

A15 - Requests For Information (RFIs) and Specific RFIs

First steps in Convergence

Added Value

Convergence can help you manage your Request For Information. A dedicated **Core RFI form** is available : suppliers can fill in this form directly in the platform once they receive their notification by email.

For specific requests, use **RFI Specific parts**. In this form, you can add Excel templates and make it available for your supplier. Each purchasing segment has generally its own template.

What you need to know to start...

All those **Core RFIs** and **RFI specific parts** are now in one place, directly linked to the supplier.

Pre-packages Reports can help you manage those documents.

Table of Contents

- [A1510 - New RFI](#)
- [A1511 - New Specific RFI](#)



Need Help?

How to ask for assistance?

*Dear SalesForce
Convergence user,*

For any question or issue regarding Convergence, please :

- create a request in **Service One** with the following information:
 - I want to update data in Convergence [Maintain data ownership in CONVERGENCE](#)
 - I want to mass upload procurement data [Maintain procurement data in CONVERGENCE](#)
 - Process : Data & Analysis
 - PTP-Subprocess: Purchasing Tools Support
 - PTP-Category: Convergence

For account creation, please refer to [here](#).

Thank you very much,

Convergence Team.

