

IT - Service Invoicing CBNR

Tasks to be completed when documenting an operation (from creation to publication)

1. Enter the **Title of the operation / page**

2. Add the following Labels:

- Scope of applicability: ww, country_accounting
- Country or group of countries (if applicable): belux, china, france, italy, lam, nam,uk_ie, bulgaria, dach, netherlands, iberia, poland, latvia, australia, india, japan, south_korea, thailand, singapore, new_zealand, emea_transversal, apac_transversal
- Unit and Domain according to the [List of labels to be used in the Finance Service Line space](#)
 - E.g. 1: WW Operation in Financial Accounting under domain "Central Finance Processes & Compliance":
 - Labels to be used: **ww, financial_accounting, central_fin_proc_compliance**
 - E.g. 2: France Operation in Financial Accounting:
 - Labels to be used: **country_accounting, france, financial_accounting**
(for country operations, the Domain is always country_accounting)

3. Fill in all fields as described above

4. Name the title of each section using OPD methodology naming convention - **Infinitive verb without the "to", mainly action verb...something) -" I do something..."**

5. Once the description of the operation is completed, ensure it is approved and published by launching the [SBS-Finance approval workflow](#)

Domain: Country Accounting

Responsibility area: N/A

Table of contents

- [Tasks to be completed when documenting an operation \(from creation to publication\)](#)
 - [1. Enter the Title of the operation / page](#)
 - [2. Add the following Labels:](#)
 - [Scope of applicability: ww, country_accounting](#)
 - [Country or group of countries \(if applicable\): belux, china, france, italy, lam, nam,uk_ie, bulgaria, dach, netherlands, iberia, poland, latvia, australia, india, japan, south_korea, thailand, singapore, new_zealand, emea_transversal, apac_transversal](#)
 - [Unit and Domain according to the List of labels to be used in the Finance Service Line space](#)
 - [3. Fill in all fields as described above](#)
 - [4. Name the title of each section using OPD methodology naming convention - Infinitive verb without the "to", mainly action verb...something\) -" I do something..."](#)
 - [5. Once the description of the operation is completed, ensure it is approved and published by launching the SBS-Finance approval workflow](#)
- [Table of contents](#)
 - [1. Objective and Scope](#)
 - [1.1. Objective of this Operation](#)
 - [1.2. Scope](#)
 - [2. Definitions](#)
 - [3. Tasks description](#)
 - [3.1. Periodicity](#)
 - [3.2. Responsibilities](#)
 - [3.3. I perform the services invoicing - CBNR](#)
 - [3.3.1. I run SAP transaction KSB1](#)

Scope

[blocked URL](#)

ERP



Frequency

[blocked URL](#)

References

[KB15N](#); [ZWFA106](#); [CJ8G](#)

Forms

[8090 CBNR](#)

Attachments

*Previous OP << IT - Service
Invoicing CBNR >> Next OP*

1. Objective and Scope

1.1. Objective of this Operation

The purpose of this procedure is to perform the monthly invoicing for CBNR costs.

1.2. Scope

This procedure is applicable for ERP company 8090 - Solvay Solution Italia S.p.A., Bollate.

2. Definitions

See Finance Glossary:

- [BFC](#)
- [BOIC](#)
- [CAM](#)
- [ERP](#)
- [FO](#)
- [GAC](#)
- [GAR](#)
- [GBU](#)
- [GL](#)
- [PE](#)
- [PF1](#)

- RCS
- ROMM
- SBS
- WBS

3. Tasks description

3.1. Periodicity

This procedure is done on a monthly basis at D-2.

3.2. Responsibilities

SBS - Finance Service Unit is responsible to prepare the corresponding posting on a monthly basis.

3.3. I perform the services invoicing - CBNR

CBNR stands for Non Reparti (Unallocated) and is used to re-invoice non-function costs and costs relating to the GBU.

3.3.1. I run SAP transaction KSB1

We have 2 Cost Centers to invoice:

- 8090-6013
- 8090-6021

Choose layout /8090CBNR:

KSB1 Layout: /8090CBNR

CC	Amount
8090-6013	20 512,57 €
8090-6021	- €
TOTAL	20 512,57 €

Retrieve the total amount YtD for each cost center.

Posting Data	
Posting Date	01.01.2021 to 30.11.2021
Settings	
Layout	/8090CBNR Detail of cost to be invoiced CBNR Month

Important Note

- When extracting the amounts to invoice, please be careful with the amount for previous invoices (considered on the variant CE 99422387).

3.3.2. I prepare the invoicing and **KB15N** posting

Post KB15N with amounts retrieved for each Cost Center, as follows:

The screenshot shows the SAP 'Entry Data' and 'Items' table for transaction KB15N. The 'Entry Data' section includes the following fields:

- CO Area: 2006
- Doc. Date: 28.10.2021
- Postg Date: 28.10.2021
- DocumentNo: 320242808
- Doc. Text: FCC D-2: Re-invoicing AROMA ITALY 10.2021
- Period: 10
- Number Ranges: (empty)

The 'Items' table below shows two entries:

ItmNo.	Send. CCtr	Cost Elem.	Amount	Crcy	Receiver WBS element	Total Quantity	UM	Text
0001	8090-6013	99422616	459,37	EUR	I80902CBOA04274-1		0,000	Re-invoicing AROMA ITALY 10.2021
0002	8090-6021	99422616	11.574,60	EUR	I80902CBOA04274-1		0,000	Re-invoicing AROMA ITALY 10.2021

3.3.2.1. I prepare the invoice for Rhodia Operations

- Commercial Hors RH = Re-Invoicing AROMA Italy
 - 8090-6013 – "Commerciale Hors RH"
 - 8090-6021 – "Commerciale Hors RH"

After having the amount posted in transaction **KB15N**, perform billing.

3.3.2.2. KB15N Elements

Sender Cost Center	Cost Element	Receiver WBS	Text
8090-6013	99422616	I80902CBOA04274-1	Re-invoicing AROMA ITALY MM.YYYY
8090-6021	99422616	I80902CBOA04274-1	Re-invoicing AROMA ITALY MM.YYYY

End of document.