

# Frequently Asked Questions

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### MASTER DATA

Follow the procedure: [How to ask access to PRS \(PF1-050\) and to submit workflows for finance master data?](#)

When you are asked to change the cost centers organization of a GBU / function, you may need to perform other changes (payroll, T&E...)

You can find a list of things to do here: [To-do list when changing the organization of cost centers](#)

You must contact the corporate controlling team. Main contacts:

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They will update the business structure in BFC first and will contact the Data & Reporting team to ask them to implement the change in WP1 and PF1.



No change will be done in WP1 or PF1 without a prior validation of the corporate controlling team

### REPORTING

Fill [BW Access Request Form](#) and select the list of applications you need to have access