

FAQ Contact list

Go to this page: <https://www.qualtrics.com/support/survey-platform/faqs/contacts/>

You will find the answers for :

- What is a contact list?
- How do I import a contact list?
- Why is my contact list not importing?
- How can I add extra information to my contact list (gender, city, department, etc.)?
- How do I update a contact list?
- Can I add information to a contact list after I have sent out my survey?
- If I accidentally added the same person in my contact list twice, will they go two emails?
- If someone unsubscribes from one of my contact lists, will they automatically be unsubscribed from all my other contact lists?