

Validations For Customer And Vendor Master Data

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Objective of this Procedure

This document describes the process on how and where to find and validate information for Customer and Vendor Master Data. This document is suitable for all systems - SAP PF1 & WP1, SAP PE1, BAAN.

Scope & Responsibility of DMO Riga

Data Management Team based in Riga is responsible to handle Technology Solutions and Composite Materials Master Data for all regions.

Every request for a customer/vendor setup or maintenance should be logged in the FreshDesk ticketing tool.

Upon receipt of the request DMO team member will perform required validation checks. Only after all necessary validations checks have been performed, and necessary approvals received, new accounts or changes can be made in the system. All validation results must be saved and attached to the ticket and stored according to the procedures.

Tax number validation (EMEA)

VAT number structures

Member State	Structure	Format
AT-Austria	ATU99999999	1 block of 9 characters, the first character is always 'U'
BE-Belgium	BE0999999999	1 block of 10 digits, prefix with '0' if 9-digit VAT provided
BG-Bulgaria	BG999999999 or BG9999999999	1 block of 9 digits or 1 block of 10 digits
HR-Croatia	CR9999999999	1 block of 11 digits
CY-Cyprus	CY99999999L	1 block of 9 characters, the last character must always be a letter
CZ-Czech Republic	CZ99999999 or CZ999999999 or CZ9999999999	1 block of either 8, 9 or 10 digits If more than 10 characters are provided delete the first 3 as these are a tax code.
DE-Germany	DE999999999	1 block of 9 digits
DK-Denmark	DK99999999	1 block of 8 digits
EE-Estonia	EE99999999	1 block of 9 digits
EL-Greece	EL999999999	1 block of 9 digits

ES-Spain	ESL99999999 or ES9999999L or ESL9999999L	1 block of 9 characters, includes one or two alphabetical characters – first or last or first and last
FI-Finland	FI99999999	1 block of 8 digits
FR-France	FR9999999999 or FRL999999999 or FR9L999999999 or FRLL999999999	1 block of 11 characters. May include alphabetical characters (any except O or I) as first or second or first and second characters.
GB-United Kingdom	GB999999999 or GB99999999995 or GBGD9996 or GBHA9997	1 block of 9 digits; or the above followed by a block of 3 digits; or 1 block of 5 characters
HU-Hungary	HU99999999	1 block of 8 digits
IE-Ireland	IE9999999L or IE9L99999L or IE9999999LL	1 block of 8 or 9 characters, includes one or two alphabetical characters (last, or second and last, or last 2)
IT-Italy	IT9999999999	1 block of 11 digits
LT-Lithuania	LT999999999 or LT99999999999	1 block of 9 digits or 1 block of 12 digits
LU-Luxembourg	LU99999999	1 block of 8 digits
LV-Latvia	LV9999999999	1 block of 11 digits
MT-Malta	MT99999999	1 block of 8 digits
NL - The Netherlands	NL999999999B99	1 block of 12 characters, the tenth character is always 'B'
PL-Poland	PL9999999999	1 block of 10 digits
PT-Portugal	PT999999999	1 block of 9 digits
RO-Romania	RO99999999	1 block of minimum 2 digits and maximum 10 digits
SE-Sweden	SE999999999999	1 block of 12 digits
SI-Slovenia	SI99999999	1 block of 8 digits
SK-Slovakia	SK9999999999	1 block of 10 digits

European Union

Website: http://ec.europa.eu/taxation_customs/vies/

1. Select the Member state of Business Partner;
2. Enter VAT number without the country code;

[blocked URL](#)

3. Press Verify.

If the VAT number is valid you will see the following screen:

[blocked URL](#)

In case the VAT number is not correct or no longer valid, you will get the message as below:

[blocked URL](#)

Website: <https://www.vatcheck.eu/en/check-vat-number>

1. Enter VAT number with the country code;

vatcheck

Check European VAT numbers

NL002309798B01

Check VAT number

2. Press Check the VAT number

If the VAT number is valid you will see the following screen:



The number is valid at the specified date.

VAT number	NL002309798B01
name	BYK NETHERLANDS B.V.
address	DANZIGWEG 00023 7418EN DEVENTER
verification date	2020-06-24

In case the VAT number is not correct or no longer valid, you will get the message as below:



Incomplete input (member state + VAT number) or incorrect data.

Next VAT number



If VAT validation shows that VAT number invalid, please check all provided documentation, if necessary contact requestor asking to clarify this information. VAT number can be entered in the system only after an official confirmation of VAT correctness has been received from the company. In case company is not VAT registered, official confirmation of this fact should be provided.

