

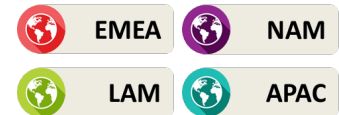
# Service Invoicing Customer Creation

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## Scope

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## ERP

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## References

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## Attachments

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## Objective and Scope

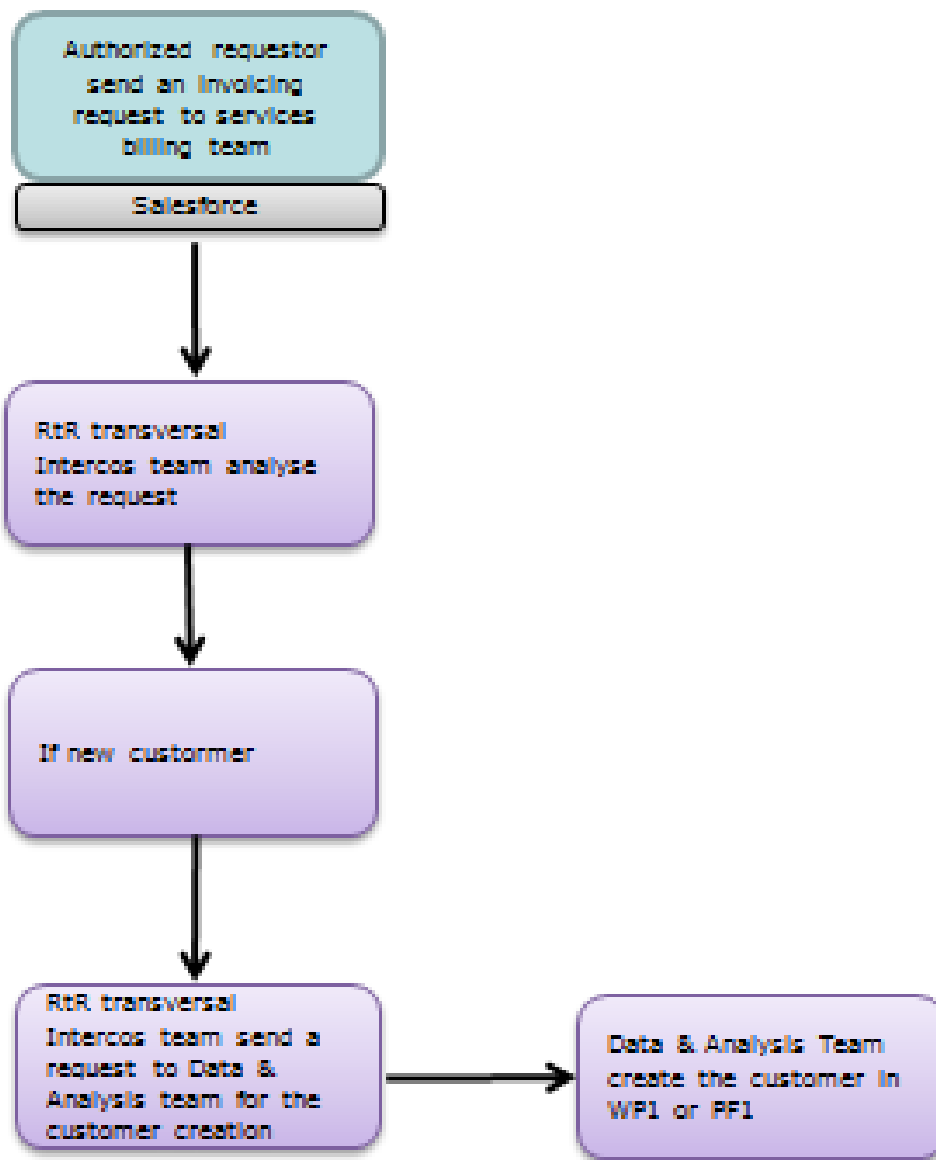
The purpose of this document is to centralize external customer creation for service invoicing purposes in D&A team in Lisbon.

The D&A team will receive request forms (template in Appendix area) sent by authorized persons.

Once received and confirmed the origin is valid (list in Appendix area) D&A team will create customers for service invoicing, according to the instructions from this OP and the content given in the request form.

