

A17 - Account Detail Documents

First steps in Convergence

Added Value

Aside from CSR questionnaires, RFIs or Specific RFIs, Convergence can help you to record other types of documents. Here are some of them : Financial situation, Audit, QHSE, Risk matrix, Supplier code of conduct... Create a new one and attach a file : it's quick and easy.

All those documents are now in one place, directly linked to the right supplier.

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- [A1710 - New financial situation](#)
- [A1711 - New other document](#)
- [A1712 - Make a document private - confidential](#)

What you need to know to start...

There are two kinds of other documents in Convergence : "Financial Situation" and "Account Detail Documents". Simply create a new "Financial Situation" or a new "Account Detail Document" with the right type and attach the corresponding file(s).

Pre-packages Reports can help you manage those documents.



Need Help?

How to ask for assistance?

*Dear SalesForce
Convergence user,*

For any question or issue regarding Convergence, please :

- create a request in **Service One** with the following information:
 - I want to update data in Convergence [Maintain data ownership in CONVERGENCE](#)
 - I want to mass upload procurement data [Maintain procurement data in CONVERGENCE](#)
 - Process : Data & Analysis
 - PTP-Subprocess: Purchasing Tools Support
 - PTP-Category: Convergence

For account creation, please refer to [here](#).

Thank you very much,

Convergence Team.