

A1315 - C18 - Supplier portal - Supplier Help

Overview

Suppliers can connect to Convergence with the link displayed in email received from the platform. They have very limited access to Convergence information.

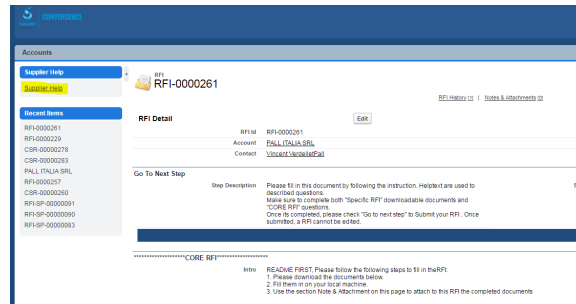
You can access to the supplier view with any document in "Sent" status. Click on the link on the field "URL for Supplier"

Table of content

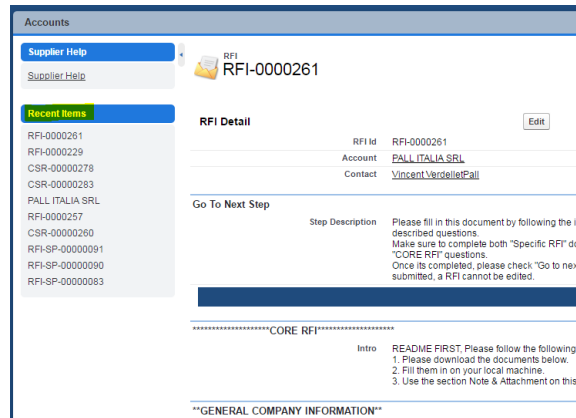
- [Links](#)
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- [How to ask for assistance?](#)

Links

Help - They can have access to the link "Supplier help" in the left panel.

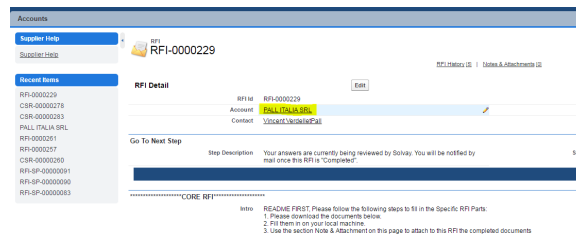


Recent items - Suppliers can access all their recent items.



Supplier page

Suppliers can access their **own supplier page**. They just have to click on their account name in any document.



Accounts

Account FALL ITALIA SRL

Account Details

Account Name: FALL ITALIA SRL - UTM-8588220
Parent Account: CALABRESI CORPORATION/ITALY/FALL CORP. - 4534545454545454
Language: Italian
Year SOLVEY Reference: SF Internal Key: A-020955

Address Information

Address: VIALE DARLATA 25
00172 ROMA, ITALIA

PO Box
PO Box Postal Code
Company Postal Code

In their supplier page, they will find **Related Contacts, Account Qualification Processes, Core RFIs, CSR Assessments and Supplier Actions.**

Related Contacts

Account Name	Job Title	Email	Is Email Verified	Phone	Type	Direct
FALL ITALIA SRL	Senior Manager NOVITRA	488103311@calabres.com		2488701	Commercial Manager/Other	<input checked="" type="checkbox"/>

Account Qualification Processes

Action	Act. Qual. Process ID	Status	Created Date	Created By
	02-000012	Pending	8/12/2016	3334481330282828
	02-000012	Draft	8/14/2016	3334481330282828

Core RFIs

Action	RFI ID	Supplier Status	Contact	Created Date	Created By
	RFI-000012	Reviewed	3334481330282828	8/12/2016	3334481330282828
	RFI-000012	Reviewed	3334481330282828	8/12/2016	3334481330282828
	RFI-000012	Reviewed	3334481330282828	8/12/2016	3334481330282828

CSR Assessments

Action	CSR ID	CSR Assessment Name	Supplier Status	Start/End	Task Title	Supplier CSR Score	Created Date	Created By
	CSR-000012	Strategy Convergence	Reviewed	8/12/2016	8/12/2016	98/100	8/12/2016	3334481330282828
	CSR-000012	Strategy Convergence	Reviewed	8/12/2016	8/12/2016	98/100	8/12/2016	3334481330282828
	CSR-000012	Strategy Convergence	Reviewed	8/12/2016	8/12/2016	98/100	8/12/2016	3334481330282828

Supplier Actions

Action	Supplier Action ID	Created Date	Due Date	Status	Task Subject
	SA-000012	8/14/2016	8/14/2016	New	Task for test

Documents

Suppliers can access and edit their **documents** when in status "Sent" or "Need more information". The supplier status is then "Received".

All other statuses let them read the document but not edit and save.

CSR Assessment 00000283

Information

CSR ID: CSR-000012
Record Type: Strategy Convergence
Created Date: 8/12/2016
Created By: 3334481330282828
Due Date: 8/12/2016

Go to next step

Supplier Status: Received

Supplier Prioritizing Questions

A. Check your company's products and services that meet, handle or transport dangerous goods? Answer: [No/Yes]

B. Does your company provide safety or security services, including technical, goods or technical services? Answer: [No/Yes]

Related articles

- [A1315 - C18 - Supplier portal - Supplier Help](#)

Need help

How to ask for assistance?

Dear Salesforce Convergence user,

For any question or issue regarding Convergence, please :

- create a request in **Service One** with the following information:
 - I want to update data in Convergence **Maintain data ownership in CONVERGENCE**
 - I want to mass upload procurement data **Maintain procurement data in CONVERGENCE**
 - Process : Data & Analysis
 - PTP-Subprocess: Purchasing Tools Support
 - PTP-Category: Convergence

For account creation, please refer to [here](#).

Thank you very much,

Convergence Team.