

How to View the Dashboard

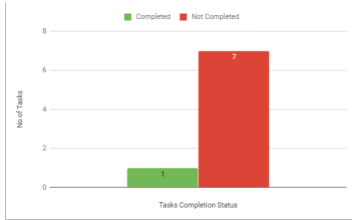
The objective of the dashboard is to help project managers generate a visual report on the status of their project.

The information within the Gantt Chart will be displayed in these 3 dashboard sheets.

The following dashboards will be available :

1. Overall Tasks Completed vs Not Completed :

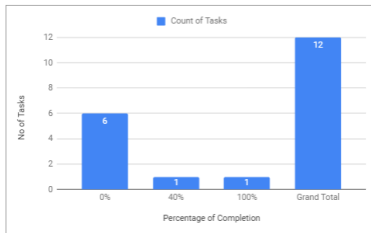
Completed Tasks Vs Incomplete Tasks



Phase 1 - Engagement	TASK OWNER E-mail	PCT OF TASK COMPLETE ▲	STATUS
...	..	0%	
...	..	0%	
...	..	0%	
...	..	0%	
...	..	0%	
...	..	0%	
...	..	40%	
[Task name]	[Email]	100%	

2. Number of Tasks based on their completion percentage

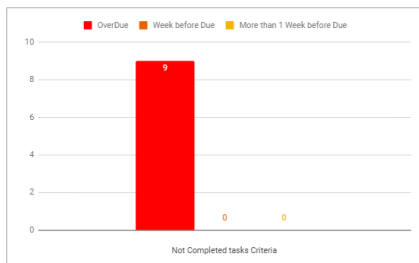
Number of Tasks based on the % of Completion



Phase 1 - Engagement	TASK OWNER E-mail ▼	PCT OF TASK COMPLETE	STATUS
[Task name]	[Email]		100%
...	..	40%	
...	..	0%	
...	..	0%	
...	..	0%	
...	..	0%	
...	..	0%	
...	..	0%	

3. Number of Not Completed Tasks with their status

Number of Not Completed Tasks



Phase 1 - Engagement	TASK OWNER E-mail	DUE DAY	DUE STATUS
[Task name]	[Email]	-41	OverDue
...	..	-42	OverDue
Phase 2 - Preparation			
...	..	-50	OverDue
...	..	-41	OverDue
Phase 3: Execution (Design, Realisation, Deployment)			
...	..	-41	OverDue
...	..	-43	OverDue
...	..	-43	OverDue
Phase 4: Support and Closure			
...	..	-43	OverDue
...	..	-43	OverDue



How-to

- [How to Update the project manager and task owner](#)
- [How to Activate and deactivate notifications](#)
- [How to View the Dashboard](#)

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