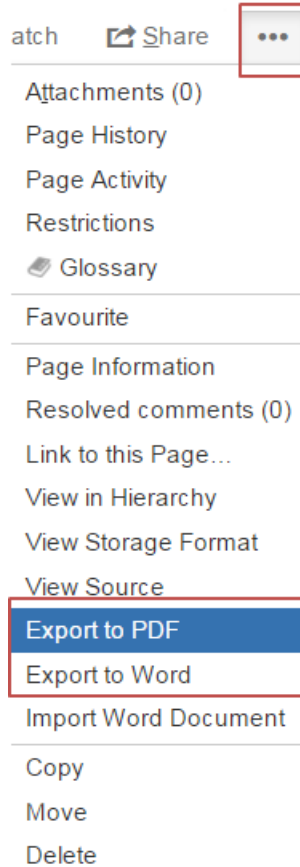


Exporting Confluence pages and spaces

Exporting single pages to PDF or Word

You can export a Confluence page to PDF or Word. This option exports a single page and is available to all users who have permission to view the page.

- Go to a page in the space and choose **Tools**  > **Export to PDF** or **Export to Word**. Follow the prompts to export the page.



Exporting multiple pages or the entire space to PDF

Using Confluence's space export functionality, you can convert multiple pages or an entire space to PDF.

To use the space export functionality, you need the 'Export Space' permission.

To export a space or selected pages to PDF:

- Go to the space and choose **Space tools** > **Content Tools** on the sidebar.
- Choose **Export**. This option will only be visible if you have the 'Export Space' permission.
- Select **PDF** then choose **Next**
- Decide whether you need to customise the export:
 - Select **Normal Export** to produce a PDF file containing all the pages that you have permission to view.
 - Select **Custom Export** if you want to export a subset of pages.
- Select the pages you want to export.
 - You have the option to **Select All** or **Deselect All** pages.
 - When you select a page, all its child pages will also be selected. Similarly, when you deselect a page all its child pages will also be deselected.
- Choose **Export**.
- When the export process has finished, download and save the PDF file as prompted.

