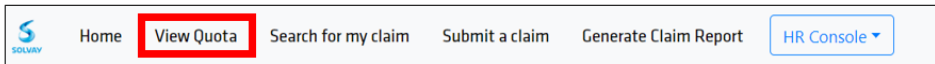


# How do I check my available balance?

## Step-by-step

### Step 1 : Go to “View Quota” in menu bar



### Step 2 : The screen will show your available amount for your Flexi allowance and Dental allowance of yourself and your dependents (in case you have family) separately

The screenshot shows the 'View Quota' screen. It features a navigation bar at the top with the SOLWAY logo and links for 'Home', 'View Quota', 'Search for my claim', 'Submit a claim', 'Generate Claim Report', and 'HR Console'. Below the navigation bar, there are two tables, each enclosed in a red box. The first table is titled 'Flexi Amount' and the second is titled 'Dental Amount'. Both tables list 'Available', 'Paid', and 'In Process' amounts.

Flexi Amount	
Available Flexi Amount	10,000.00
Paid Flexi Amount	0.00
In Process Flexi Amount	0.00

Dental Amount	
Dental Amount	2,500.00
Paid Dental Amount	0.00
In Process Dental Amount	2,500.00

- Available Flexi Amount : Remaining balance of Flexi Allowance
- Paid Flexi Amount : Used balance which was paid by company
- In Process Flexi Amount : Submitted amount which in payment approve process
- 
- Dental Amount : Remaining balance of Dental Allowance
- Paid Dental Amount : Used balance which was paid by company
- In Process Dental Amount : Submitted amount which in payment approve process

### Related contents

- [Can I claim contact lens fee to Flexi allowance?](#)
- [Can I claim dental expenses for my parent ?](#)
- [Can I claim for the excess dental expenses?](#)
- [Does Medical billing claim for parents cover both OPD and IPD?](#)
- [How do I check my available balance?](#)
- [How to add new family member to the I-Flex system during the year?](#)
- [How to check status of your claim?](#)
- [How to Submit a Dental Claim?](#)
- [How to Submit of Flexible Claim?](#)
- [What does Flexible claim cover?](#)