

# A1310 - Accounts basics and hierarchy

## Overview

## Table of content

In Convergence there is different type of Account: "supplier", "supplier group" or "prospect".

- [Account types](#)
- [Account detail](#)
- [Related articles](#)
- [Need help](#)
- [How to ask for assistance?](#)



Every Account has a Solvay Account Manager. The **Solvay Account Manager** takes care of his or her supplier's page. He or she is the buyer in charge of the Account page & content consistency.

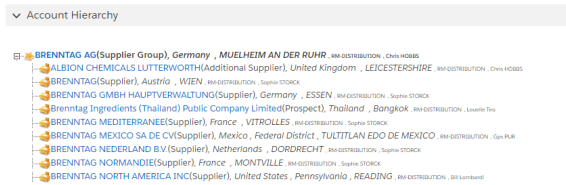
## Account types

### Supplier group

Supplier groups are coming from SAP PRS. Not all groups in PRS are synchronized with Convergence : only the selected ones.

A supplier group may gather one or more legal entities (SAP supplier).

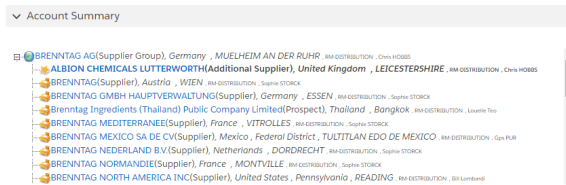
Each supplier group has its own PRS code, stored in the field "External Key".



### Suppliers

Supplier is the main type of account. It is also named "legal entity" (SAP supplier).

Each supplier has its own PRS code, stored in the field "External Key".



### Additional suppliers

Additional suppliers behave exactly like suppliers except that they don't have a PRS code (only a specific external key). They are used in some specific cases and remain quite rare.



### Prospects

It is a powerful feature of Convergence.

All buyers can create prospects for their own needs : when you meet a new supplier and you want to record a Visit Minute. Simply create a new prospect in Convergence and make your Visit Minute.

Prospects can be linked with a supplier group or can be created stand alone.

Prospects can then be converted in suppliers once needed.



See [A1313 - New prospect](#)

## Account detail

All account pages are structured the same way. On top you will find the "Account Detail".

Most of the information is coming from PRS and is synchronised periodically from PRS to Convergence.

**Account Name:** supplier name in PRS and Convergence.

**Parent Account:** supplier group of this account.

**Posting block:** supplier can no longer send bills to Solvay (block for posting, for all company codes).

**Purchasing block:** Solvay cannot send Purchase Order to the supplier (all purchasing organizations).

**Deletion flag:** supplier should no longer be used.

**Account record type:** supplier group, supplier, additional supplier or prospect.

**External key:** supplier code in PRS, PF1, BW...

**RCS vendor code:** supplier code in RCS (different from the external key).

**RHO vendor code:** supplier code in RHO (different from the external key).

**SF internal key:** dedicated code in Convergence.

### Purchasing Segmentation

This information is stored in PRS and comes from the Vendor Workflow.

Purchasing Segmentation	
Domain name	Domain Code
RAW MATERIALS	6
Preponderant Segment	Segment code
RM-DISTRIBUTION	P297

### Account Summary

This is useful to see the supplier and its hierarchy.

Account Summary	
BRENNTAG AG(Supplier Group), Germany , MUELHEIM AN DER RUHR , RM-DISTRIBUTION , CHN-HOBS	
ALBION CHEMICALS LUTTERWORTH(Additional Supplier), United Kingdom , LEICESTERSHIRE , RM-DISTRIBUTION , CHN-HOBS	
BRENNTAG(Supplier), Austria , WIEN , RM-DISTRIBUTION , SUPPL-STORE	
BRENNTAG GMBH HAUPTVERWALTUNG(Supplier), Germany , ESSEN , RM-DISTRIBUTION , SUPPL-STORE	
Brenntag Ingredients (Thailand) Public Company Limited(Prospect), Thailand , Bangkok , RM-DISTRIBUTION , Louisa Tec	
BRENNTAG MEDITERRANEE(Supplier), France , VITROLLES , RM-DISTRIBUTION , SUPPL-STORE	
BRENNTAG MEXICO SA DE CV(Supplier), Mexico , Federal District , TULTITLAN EDO DE MEXICO , RM-DISTRIBUTION , Gas Pur	
BRENNTAG NEDERLAND B.V.(Supplier), Netherlands , DORDRECHT , RM-DISTRIBUTION , SUPPL-STORE	
BRENNTAG NORMANDIE(Supplier), France , MONTVILLE , RM-DISTRIBUTION , SUPPL-STORE	
BRENNTAG NORTH AMERICA INC(Supplier), United States , Pennsylvania , READING , RM-DISTRIBUTION , BR-LAHNHEIM	

### Address Information

This information is also coming from PRS and is generally about billing. Any correction will be made in PRS through the Vendor Workflow.

Address Information	
Address	Associated Zone
MUELHEIM AN DER RUHR Germany	EMEA

Account	
BRENNTAG AG	
Account Record Type	Supplier Group
Address	MUELHEIM AN DER RUHR Germany
Segment code	P297
Preponderant Segment	RM-DISTRIBUTION
Nature	CA-Critical Account

DETAILS	PROPERTIES	ACTIVITY	CHATTER
Account Name	BRENNTAG AG	Account Record Type	Supplier Group
Parent Account		External Key	507091739
Deletion flag		SF Internal Key	A-000269
Nature	CA-Critical Account		

Please note that supplier groups only display a city and a country.

### Solvay Stakeholders

The **Solvay Account Manager** takes care of his or her supplier's page. He or she is the buyer **in charge of the Account page & content consistency**.

Every Account has a Solvay Account Manager.



*The **Solvay key account manager** is only available for supplier groups and is not used yet.*

### Related articles

- [A1311 - Account Contacts and related contacts](#)
- [A1312 - Solvay account team](#)
- [A1313 - New prospect](#)
- [A1314 - Add a supplier in Convergence or in PRS](#)

### Need help

#### How to ask for assistance?

*Dear Salesforce Convergence user,*

For any question or issue regarding Convergence, please :

- create a request in **Service One** with the following information:
  - I want to update data in Convergence [Maintain data ownership in CONVERGENCE](#)
  - I want to mass upload procurement data [Maintain procurement data in CONVERGENCE](#)
  - Process : Data & Analysis
  - PTP-Subprocess: Purchasing Tools Support
  - PTP-Category: Convergence

For account creation, please refer to [here](#).

Thank you very much,

[Convergence Team](#).