This operating procedure (OP) applies to Data & Analysis team for customer creations in :WP1 and PF1\_020 : Worldwide scope

## Roles and Responsibilities



RtR Transversal team receives the request in the Intercompany queue and after analyzing the case, will transfer it to Data Management queue. The RtR Transversal team is in charge of confirming and ruling the requesters' origin and to provide all the data necessary for D&A team to complete the request creation/modification.

Finally, once the customer has been created, the D&A team insert a comment in the Freshdesk case mentioning the new customer code(s) and transfers the case to Intercompany queue, so that RtR Transversal Interco team can create the Sales Org. level data.

**D&A BO team:** Creation and modification of customers in WP1 for Client Level and Company Code Level. For PRS at Client Level.

**RtR Transversal Interco team:** Creation and modification of customers in WP1 for Sales Org. Level

Note: RtR Transversal Interco team must provide: the Payment Terms, if they are not clear in terms of codification. Account group is by default created as Payer. If needed or if Payer already exists, it is created as Sold-to.

## Reference Documents

All documents relevant to this procedure have links in the Annex area of this OP and thus can be accessed through it.

## Definitions

D&A team: Data & Analysis team

RtR team: Record to Report (RtR) Transversal Interco team

VAT: Tax Identification Number common to the European Union countries, applicable to all the commercial enterprises.

SIRET : Tax code 1 denomination for France

VIIES website: official EU VAT code validation website

EU – European Union

## Operational checks and actions for Customer Service invoicing creation

## Controls prior to the creation of a customer

Check if the customer was not previously created in WP1

For that, use transaction XD03 and select the option of search by VAT (please see image above) or by General Data (via SE16\_KNA1)

### **VAT Number Verification (when existing and/or applicable):**

Insert the VAT code of the new customer:

- a) If the customer is already created with the same address, provide its customer number to the requester.
- b) If the customer is already created but with a different address, crosscheck the address information either in the VIES website (official EU VAT code validation website); or by using the INSEE (website for SIRET codification)
- c) If the customer is not created, check its validity in the VIES website (official EU VAT code validation website); or by using the INSEE (website for SIRET codification)

1. Insert the Country of the Customer and the VAT code of the customer.

## VIES Validation du numéro de TVA par VIES

Oui, numéro de TVA valide

2

État Membre	FR
Numéro de TVA	FR 42428766976
Date de réception de la demande	2012/09/20 13:40:02
Nom	SAS SOLVAY ENERGY SERVICES
Adresse	25 RUE DE CLICHY 75009 PARIS
Numéro d'identification	WAPIAAAAATnjejnLA

## FRENCH CASES SIRET and SIREN verification (via INSEE)

http://avis-situation-sirene.insee.fr/avisitu/jsp/avis.jsp

Critères de recherche [Guide pour la recherche](#)

Identifiant de l'entreprise  
N° SIREN (9 chiffres)  
622 037 083

Vous recherchez

l'établissement siège

un établissement particulier, saisissez le NIC (5 chiffres) :

tous les établissements de l'entreprise

tous les établissements de l'entreprise dans un département :

tous les établissements actifs de l'entreprise

tous les établissements actifs de l'entreprise dans un département :

Annuler ✕ Valider ✓

Insert the SIREN (or SIRET) code

Note: SIREN has 9 digits is equal to the VAT ID number without the country code;

SIRET is equal to the SIREN plus 5 digits related with the address information

Verify the result to confirm if the address information matches the data existing in the request form.

## (FRENCH cases) How to determine a VAT ID from a SIREN number

http://www.numerotvagrattuit.com/?siren=322939265

### Numéro de TVA intracommunautaire GRATUIT

Trouvez et Validez gratuitement en un clic le numéro de TVA intra d'une entreprise

Entrez le numéro SIREN / SIRET:  
ou le numéro de TVA intra à valider: 322939265

Numéro de TVA trouvé: FR 43 322939265 \*

Insert the SIREN

## Creation of Customer

## D&A : Client Level and Company Code Level

### Creation at Client level and Company code level of NEW customer

- Transaction XD01

Select **Account Group** : **Payer** (for Customers required for Ordering or Invoicing). **Sold-to** if Payer already exists, or if specifically required (e.g. for PRS payer + sold-to are necessary).