Italy

In case you cannot validate the VAT number for Italy using previous pages, please use the validation available in this website.

Website: <https://telematici.agenziaentrate.gov.it/VerificaPIVA/Scegli.do?parameter=verificaPiva>

1. Enter the number without the country code, captcha and press Invia.

[blocked URL](#)

2. If VAT is valid you will receive results stating Partita IVA ATTIVA, which means that the given number is valid

[blocked URL](#)

France

Besides VAT for France customers and vendors SIREN numbers can be validated by using the following link: <http://avis-situation-sirene.insee.fr/IdentificationListeSiret.action>

A **SIREN number** is your unique French business identification number. This 9 digit number will be requested by all French administrations.

usually SIREN is equal to 9 first digits of VAT.

Recherche d'une entreprise ou d'un établissement

Critères de recherche
[Guide pour la recherche](#)

Identifiant de l'entreprise
N° SIREN (9 chiffres)

Vous recherchez

- l'établissement siège
- un établissement particulier, saisissez le NIC (5 chiffres) :
- tous les établissements de l'entreprise
- tous les établissements de l'entreprise dans un département :
- tous les établissements actifs de l'entreprise
- tous les établissements actifs de l'entreprise dans un département :

In order to validate, provided SIREN number should be populated (9 digit code). Once populated - press button Valider in order to get a result.

Fiche établissement

MITSUMI & CO FRANCE SAS 552 104 416 00037
 Dernière mise à jour : 07/08/2010

Etat : Fermé depuis le 31/03/2010
 Catégorie d'établissement : Siège et établissement principal

Adresse d'implantation : MITSUMI & CO FRANCE SAS
 4-8
 4 RUE SAINTE ANNE
 75001 PARIS 1 (75101)

Activité principale exercée : 4690Z - Commerce de gros (commerce interentreprises) non spécialisé
 Dernière tranche d'effectif connue : Effectif nul au 31/12/2010

Switzerland

Website: <https://www.uid.admin.ch/Search.aspx?lang=en>.

Validation can be done in two ways:

1. Using Business Partner name;
2. Using Business Partner Registration number.

Enter data (name or number) in the field as shown below and you will get the results:

[blocked URL](#)

By clicking on the "results", full information of the company will appear - legal name, address and activity.

Norway

Norway VAT numbers must be validated here: <http://w2.brreg.no/enhet/sok/>

Fill in the 9 digit VAT # of the customer without any letters and press "Søk":

[blocked URL](#)

[blocked URL](#)

If VAT validation shows that VAT number is invalid please check provided documentation, after contact requestor asking to clarify this information if necessary. VAT number can be entered in the system only after an official confirmation of VAT correctness has been received. We MUST save this information in order to have documentation for internal and external audits.

Great Britain

In order to validate VAT for GB company, which is not part of European Union, use <https://www.gov.uk/check-uk-vat-number>

Choose START NOW, then enter VAT and press SEARCH.

What is the UK VAT number you want to check?

This is 9 or 12 numbers, sometimes with 'GB' at the start, like 123456789 or GB123456789.

Select if you want proof of your check (for UK VAT-registered businesses only)

Search

Check a UK VAT number

Use this service to check:

- if a UK VAT registration number is valid
- the name and address of the business the number is registered to

If you are a UK VAT-registered business, you can also use this service to prove when you checked a UK VAT number.

You will need your own VAT number to do this.

This service is also available in [Welsh \(Cymraeg\)](#).

Start now >

Bulgaria

Bulgarian customers and vendors may not be VAT registered.

If it is a small company, with small turnover (under 100K BGN) and doesn't want to charge VAT it may not register according to the Bulgarian VAT Act.

(source: Martin Stoyanov -RtR FO Tax specialist)

India

In order to validate Indian TAX ID the following validation page can be used: <https://services.gst.gov.in/services/searchtp>

Enter provided TAX ID, which should consist of 15 digits (letter & number combination) in GST Number Search Tool field and the requested CAPTCHA and then click SEARCH.

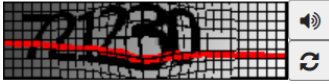
Search Taxpayer

GSTIN/UIN of the Taxpayer •

36AACFU0816A1ZR

Type the characters you see in the image below •

Enter Characters shown below



SEARCH

As a result you will get company description including name company is registered with.

