

# Manage Documents

Documents used in Solvay ONE can be stored in the Solvay ONE AODoc library. AODocs adds a layer on top of Google Drive that allows metadata, views, workflows, etc.

- [Edit the library content](#)
  - [1. Install the AODocs Smartbar](#)
  - [2. Learn how to properly use it](#)
  - [3. Quick help: access your library folder](#)
- [Editing rights management](#)

## Edit the library content

### 1. Install the AODocs Smartbar

Use the following Chrome Webstore link to install it: [AODocs smartbar for Google Drive](#).

### 2. Learn how to properly use it

See also: [AODocs knowledge base](#)

### 3. Quick help: access your library folder

[Access the Solvay ONE AODocs library](#)

## Editing rights management

- [Manage editing permissions on your Solvay ONE documents folder \(using Google Groups\)](#)
- [List of all Solvay ONE Aodocs Google Groups and Managers](#)