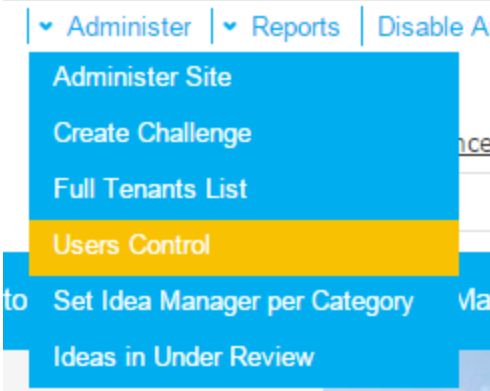
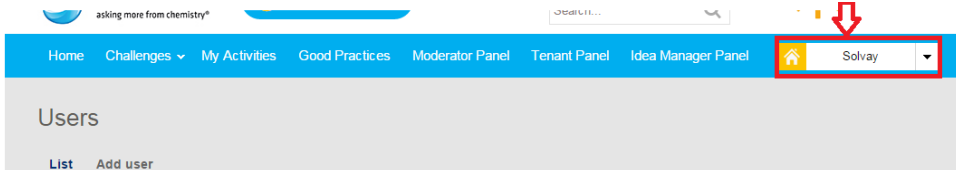
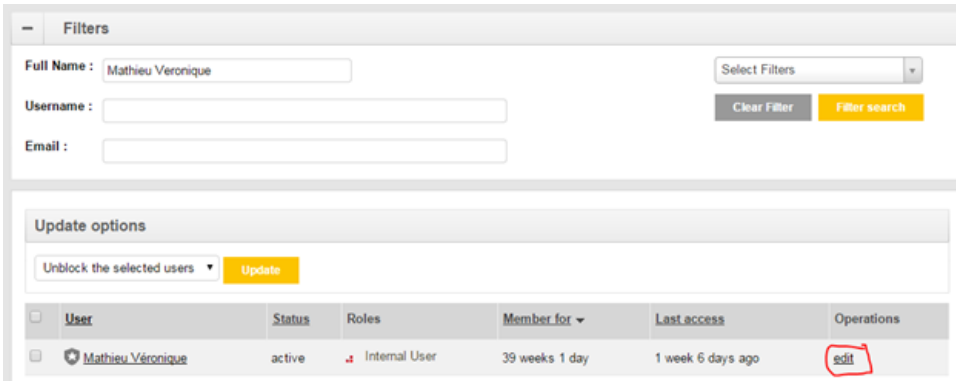


Search for users across whole system/company wide

Procedure	Screenshot												
1. Go to Administer > User Control	 A screenshot of a web application's navigation menu. The menu items are: Administer, Reports, Disable A, Administer Site, Create Challenge, Full Tenants List, Users Control (highlighted in yellow), Set Idea Manager per Category, and Ideas in Under Review.												
2. Ensure that you are at "Solvay" level which contains all the users in Solvay. If you are in other tenant site, it only search for the employee under that tenant.	 A screenshot of the application's top navigation bar. The 'Solvay' dropdown menu is highlighted with a red box and a red arrow pointing to it. Below the navigation bar, the 'Users' section is visible with a 'List' link and an 'Add user' button.												
3. Search the user by fill name or username or email, click on "Filter search"	 A screenshot of the user search interface. It shows a 'Filters' section with input fields for 'Full Name', 'Username', and 'Email'. Below this is an 'Update options' section with a dropdown menu and an 'Update' button. At the bottom, a table lists user details. The 'edit' link in the 'Operations' column for the user 'Mathieu Véronique' is circled in red. <table border="1" data-bbox="276 1354 1218 1438"><thead><tr><th>User</th><th>Status</th><th>Roles</th><th>Member for</th><th>Last access</th><th>Operations</th></tr></thead><tbody><tr><td><input type="checkbox"/> Mathieu Véronique</td><td>active</td><td>Internal User</td><td>39 weeks 1 day</td><td>1 week 6 days ago</td><td>edit</td></tr></tbody></table>	User	Status	Roles	Member for	Last access	Operations	<input type="checkbox"/> Mathieu Véronique	active	Internal User	39 weeks 1 day	1 week 6 days ago	edit
User	Status	Roles	Member for	Last access	Operations								
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