At the end, we should have sold-to + payer whenever necessary.

Insert the **Company Code number**

Click **Enter**

#### Recon. account:

41100100 for all the C.Codes (except SAM with code 0197, Rhodia Chimie with code 5586)  
41150100 for 0197 and 5586

**Sort Key** : 009

Proceed to the next tab (Payment Transaction) for Payment Terms update:  
Under Payment Data area, select the option 'Payment history record'.

### Payment Terms (Out of scope of D&A team)

For Sold-to creations / modifications

- **A** : External customer and no Pay. Terms given by the requester :
  - Payment term Rtr team must have a complete request form with this info. If different from the standard code of - 0004 30Days – then Rtr Transversal Interco team is responsible for providing such code in the request sent to D&A team.
- **B** : Specific External Customer and Pay. Terms are given by requester (but different than the 30Days)

- Send an email to Credit Manager of the GBU to change the Pay. Terms of the customer (provide the Customer name and number, sales view and Payment Terms)
- PI- Silica : Nathalie Girerd Chanel – Christèle Rondet
- Aroma – Coatis : Samya Tounsi
- EP – Rare Earth : Jean Baptiste Legouy – Jérémie Logut

- **C : Group WW Payment terms are:**

- (WP1) 0442 for a EMEA customer, operating in an EMEA company; and 0444 for a EMEA customer operating outside of EMEA
- PF1: 1138 for a EMEA customer, operating in an EMEA company; and 1144 EMEA customer operating outside of EMEA

## **D&A : Creation at Client level and Company code level of an existing customer**

- Transaction **XD01**

Insert the Customer number  
 Insert the Company Code number  
 Click Enter

**Recon. account:**

41100100 for all the C.Codes (except SAM with code 0197, Rhodia Chimie with code 5586)  
 41150100 for 0197 and 5586

**Sort Key : 009**

Proceed to the next tab (Payment Transaction) for Payment Terms update:  
 Under Payment Data area, select the option 'Payment history record'.

### **Payment Terms (Out of scope for D&A Team)**

For Sold-to creations / modifications

**A : External customer and no Pay. Terms given by the requester :**

- Payment term RtR team must have a complete request form with this info. If different from the standard code of - 0004 30Days – then RtR Transversal Inteco team is responsible for providing such code in the request sent to D&A team.

**B : Specific External Customer and Pay. Terms are given by requester (but different than the 30Days)**

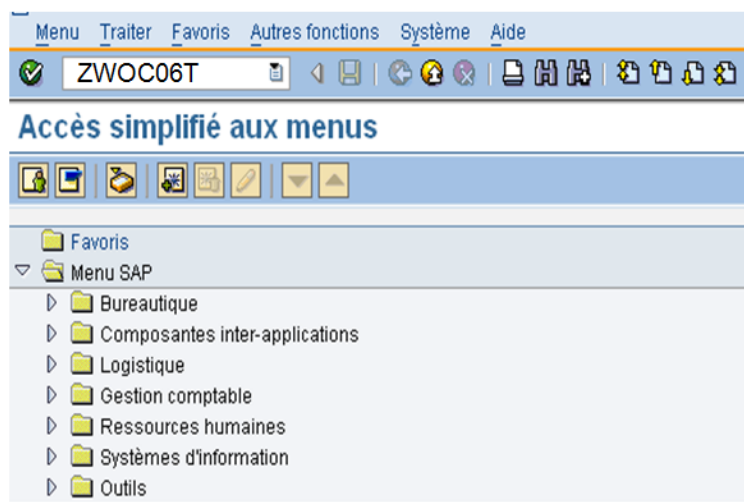
- Send an email to Credit Manager of the GBU to change the Pay. Terms of the customer (provide the Customer name and number, sales view and Payment Terms)
- PI- Silica : Nathalie Girerd Chanel – Christèle Rondet
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**RtR : Sales Org. Level**

**Creation General Data (to be used exclusively by RtR Transversal Interco team) via request on ZWOC06T (used to extend Sales Area)**



Type transaction ZWOC06T in WP1 to access the area of creation of customers, related with service invoicing.

