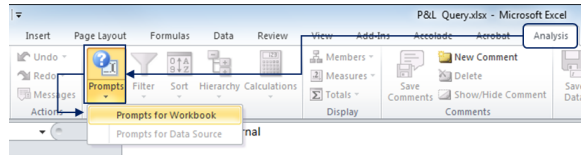


The Prompt Window

- The Prompt window
- Selecting Values
- Selecting multiple values
- Searching for a group Member with selection (*)
- Selection option
- Selection of all values
- View the prompt values in Analysis
- Using Variants

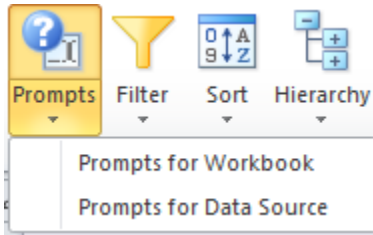
The Prompt window

When you insert a query, or click on refresh, or on the "Prompts" menu, the "Prompts" window will open. This is where you can select the data you want to display the report.




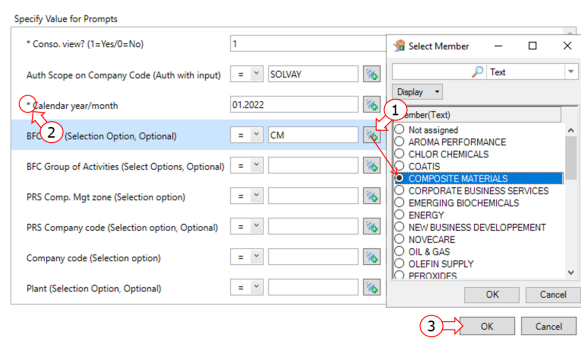
If you have multiple queries in the workbook and the option merge variables is unticked (design panel>components), then you have the option to select between :

- Prompt for Workbook : It will show in the same prompt window the prompts for all the queries in the workbook
- Prompt for Data Source : it will show only the prompt for the query that you have selected.





Selecting Values

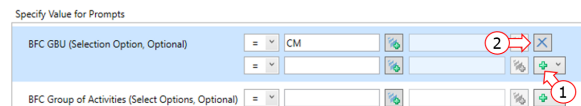
1. You can select a value with the Match Code (List of value)  or directly insert a value.
2. Prompts marked with a * are mandatory.
3. Ok is ungrayed when mandatory fields are correctly filled in



Selecting multiple values

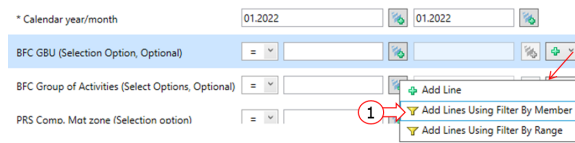
You can select multiple members as the prompt values for this dimension.

1. Press the button , to add a field for additional values.
2. To remove a selected member, press the button 



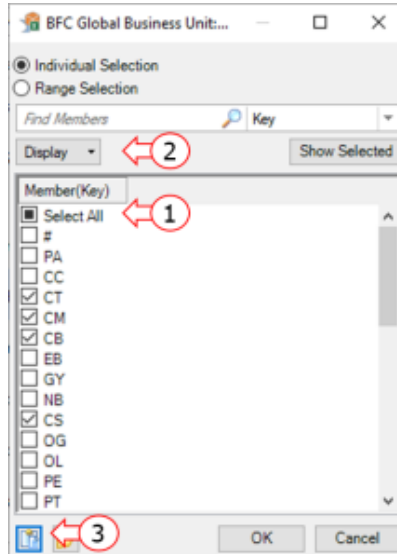
In the Prompt, you'll be able to make a multiple selection from a list that you can paste from Clipboard or from a file:

1. In the Prompt, Select « + » and choose « Add Lines using Filter By Member ».



1. In the Pop up of the selection, **untick** first Select All.
2. Open Display button to choose the correct type either you want to copy text, or Key,
3. In the Pop up of the selection, click to the button to « Paste from clipboard ».

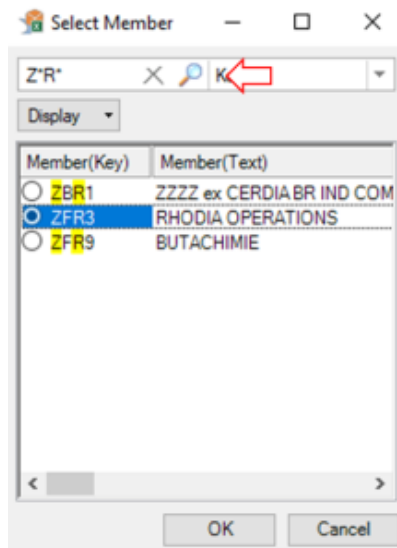
i Members were pasted



Searching for a group Member with selection (*)

By selecting « * » replacing the missing character, you'll be able to find a number of member of your search.

