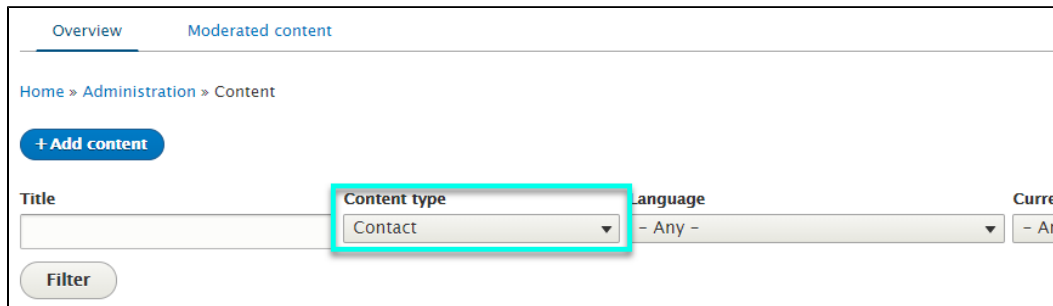


How to add Contacts

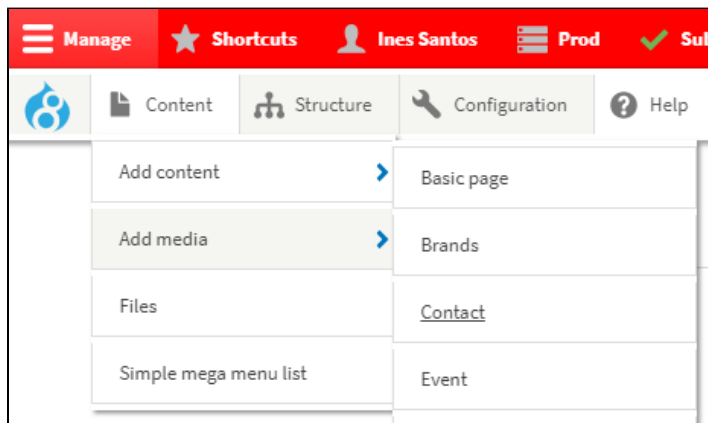
Before adding the contact to your page, you should check if it's already created.
Open the "Content" menu, filter by "Contact" content type and write the name in the "Title" field.



The screenshot shows the 'Moderated content' interface. At the top, there are tabs for 'Overview' and 'Moderated content'. Below the tabs, the breadcrumb 'Home » Administration » Content' is visible. A blue button labeled '+ Add content' is on the left. The main area contains a 'Title' input field, a 'Content type' dropdown menu (highlighted with a red box) showing 'Contact', a 'Language' dropdown menu showing '- Any -', and a 'Filter' button.

In case it doesn't you will have to create it.

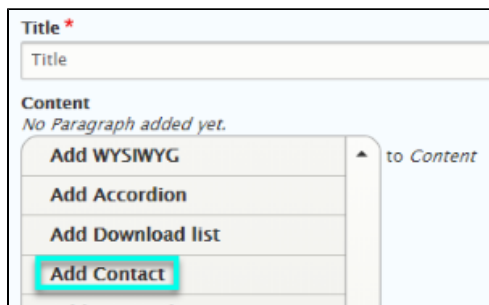
Follow the path: "Content" "Add content" "Contact"



In the contact form you will find the following fields:

- Title: Firstname Lastname
- Subtitle: Position
- Image: Image from Keepeek
- Address
- Phone number
- Contact link: Can be a direct email or a link to an existing webform
- Twitter account link
- LinkedIn account link

Once your contact is created you can insert it within your page with the paragraph "Contact".



The screenshot shows the 'Add Content' dialog box. It has a 'Title' field with a red asterisk. Below it, the text 'Content' is followed by 'No Paragraph added yet.' A list of content types is shown, with 'Add Contact' highlighted. A 'to Content' button is visible on the right.

Add the title to display at the top of the Contact card (Eg: *Media Relations*, *Contacts*) finally, in the search field, type the name of the contact you want to display and select it.

Contact



Maria Alcon Hidalgo
Investor Relations

[Send an email](#)
+32 2 264 19 84

Additionally, contacts can be displayed in 1 or 2 columns.

Columns *

1

1

2

Contact 1 column



Maria Alcon Hidalgo
Investor Relations

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Philippe Tournay
Board of Directors

Born in: 1959
Solvay SA mandates: Independent Director
Expiry date of directorship: 2022
Diplomas and activities outside Solvay: Diploma in taxation from Solvay Université Libre de Bruxelles, Degree in Economics from Université Catholique de Louvain, Military Service as Adjudant and Candidatures in Economics from the Université Libre de Bruxelles, Former Presa SA Owner and Managing Director

Contact 2 columns



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