<b>Customer</b>	
Customer	<input type="text"/>
<b>Create Referenced Customer</b>	
<input type="radio"/> Duns Direct Code	<input type="text"/>
<input checked="" type="radio"/> Reason for the absence of DUNS	To Be Determi... ▼
<b>1</b>	
<b>Sales Area selection</b>	
Sales organization	<input type="text"/>
Distribution channel	<input type="text"/>
Division	<input type="text"/>
<b>2</b>	
<input type="button" value="All sales areas..."/> <input type="button" value="Customer's sales areas..."/>	
<b>Account Group selection</b>	
<input checked="" type="radio"/> Sold-to party	
<input type="radio"/> Goods recipient	
<input type="radio"/> Payer	
<input type="radio"/> Bill-to party	
<b>Customer type</b>	
<input checked="" type="radio"/> Trade reconciliation account	
<input type="radio"/> Services reconciliat. account	

#### Create Reference Customer

This area concerns (direct) DUNS codes : if it exists, then it must be entered.  
If not, please select from 'Reason for the absence of DUNS'

#### Sales Area selection

Insert :

- Sales Organisation
- Distribution Channel
- Division

#### Account Group selection










Determine the type of Account Group: Sold-to

#### Customer type

By default insert Trade reconciliation account

Click on 

## Client Créer : Adresse

    <span>Objet affecté</span>	
Client	<input type="text" value="INTERNE"/>
 <span>Aperçu</span>  <span>Versions internat.</span>	
<b>Nom</b>	
Titre de civilité	<input type="text"/>
Nom	<input type="text" value="C2P"/>
	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
	
<b>Clés de recherche</b>	
Crit. recherche 1/2	<input type="text" value="C2P"/>
<b>Adresse postale</b>	
Rue 2	<input type="text"/>
Rue 3	<input type="text"/>
Rue / numéro	<input type="text" value="BD DES RECOLLETS"/> <input type="text" value="11"/> <span>Compl.</span> <input type="text"/>
Rue 5	<input type="text"/>
Arrondissement	<input type="text"/>
Code postal / Ville	<input type="text" value="31078"/> <input type="text" value="TOULOUSE CEDEX 04"/>
Pays	<input type="text" value="FR"/> <span>Région</span> <input type="text" value="31"/>
	<span>Cde jurid.fisc.</span> <input type="text"/>
Zone de transport	<input type="text" value="0000310000"/>
Non-distribution	<input type="text"/>
	
<b>Adresse boîte postale</b>	
Boîte postale	<input type="text"/>
Code postal	<input type="text"/>
	<span>Autre ville</span> <input type="text"/>
	<input type="text"/>
	<input type="text"/>
	

Insert the mandatory fields, according to Data Controller rules for customer creation in master data for General Data, including Name(s), Address(es) and Contacts.

## Client Créer : Pilotage

Catégories de taxes		Objet affecté	
Client	INTERNE	C2P	TOULOUSE CEDEX 04
<b>Contrôle des comptes</b>			
Fournisseur	<input type="text"/>	Autorisation	<input type="text"/>
Sté S/L parten.	<input type="text"/>	Clé du groupe	<input type="text"/>
<b>Informations taxes</b>			
N° SIRET	40282065800027	<input type="checkbox"/>	Taxe égalis.
N° SIREN	<input type="text"/>	<input type="checkbox"/>	Pers.phys.
Numéro TVA.3	<input type="text"/>	<input type="checkbox"/>	Soumis à TV/CA
Taxe 4 / DUNS	11-111-1113		
Adresse fiscale	<input type="text"/>		
Code comté	<input type="text"/>	N° ident.TVA	FR96402820658 <input type="button" value="Autre(s)"/>
City-Code	<input type="text"/>	Jurisdicct.Code	<input type="text"/>
Loi ICMS	<input type="text"/>	Groupe SubTrib	<input type="text"/> <input type="checkbox"/> Exonéré ICMS
Loi IPI	<input type="text"/>		<input type="checkbox"/> Exonéré IPI
CFOP catégorie	<input type="text"/>	Type d'activité	<input type="text"/>
Nom représ.	<input type="text"/>	Type industrie	<input type="text"/>
<b>Données référence / domaine</b>			
N° site int. 1	<input type="text"/>	N° exploit. 2	<input type="text"/>
Branche	<input type="text"/>	Chiffre contr.	<input type="text"/>
Gare	<input type="text"/>		
Gare express	<input type="text"/>		
Zone transport	0000310000	Siège entrp.clt	<input type="text"/>

Also for Tax Information data, the data controller rules must be applied.

