

GSite Restricted page access

When there is need to provide restricted access to a particular page in GSite, please find below the steps.

Open the Giste in the browser and click on More actions -->Sharing & permissions

The screenshot shows the GSite interface for 'SBS for Aroma Performance & Silica'. The top navigation bar includes links for WELCOME, GBU'S WITH SBS: KEY POINTS, AROMA PERFORMANCE, SILICA, BRM AREA, and FEEDBACK JOURNÉE *COLLABORATION. The main content area displays 'G.Now@Aroma' and a list of contents. On the right, a 'More actions' menu is open, showing options like 'Subscribe to page changes', 'Page settings', 'Print page', 'Copy page', 'Move page', 'Delete page', 'Preview page as viewer', 'Page templates', 'Site actions', and 'Sharing and Permissions' (highlighted in yellow).

Step 1: Under sharing and permission we have option to manage the page level permission, which has to be in ON state.

Click on Enable Page-Level permissions

The screenshot shows the 'Manage Site' page in the GSite interface. The 'Enable page-level permissions' button is highlighted in yellow. The page also displays a list of users with access, including 'Webmasters SIS-Services (you)', 'Daniel Zelioli', and 'Priscila Almeida', each with a 'Change...' link.

Enable Page-Level Permissions

Page-level permissions allow you to control who can view or edit specific pages.

We recommend you read our [getting started guide](#) before you use page-level permissions.

The screenshot shows a button labeled 'Turn on Page-Level Permissions' in yellow, with a 'Cancel' button next to it.

Once the permission is turned ON we will get the below screen

[blocked URL](#)

Step 2: Go to the top page and add the users who has to be given with restricted access.

[blocked URL](#)

Step 3: Add the user as Viewer in case if view access is needed.

Step 4: Go to the page where special permissions need to be added for the user's.

For example BRM Dashboard

[blocked URL](#)

Step 5: Click on Change button

[blocked URL](#)

Step 6: Please make sure custom permissions options is selected

[blocked URL](#)

Step 7: Click save. Finally, we can see the users on the specific page and the one in red is an user that doesn't have access to the page and the one in blue is user who can the page. If we want an user not to have access to the page then just click on the 'x' icon and the user will not be highlighted anymore.

To add the user, click on the drop down and select 'can view'

[blocked URL](#)