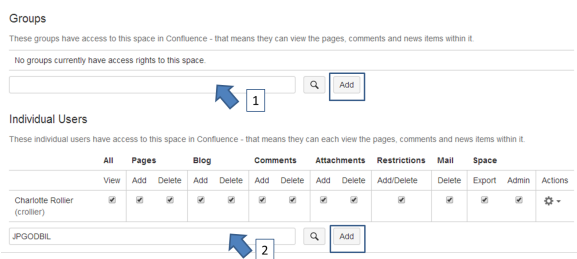
Click on "Edit Permissions"



STEP 3

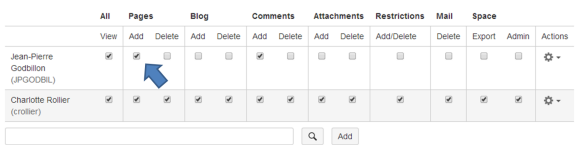
Enter:  
1. a group of users  
2. or an individual user

and click on "Add"



STEP 4

Provide the right access to the user or group of users



STEP 5

Click on

**Save all**

|                                  | All                                 | Pages                               | Blog                                | Comments                            | Attachments                         | Restrictions                        | Mail                                | Space                               |                                     |                                     |         |
|----------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|---------|
|                                  | View                                | Add                                 | Delete                              | Add                                 | Delete                              | Add                                 | Delete                              | Delete                              | Export                              | Admin                               | Actions |
| Jean-Pierre Godbillon (PGODBILL) | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            | <input type="checkbox"/>            |         |
| Charlotte Rollier (croller)      | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> |         |
| <input type="text"/>             |                                     | <input type="button" value="Add"/>  |                                     |                                     |                                     |                                     |                                     |                                     |                                     |                                     |         |

### Anonymous Access

When a user is using Confluence while not logged in, they are using it anonymously.  
For example: Enabling anonymous 'commenting' permission, allows non-logged-in users to make comments in this space

|           | All  | Pages |        | Blog |        | Comments |        | Attachments | Restrictions | Mail       | Space  |        |       |         |
|-----------|------|-------|--------|------|--------|----------|--------|-------------|--------------|------------|--------|--------|-------|---------|
|           | View | Add   | Delete | Add  | Delete | Add      | Delete | Add         | Delete       | Add/Delete | Delete | Export | Admin | Actions |
| Anonymous |      |       |        |      |        |          |        |             |              |            |        |        |       |         |

Save all Cancel