### RtR : Customer creation at Sales level directly in SAP (new customer)

Transaction : VD01

**Client Créer : Ventes ; Domaine commercial**

Client  SOLVAY (ZHENJIANG) CHEMICALS CO ZHENJIANG  
 Org.commerciale  Recherche & Ing.  
 Canal distrib.  Recherche  
 Sect.d'activité  REF RECH. & TECH.

**Commande client**

Zone distrib.  Probabilité cde  %  
 Agence commerc.  Groupe autoris.   
 Grpe vendeurs  Agence commerciale 3 Ent...  
 Groupe clients  Propos. poste   
 Classif. ABC  Mot chez client   
 Devise  Type de cours   
 Arrondi désact. SchémaClient PP

**Détermination du prix**

Groupe de prix   
 Schéma client   
 Liste de prix   
 Grp.stat.client

Agence commerciale 3 Ent...

AgCom	Désignation
0119	Aubervilliers CRA
0120	Saint Fons CRL
0161	Etoile Part-Dieu

Customer	2000026	SOLVAY (ZHENJIANG) CHEMICALS CO	ZHENJIANG
Sales Org.	FR76	Recherche & Ing.	
Distr. Channel	23	Research	
Division	43	REF RECH. & TECH.	

Sales		Shipping		Billing Documents		Partner Functions	
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Sales order							
Sales district	<input type="text"/>			Order probab.	100	%	
Sales Office	0119	Aubervilliers CRA		AuthorizGroup	<input type="text"/>		
Sales Group	729	FR / PMPS		Item proposal	<input type="text"/>		
Customer group	<input type="text"/>			Acct at cust.	<input type="text"/>		
ABC class	<input type="text"/>						
Currency	EUR	Euro		Exch. Rate Type	<input type="text"/>		
<input type="checkbox"/> Switch off rounding				PP cust. proc.	<input type="text"/>		
<b>Product attributes</b>							

Pricing/Statistics							
Price group	<input type="text"/>						
Cust.pric.proc.	1	Standard					
Price List	AG	Rhodia Customers					
Cust.Stats.Grp	<input type="text"/>						

If Group customer, enter **AG**

Insert the Sales Office and Sales Group.  
Insert the Currency.

If the currency is from Outside of the European Union, enter **Z** in the Exch. Rate Type field

Customer	2000026	SOLVAY (ZHENJIANG) CHEMICALS CO	ZHENJIANG
Sales Org.	FR76	Recherche & Ing.	
Distr. Channel	23	Research	
Division	43	REF RECH. & TECH.	

Sales	Shipping	Billing Documents	Partner Functions
-------	----------	-------------------	-------------------

<b>Shipping</b>			
Delivery Priority	0		<input checked="" type="checkbox"/> Order Combination
Shipping Conditions	AL	Road (Ex works)	
Delivering Plant	7926	ZFR3 / Saint-Fons Recherche	
<input type="checkbox"/> Relevant for POD			
POD timeframe			

<b>Partial deliveries</b>			
<input type="checkbox"/> Complete delivery required			
Partial delivery per item	<input type="checkbox"/>	Partial delivery allowed	
Max. partial deliveries	9		
<input type="checkbox"/> Unlimited tol.			
Underdel. Tolerance	0,0		
Overdeliv. Tolerance	0,0		

<b>General transportation data</b>			
Transportation zone	0000320200	Zhenjiang	
Express station			
Train station			

Shipping Conditions is always **AL**, except if for SES: then insert **BM**

Customer	2000026	SOLVAY (ZHENJIANG) CHEMICALS CO ZHENJIANG	
Sales Org.	FR76	Recherche & Ing.	
Distr. Channel	23	Research	
Division	43	REF RECH. & TECH.	

Sales Shipping **Billing Documents** Partner Functions

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**Billing document**

e-invoicing  Rebate  Price determin.

Invoicing dates

InvoicingListDates

---

**Delivery and payment terms**

Incoterms **FCA**

Terms of payment **0442** 30d closing 5 or 10 or 15 or 25 Paym.guar.proc.

