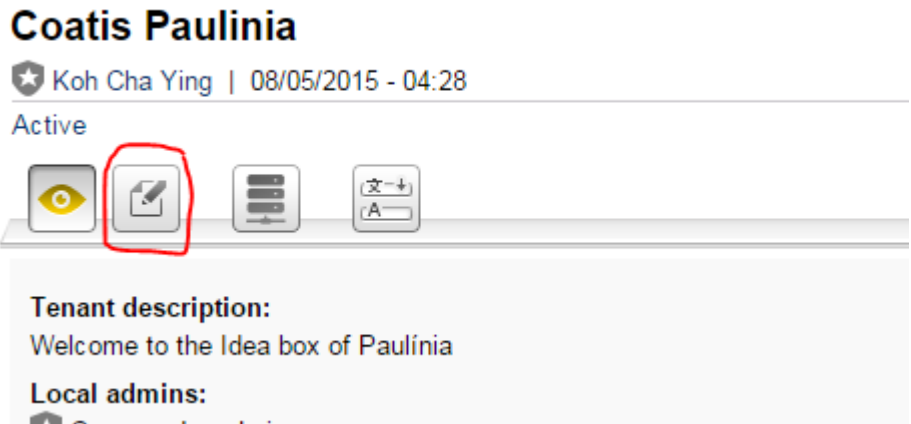

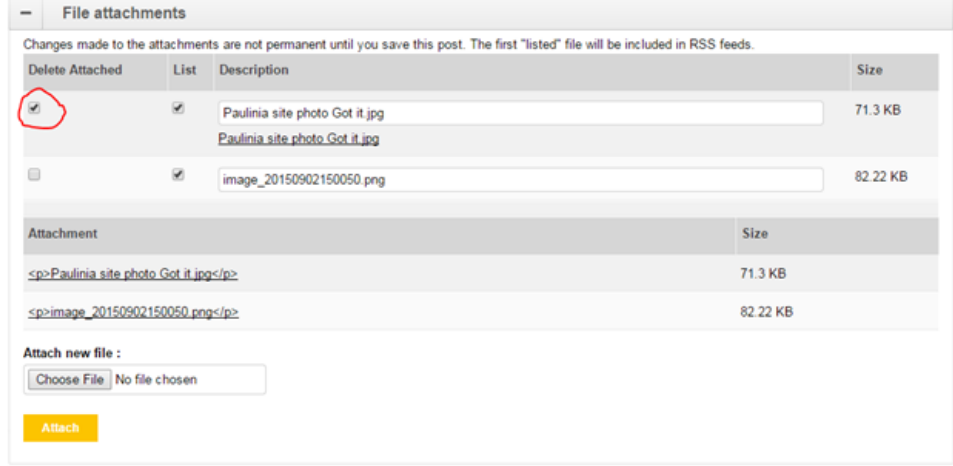


Update photo of tenant site

Role: Local admin, support admin

Procedure	Screenshot												
1. Go to "Administer" > "Full Tenant List"													
2. Click on the Tenant name (e.g. Coatis Paulinia)													
3. Click on "Edit" button	 <p>Coatis Paulinia ★ Koh Cha Ying 08/05/2015 - 04:28 Active</p> <p>Tenant description: Welcome to the Idea box of Paulinia</p> <p>Local admins:</p>												
4. At File attachment, click on "Choose File" to select the new image and click on Attach	 <p>Note The recommended photo size is 420 x 280 px.</p>												
5. Check the check box "Delete Attached" of the old image	 <p>File attachments Changes made to the attachments are not permanent until you save this post. The first "listed" file will be included in RSS feeds.</p> <table border="1"> <thead> <tr> <th>Delete Attached</th> <th>List</th> <th>Description</th> <th>Size</th> </tr> </thead> <tbody> <tr> <td><input checked="" type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td>Paulinia site photo Got it.jpg Paulinia site photo Got it.jpg</td> <td>71.3 KB</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input checked="" type="checkbox"/></td> <td>image_20150902150050.png</td> <td>82.22 KB</td> </tr> </tbody> </table> <p>Attachment Size</p> <p><p>Paulinia site photo Got it.jpg</p> 71.3 KB</p> <p><p>image_20150902150050.png</p> 82.22 KB</p> <p>Attach new file : Choose File No file chosen Attach</p>	Delete Attached	List	Description	Size	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Paulinia site photo Got it.jpg Paulinia site photo Got it.jpg	71.3 KB	<input type="checkbox"/>	<input checked="" type="checkbox"/>	image_20150902150050.png	82.22 KB
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6. Click Submit													