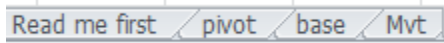


I fill the template IAC 03.07 PF2

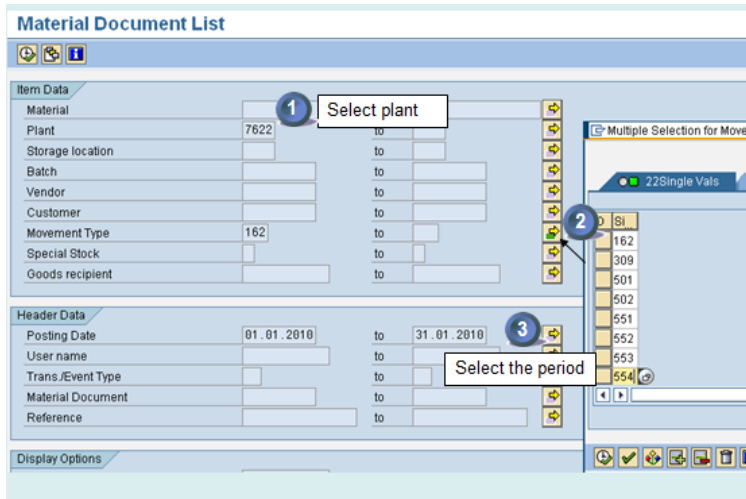
The file is composed by four tabs.

Only the tabs "base" and "pivot" have to be updated.



STEP 1

I open a SAP transaction MB51.



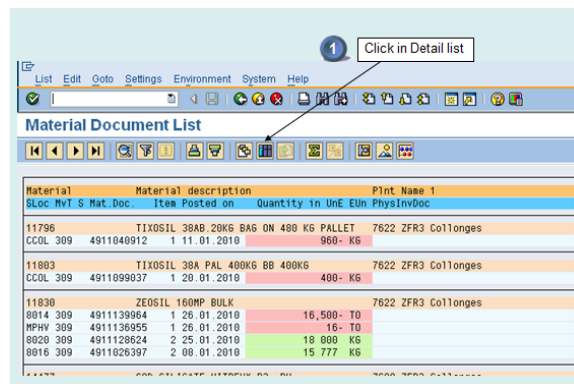
Fill in the:

1. Plant
2. Movement types copy from the IAC template
3. Period being controlled

STEP 2

1. Select the **detail list** by

clicking on

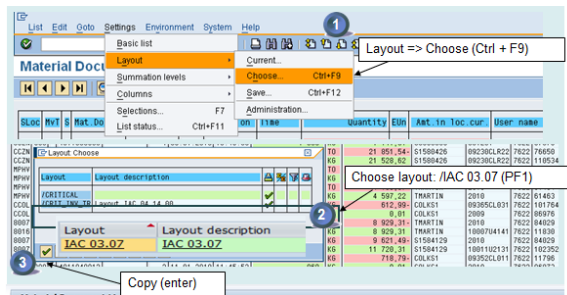


STEP 3

Being in the detail list

1. Select the correct layout
 - 1a. Settings
 - 1b. Layout
 - 1c. Choose

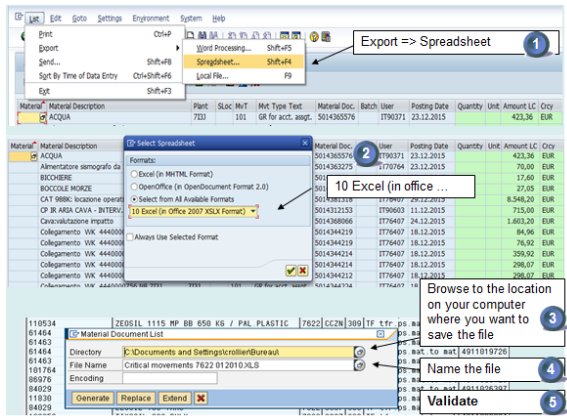
2. Select the following layout:
/IAC 03.07
3. Validate by clicking on 



STEP 4

Save to excel

1. Go to
 - 1a. List
 - 1b. Export
 - 1c. Spreadsheet
2. Select from all Available formats: 10Excel (in office 2007 xlsx format)
3. Confirm the location of the extraction in your PC
4. Name the file
5. Validate



STEP 5

Copy data to IAC 03.07 to the template

Open the Excel template and copy paste in the "base" tab the data that you obtained in the SAP transaction as we have seen Step 4

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P
1	Material description	PL	PhysDoc	Batch	User name	Posting Date	Quantity	Unit	Amount	LC	City				
2	100440 ZEOSIL 1115 MP 20KG	7622		090106	S0000365	05.01.2010	-7.800	KG							
3	57970 ZEOSIL 1115MP 25 KG BAGS ON 600 KG PAL	7622		090106	S0000365	05.01.2010	7.800	KG							
4	100440 ZEOSIL 1115MP 20KG	7622		090106	S0000365	05.01.2010	-1.560	KG							
5	57970 ZEOSIL 1115MP 25 KG BAGS ON 600 KG PAL	7622		090106	S0000365	05.01.2010	1.560	KG							
6	76920 ZEOSIL 1115MP 650 KG /PAL	7622		090106	S0000365	05.01.2010	-31.200	KG							
7	110534 ZEOSIL 1115 MP 650 KG /PAL PLASTIC	7622		090106	S0000365	05.01.2010	31.200	KG							
8	61464 SLAFLURIC ACID 90% BULK	7622		2009	TMARTIN	07.01.2010	272.644	KG							
9	61463 SLAFLURIC ACID 90% BULK	7622		2009	TMARTIN	07.01.2010	272.644	KG							
10	61464 SLAFLURIC ACID 90% BULK	7622		2010	TMARTIN	07.01.2010	47.976	KG							
11	61463 SLAFLURIC ACID 90% BULK	7622		2010	TMARTIN	07.01.2010	47.976	KG							
12	101764 TIOOSIL 73 680 600 KG /PAL	7622		090106	S0000365	05.01.2010	-400	KG							
13	60975 SILICA OFF SP 99.9% C BAGS 25KG PAL 900KG	7622		2009	COLKSI	07.01.2010	800	KG							
14	84029 ZEOSIL 165 VAC	7622		2010	TMARTIN	08.01.2010	-15.777	KG							

STEP 6

Refresh Pivot table

1. Update the pivot table and comment if the amount is above 1 500 €
2. Check if inventory discrepancies are only validated by the FRA

A	B	C	D	E	F	G
Type	Mat.Doc	User name	Total	>1500	Comments	
Declassed	431020550	S0000365	284.45	ok		
	431020551	S0000365	232.32	ok		
	431020552	TMARTIN	2.214.04	validate	Transfert acide sulfurique 98% vers 92%	
	431020553	COLKSI	432.00	ok		
	431020554	TMARTIN	0.00	ok		
	431020555	S0000365	2.058.82	validate	ZEOSIL et TIOOSIL reclassement	
	431020556	COLKSI	716.76	ok		
	431020557	S0000365	1.722.27	validate	ZEOSIL et TIOOSIL reclassement	
	431020558	S0000365	363.14	validate	ZEOSIL vers SILICA	
	431020559	TMARTIN	9.20	ok		
	431020560	HIBELLOUT	15.38	ok		
	431020561	HIBELLOUT	33.48	ok		
	431020562	HIBELLOUT	19.774.4	validate	Ecart d'inventaire sur le volume de 300T	