Credit ctrl area

---

**Accounting**

Acct assgmt group **01** Domestic MP revenues

---

**Taxes**

Country	Name	Tax categ...	Name	Tax...	Description
FR	FRANCE	LCFR	France - license tax	1	Check license
FR	FRANCE	MWST	Output Tax	1	Subject to VAT (Dest
FR	FRANCE	WIA1	Input Tax Dest. Ctry	1	Taxable
FR	FRANCE	WIA2	Output Tax Dep. Ctry	1	Taxable
FR	FRANCE	WIA3	Output Tax Dest.Ctry	1	Taxable

Incoterms : **FCA** and on the second incoterms field insert '!'.

Do not insert Payment Terms (further details further in this procedure)

Gr. Imputation: **01**

For Customer Extra Data :

Environment > Extra Data

Client Traiter Saut Autres fonctions(L) Environnement Système Aide

Modifications de zone  
Modifications compte  
Données bancaires

### Client Créer : Rôles partenaire

Partenaires

Client 50457 RHODIA H  
Org.commerciale FR61 Rhodia Services  
Canal distrib. 5I Services Rh.Servic  
Sect.d'activité 54 Ref Rh.Serv/Chim

Données supplémentaires

- Info client-article
- Liste des documents
- Classification
- Hiérarchie client
- Services Internet
- Attributs produit
- Informations clients
- Objet affecté

R	Désignation	Numéro	Nom	nat. partenaire	D
SP	Commandeur d'ordre	50457	RHO		<input type="checkbox"/>
BP	Client facturé	50457	RHO		<input type="checkbox"/>
PY	Payeur	50457	RHODIA HENGCHANG SPECIALTY CHEMICALS		<input type="checkbox"/>
SH	Réceptionn.marchand.	50457	RHODIA HENGCHANG SPECIALTY CHEMICALS		<input type="checkbox"/>

In Customer Group

### Données supplémentaires client (ADV)

Client 50457 RHODIA HENGCHANG SPECIALTY CHEMICALS  
ZHANGJIAGANG CITY, JIANGSU PROVINCE

Org.commerciale FR61 Rhodia Services  
Canal distrib. 5I Services Rh.Services  
Sect.d'activité 54 Ref Rh.Serv/Chimie

#### Groupes de clients

Situat° CL	<input type="checkbox"/>
Grpe clients 2	<input type="checkbox"/>
Date de base	<input type="checkbox"/>
Mode reglement	055
Regle split Exp	<input type="checkbox"/>

Define the mode of settlement as :

055 : For all (other countries)

056 : For customer within the same country

Customer	2000026	SOLVAY (ZHENJIANG) CHEMICALS CO	ZHENJIANG
Sales Org.	FR76	Recherche & Ing.	
Distr. Channel	23	Research	
Division	43	REF RECH. & TECH.	

Sales	Shipping	Billing Documents	Partner Functions
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PF	Partner Function	Number	Name	Partner Description	D...
SP	Sold-to party	2000026	SOLVAY (ZHENJIANG) CHEMIC...		<input type="checkbox"/>
BP	Bill-to party	2000026	SOLVAY (ZHENJIANG) CHEMIC...		<input type="checkbox"/>
PY	Payer	2000026	SOLVAY (ZHENJIANG) CHEMIC...		<input type="checkbox"/>
SH	Ship-to party	2000026	SOLVAY (ZHENJIANG) CHEMIC...		<input type="checkbox"/>

Modify the invoiced partner (bill-to-party) if the address for invoice sending is different than the address of the payer.  
For External Customers, such information is given by the requester.

To search them, use transaction SE16, KNA1, include Corporate Group code to perform search for all the existing customers linked with it.

Add a partner **ZC** (Bill-to complement) if necessary to further add an address for sending Accounting Services (for example).  
Create it in the general data "Contact" tab, double click on the line and note the number of the contact, add it to the partners, in client ZC.

Save 

### **RtR : Create a Sales level (existing Customer)**

## Transaction Création Client



### Client

Client

### Référence DUN

Client référencé  Code DUN

Client non référencé

Client provisoire

Client livré chez un tiers

### Domaine Commercial

Organisation commerciale

Canal de distribution

Secteur d'activité

Tous Dom. Commerc.

