

NL - Bank Statement Postings PF1

Tasks to be completed when documenting an operation (from creation to publication)

1. Enter the **Title of the operation / page**

2. Add the following Labels:

- Scope of applicability: ww, country_accounting
 - Country or group of countries (if applicable): belux, china, france, italy, lam, nam,uk_ie, bulgaria, dach, netherlands, iberia, poland, latvia, australia, india, japan, south_korea, thailand, singapore, new_zealand, emea_transversal, apac_transversal
 - Unit and Domain according to the [List of labels to be used in the Finance Service Line space](#)
 - **E.g. 1:** WW Operation in Financial Accounting under domain "Central Finance Processes & Compliance":
 - Labels to be used: ***ww, financial_accounting, central_fin_proc_compliance***
 - **E.g. 2:** France Operation in Financial Accounting:
 - Labels to be used: ***country_accounting, france, financial_accounting***
- (for country operations, the Domain is always country_accounting)

3. Fill in all fields as described above

4. Name the title of each section using OPD methodology naming convention - **Infinitive verb without the "to", mainly action verb...something) - "I do something..."**

5. Once the description of the operation is completed, ensure it is approved and published by launching the [SBS-Finance approval workflow](#)

Domain: Country Accounting

Responsibility area: N/A

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Scope

? Unknown Attachment

ERP

? Unknown Attachment

Frequency

? Unknown Attachment

? Unknown Attachment

? Unknown Attachment

? Unknown Attachment

? Unknown Attachment

? Unknown Attachment

? Unknown Attachment

(to be filled!) 

References

[FBL3N; FB01; ZZP_POSTING_FILE](#)

Forms

[Bank Statements NL PF1](#)

Attachments

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1. Objective and Scope

1.1. Objective of this Operation

The purpose of this document is to explain how to post the bank statements of the Netherlands companies.

1.2. Scope

This procedure applies to the following NL companies:

- 0294 - Solvay Chemie (NL)
- 8294 - Solvay Chemie (SA)
- 5997 - Solvay Chemicals and Plastics Holding B.V.
- 6012 - SolVin Holding Netherland B.V.
- 6243 - MTP HP JV Management B.V.
- 6244 - MTP HP JV C.V.

2. Definitions

See [Finance Glossary](#).

3. Tasks description

3.1. Responsibilities

Responsibility of Local Finance Department:

- Provide the counterparts of the movements;

Responsibility of SBS:

- Posting the movements in bank statement;



Local Accountant Team

- Ronald Ketting for companies 0294, 8294, 5997 and 6012
- Mónica Seco for companies 6243 and 6244

3.2. Periodicity

The periodicity depends on the general bank flows.

3.3. I perform the booking



Useful Remarks Prior to Posting

- Both posting and document dates are equal, but the value date could be different.

3.3.1. I check the bank account

Taking the example below, the balance of bank account should be 0 EUR (**to be confirmed after posting**). The balance of the line items generated by the statement has to be recorded in the bank account 50602EUR30.

Book date	Value date	Type	Description	Amount
31/12/2019	-		Closing balance - 00254	
31/12/2019	27/12/2019	CMZ	CAT V BE34210004960590...	1660,17
31/12/2019	-		Opening balance - 00254	
30/12/2019	-		Closing balance - 00253	
30/12/2019	30/12/2019	TRF	Belastingdienst...	-103845,00
30/12/2019	27/12/2019	DDT	101000952001987...	-1660,17
30/12/2019	30/12/2019	CMZ	CAT V BE34210004960590...	103845,00

Check the balance in the bank account in open items, transaction **FBL3N**. In this case the movements haven't been posted yet, because the balance isn't 0 EUR.

<input type="checkbox"/>	<input checked="" type="checkbox"/>	4210001122	G1	30.12.2019	40	103.845,00	EUR		/TYPE/602/CT CC CATI SC-26-00191230 CAT V BE342100
<input type="checkbox"/>	<input checked="" type="checkbox"/>	4210001123	G1	31.12.2019	40	1.660,17	EUR		/TYPE/602/CT CC CATI SC-01-00191227 CAT V BE342100
<input type="checkbox"/>	<input checked="" type="checkbox"/>			31.12.2019		1.660,17	EUR		
<input type="checkbox"/>	<input checked="" type="checkbox"/>					105.505,17	EUR		

3.3.2. I verify the counterparts

1) Fill Global Posting File with the bank description, amount, document date and value date (if it's different);

ITEM	Company Code	Header Text	Doc Date	Posting Date	Auto VAT	Posting Key	G/L account	Amount Doc cur	B.A.	Value
1	0294		30122019			50	50602EUR30	1.660,17		271
1						40		1.660,17		
2	0294		30122019			50	50602EUR30	103.845,00		301
2						40		103.845,00		

Text
KPN BV ACM
BELASTINGDIENST

2) Contact the Country Accounting Management in order to get instructions on where to allocate it if you can't find the information in "Bank Statements NL PF1";

3.3.3. I post the document in ZZP_POSTING_FILE

After filling all the necessary information, we can post the bank movements using transaction ZZP_POSTING_FILE.






ITEM	Company Code	Header Text	Doc Date	Posting Date	Auto VAT	Posting Key	G/L account	Amount Doc cur	B.A.	Value Date
1	0294		30122019			50	50602EUR30	1.660,17		27122019
1						40	505281128	1.660,17		
2	0294		30122019			50	50602EUR30	103.845,00		30122019
2						40	2452000000	64.318,00		
						40	2454003712	39.527,00		
						40	2452000000	10,00		
						50	2452000000	- 10,00		

Text
KPN BV ACM
KPN BV ACM
BELASTINGDIENST
wage tax Nov 2019
social premiums Nov 2019
corr wage tax Sept 2019
corr wage tax Oct 2019

End of document.

Workflow history

This view shows the 5 most recent entries. The complete workflow log is available from the 'Document Activity' menu item.

Oct 16, 2020	Actor	Type	Activity	Version
Published	 Ronald Ketting	State	changed state to Published at 8:43 am	v21
Draft	 Ronald Ketting	State	gave <i>Approvers</i> approval at 8:43 am	
From Jan 22, 2019 to Aug 13, 2020				
	Joana Tavares and Cátia Silva	Edit	multiple updates from  Joana Tavares and  Cátia Silva	
	 Joana Tavares	Edit	created the page at 3:37 pm	
		State	changed state to Draft at 1:49 pm	v1