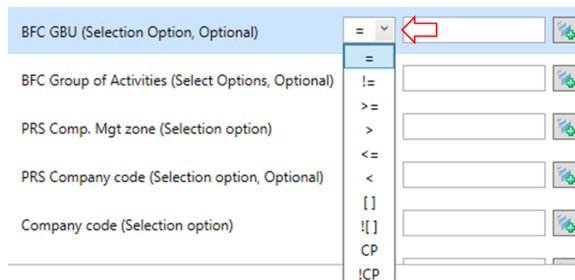
*Example : I want to search all the Company codes that contain Z and R, therefore I just replace the « * » in the name Z*R* => result = ZBR1, ZFR3 & ZFR9*



Selection option

You can select an operator and corresponding members to define a selection for this dimension. The following operators are available:

=	Equal To	<=	Less Than or Equal To
!=	Not Equal to	[]	Between
>=	Greater Than or Equal To	![]	Not Between
>	Greater Than	CP	Contains Pattern



<	Less Than	!	CP	Excludes Pattern
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Selection of all values

To **select all the values of a mandatory variable**, enter the value : >= # (greater or equal to "#", as "#" is the lowest value that can be found in the system)

Example : I want to have a report with all plants and the variable "Responsible Plant" is mandatory. Enter the value : >= # to select all plants

Specify Value for Prompts

Responsible Cost center = [] []

User Responsible = [] []

* Responsible Plant (Resp Cost center) >= # [] []

View the prompt values in Analysis

Once the report is executed you can check the values of the prompts (and filters) in the "Information" Tab

FILTER

1 Organisation
 ENTERPRISE FIXED COS; NON SOLVAY - FUNCTIO
BFC Account (COPA destination)
 !R25470 Absorption var : Non-propl costs absorbed in inv(excl dep); !R25870
BFC Global Business Unit (Resp Cost Center)
 NOVECARE
Company code
 PC_FILE/ZFR3 PC_FILE/ZFR3
Currency Type
 Company code currency
Fiscal Year Variant
 K4
Fiscal year/period
 001.2022
Fixed cost Group 1
 !ZRCS-ABAMO; !ZRCS-ABCNP; !ZRCS-9999; !ZRCS-ASDIS
Order Type
 !WP1_400/ZPM4; !WP1_400/ZPM6
Posting period
 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, [further filters not shown]
Project type

INFORMATION

Query Technical Name
 BW_QRY_MPR_FC003_0003
InfoProvider Technical Name
 MPR_FC003

Analysis **Information** Components Design Rules Comments

Using Variants

Save Prompt values into as a Variant

1. Enter the values for the prompts
2. Enter a meaningful name for your variant

3. Click on Save 

Prompts

Use Variant TEST_PL_CM_2020

Prompt Summary

Search variables...

* Conso view? (E=Yes/O=No) 1

* Auth Scope on Company Code (Auth with input) 9

* Calendar year/months JAN 2020 - JAN 2020 9

* BFC GBU (Selection Option, Optional) CCMP05F 9

* BFC Group of Activities (Select Option, Optional) 9

Specify Value for Prompts

* Conso view? (E=Yes/O=No) 1

Auth Scope on Company Code (Auth with input) SOLVAY


* Calendar year/month 01.2020

BFC GBU (Selection Option, Optional) CM

Save Variant

Modifying variants

1. Enter the new values in the prompt

2. Save the new variant 

3. Click 

Prompts

Use Variant TEST_PL_CM_2020

Prompt Summary

Search variables...

Auth Scope on Resp Cost Center (Auth with input) 9

* Fiscal Year/Period (Selection Option) 002.20 9

* BFC GBU - Resp Cost center (Mandatory, A) 9

BFC Geo/Zone (Selection Opt. Optional): 9

Specify Value for Prompts

Auth Scope on Resp Cost

* Fiscal Year/Period (Select

Information

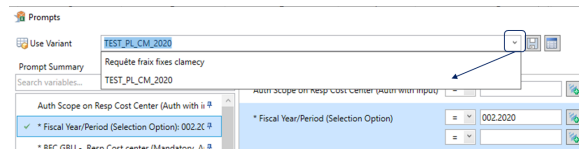
TEST_PL_CM_2020 already exists. Do you want to replace it?

Yes No

Using Variants

To apply an existing variant, simply click the list of available Variant and select your Variant

The values saved in the variable will replace the existing prompt values.



Related Information

- [Refresh a data source or workbook](#)