Dom. Commerc. du client

### Groupe de comptes

Donneur d'ordre

Livré

Payeur

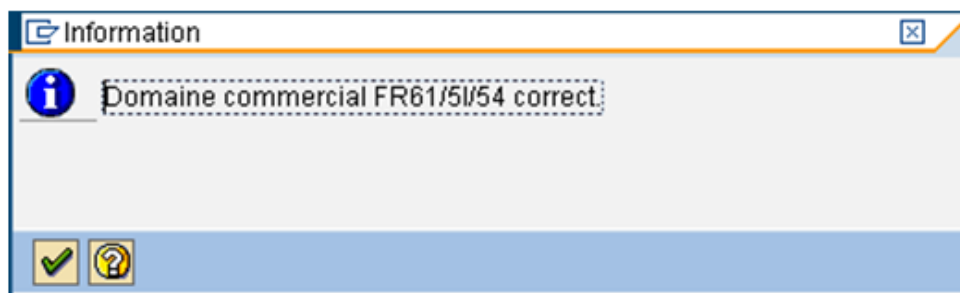
Facturé

### Typologie client

Produits Marché

Prestations de services

Insert the customers number and select the client reference



Validate

Customer	2000026	SOLVAY (ZHENJIANG) CHEMICALS CO	ZHENJIANG
Sales Org.	FR76	Recherche & Ing.	
Distr. Channel	23	Research	
Division	43	REF RECH. & TECH.	

Sales	Shipping	Billing Documents	Partner Functions
-------	----------	-------------------	-------------------

Sales order			
Sales district	<input type="text"/>	Order probab.	100 %
Sales Office	0119	Aubervilliers CRA	AuthorizGroup <input type="text"/>
Sales Group	729	FR / PMPS	Item proposal <input type="text"/>
Customer group	<input type="text"/>	Acct at cust.	<input type="text"/>
ABC class	<input type="text"/>		
Currency	EUR	Euro	Exch. Rate Type <input type="text"/>
<input type="checkbox"/> Switch off rounding		PP cust. proc.	<input type="text"/>
<b>Product attributes</b>			

Pricing/Statistics			
Price group	<input type="text"/>		
Cust.pric.proc.	1	Standard	
Price List	AG	Rhodia Customers	
Cust.Stats.Grp	<input type="text"/>		

Insert the Sales Office and Sales Group  
 Insert the Currency

Note: if the currency is different than EUR, then the Exch. Rate Type is Z.  
 Only for Group customers the S.Area FR76, insert the Price List AG'

Customer	2000026	SOLVAY (ZHENJIANG) CHEMICALS CO	ZHENJIANG
Sales Org.	FR76	Recherche & Ing.	
Distr. Channel	23	Research	
Division	43	REF RECH. & TECH.	

Sales

Shipping

Billing Documents

Partner Functions

## Sales order

Sales district	<input type="text"/>	Order probab.	100 %
Sales Office	0119	Aubervilliers CRA	AuthorizGroup <input type="text"/>
Sales Group	729	FR / PMPS	Item proposal <input type="text"/>
Customer group	<input type="text"/>	Acct at cust.	<input type="text"/>
ABC class	<input type="text"/>	Exch. Rate Type	<input type="text"/>
Currency	EUR	Euro	PP cust. proc. <input type="text"/>
<input type="checkbox"/> Switch off rounding			
<b>Product attributes</b>			

## Pricing/Statistics

Price group	<input type="text"/>	
Cust.pric.proc.	1	Standard
Price List	AG	Rhodia Customers
Cust.Stats.Grp	<input type="text"/>	

Customer	2000026	SOLVAY (ZHENJIANG) CHEMICALS CO	ZHENJIANG
Sales Org.	FR76	Recherche & Ing.	
Distr. Channel	23	Research	
Division	43	REF RECH. & TECH.	

Sales	Shipping	Billing Documents	Partner Functions
-------	----------	-------------------	-------------------

<b>Shipping</b>			
Delivery Priority	0		<input checked="" type="checkbox"/> Order Combination
Shipping Conditions	AL	Road (Ex works)	
Delivering Plant	7926	ZFR3 / Saint-Fons Recherche	
<input type="checkbox"/> Relevant for POD			
POD timeframe			

<b>Partial deliveries</b>			
<input type="checkbox"/> Complete delivery required			
Partial delivery per item		Partial delivery allowed	
Max. partial deliveries	9		
<input type="checkbox"/> Unlimited tol.			
Underdel. Tolerance	0,0		
Overdeliv. Tolerance	0,0		

<b>General transportation data</b>			
Transportation zone	0000320200	Zhenjiang	
Express station			
Train station			

Shipping Conditions is always **AL**  
The Delivery Plant is provided by the RtR team

Click Enter

Vente	Expédition	Facture	Rôles partenaire
<b>Facture</b>			
<input type="checkbox"/> Traitement complém. facture	<input checked="" type="checkbox"/> Ristourne	<input type="checkbox"/> Détermin. prix	
Dates facturation	<input type="text"/>		
Dates relevé fact.	<input type="text"/>		
<b>Conditions de livraison et de paiement</b>			
Incoterms	FCA	<input type="text"/>	
Condition paiement	0017	30 j FDM le 10 sans esc/règl	Couverture <input type="text"/>
Dom. ctrlé crédits	<input type="text"/>		
<b>Comptabilité</b>			
Gr. imputation	01	Vtes PM domestique	

Incoterms : **FCA** and '!

Note : Do not insert Payment Terms

Gr. Imputation : **01**

Click Enter

For Customer Extra Data :  
Environment > Extra Data

Client Traiter Saut Autres fonctions(L) Environnement Système Aide

Modifications de zone  
Modifications compte  
Données bancaires

### Client Créer : Rôles partenaire

Partenaires

Client 50457 RHODIA H  
Org.commerciale FR61 Rhodia Services  
Canal distrib. 5I Services Rh.Servic  
Sect.d'activité 54 Ref Rh.Serv/Chim

Données supplémentaires  
Info client-article  
Liste des documents  
Classification  
Hiérarchie client  
Services Internet  
Attributs produit  
Informations clients  
Objet affecté

Rôles partenaire

R	Désignation	Numéro	Nom	nat. partenaire	D
SP	Commandeur d'ordre	50457	RHO		<input type="checkbox"/>
BP	Client facturé	50457	RHO		<input type="checkbox"/>
PY	Payeur	50457	RHODIA HENGCHANG SPECIALTY CH		<input type="checkbox"/>
SH	Réceptionn.marchand.	50457	RHODIA HENGCHANG SPECIALTY CH		<input type="checkbox"/>

### Données supplémentaires client (ADV)

Client 50457 RHODIA HENGCHANG SPECIALTY CHEMIC/  
ZHANGJIAGANG CITY, JIANGSU PROVINCE

Org.commerciale FR61 Rhodia Services  
Canal distrib. 5I Services Rh.Services  
Sect.d'activité 54 Ref Rh.Serv/Chimie

Groupes de clients

Situat° CL   
Grpe clients 2   
Date de base   
Mode reglement 055   
Regle split Exp

055 : For foreign customers  
056 : For French customers

Save 

## Appendix

### I) List of authorized Requesters:

<https://docs.google.com/spreadsheets/d/1qpA3THz58BKuBWIZooUkS2oZjao~kl1j4n6XQf0vBI/edit#gid=1989511079>

Note: The management of this table is under the responsibility of RTR team

### II) Template of SBS Service Invoicing Form:

Link for the creation of customer in PRS and on sales ares for PF1 that is in use currently, in case there is some PF1 specificities to add  
[http://teamsites.solvay.com/sites/3Se/Service Excellence team/Deliver RtR\\_Factory for Draft Doc/SBS-OP-DRTR-01-002\\_Miscellaneous\\_debtors\\_creation\\_client\\_level\(PRS\).docx](http://teamsites.solvay.com/sites/3Se/Service%20Excellence%20team/Deliver%20RtR_Factory%20for%20Draft%20Doc/Croco%20customer%20accounts%20creation.doc)  
[http://teamsites.solvay.com/sites/3Se/Service Excellence team/Deliver RtR\\_Factory for Draft Doc/Croco customer accounts creation.doc](http://teamsites.solvay.com/sites/3Se/Service%20Excellence%20team/Deliver%20RtR_Factory%20for%20Draft%20Doc/Croco%20customer%20accounts%20creation.doc)