Search Result based on GSTIN/UIN : 36AACFU0816A1ZR

Legal Name of Business UNITED ALLIANZ	Trade Name M/S UNITED ALLIANZ	Effective Date of registration 01/07/2017
Constitution of Business Partnership	GSTIN / UIN Status Active	Taxpayer Type ⓘ Regular
Administrative Office (JURISDICTION - STATE) State - Telangana Division - Punjagutta Circle - SANATHNAGAR	Other Office (JURISDICTION - CENTER) State - CBIC Zone - HYDERABAD Commissionerate - HYDERABAD Division - AMEERPET Range - AMEERPET - I	Principal Place of Business H.No.120/B, Vengal Rao Nagar, Hyderabad, Hyderabad, Telangana, 500038
Whether Aadhaar Authenticated? No	Whether e-KYC Verified? No	Additional Trade Name View

Alternative method:

If the method above is not working then, in order to validate Indian TAX ID the following validation page can be used: <https://cleartax.in/s/gst-number-search>

Enter provided TAX ID, which should consist of 15 digits (letter & number combination) in GST Number Search Tool field and click Search.

GST Number Search Tool

36AACFU0816A1ZR

Search

[Click here to find out HSN / SAC Codes](#) for goods and services.

[Get Budget 2020 LIVE News Updates on GST here.](#)

As a result you will get short company description including name company is registered with.

GST Number Search Tool

36AACFU0816A1ZR	Search
-----------------	--------

GSTIN/UITN 36AACFU0816A1ZR	Legal Name of Business UNITED ALLIANZ
Centre Jurisdiction AMEERPET - I	State Jurisdiction SANATHNAGAR
Date of registration 01/07/2017	Constitution of Business Partnership
Taxpayer Type Regular	GSTIN / UIN Status Active

Tax number validation (LAM, NAM, APAC)

Brazil - CNPJ & Inscrição estadual

CNPJ number can be validated here:

http://www.receita.fazenda.gov.br/pessoajuridica/cnpj/cnpjreva/cnpjreva_solicitacao.asp

Alternate webpage: https://solucoes.receita.fazenda.gov.br/servicos/cnpjreva/cnpjreva_solicitacao.asp

Enter CNPJ number with no dots or dashes and press "Consultar":

[blocked URL](#)

If the CNPJ is valid you will receive information about the company – name, address etc.

Please check if the registration number is active. If it is not marked as active please reach out to the requester for clarification.

[blocked URL](#)

Inscrição Estadual number can be validated/ found if not given using the following link: <http://www.sintegra.gov.br/>

First you have to select the state code where company is located:

[blocked URL](#)

In order to get Inscrição Estadual number, select CNPJ and provide the number:

[blocked URL](#)

Press Consultar and it will give you IE number in case company has one, if not, populate fields with ISENTO:

[blocked URL](#)

Peru – RUC number

Peruvian Tax ID number can be validated here: <http://www.sunat.gob.pe/cl-ti-itmrconsruc/jcrS00Alias>

Enter company's Tax ID (RUC), a security code and click on Buscar button:

[blocked URL](#)

You will receive the following screen with the company details.

[blocked URL](#)

Alternate validation site: <https://e-consultaruc.sunat.gob.pe/cl-ti-itmrconsruc/FrameCriterioBusquedaWeb.jsp>

Enter company's Tax ID (RUC), a security code and click on Buscar button:



Consulta RUC

Criterios de la búsqueda

Por RUC
Por Documento
Por Nomb./Raz.Soc.

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Chile – RUT number

Chilean Tax ID number can be validated here: <https://zeus.sii.cl/cvc/stc/stc.html>

Enter company's Tax ID (RUT), a security code and click on Consultar situacion tributaria button:

[blocked URL](#)

Company's information will appear below.

[blocked URL](#)

Canada – GST / HST number

Canada Tax ID can be validated here - <https://www.canada.ca/en/revenue-agency.html>. To find correct page, please follow these steps:

1. Go to TAXES GST/HST
2. Click on GST/HST Registry;
3. At the bottom of the page press - Search now;
4. Then click on button - I Agree
5. Insert company's data (name and code) - first 9 digits of GST/HST number:

[blocked URL](#)

As a result you will see if it's registered till the current date. Also if one of the values are not correct, the system will show an Error or if information is incomplete.

Australia – ABN/ACN number

Tax ID for Australian Business Partners can be validated here: <https://abr.business.gov.au/>

Enter Business Partners Name/ ABN or ACN number and press Search:

[blocked URL](#)

More details can be found by pressing on View record on the ASIC website and Historic details (useful for checking name and/or address change).

[blocked URL](#)[blocked URL](#)

Thailand

Thailand Tax ID number can be validated here: <http://www.rd.go.th/publish/313.0.html>

It will not give you a valid/invalid status, like for most validations, but company's name and address can be verified as well as branch number.

[blocked URL](#)

Bank details

Bank rules based on the country can be found in the Useful files folder in our GDrive. Link to the file can be found below:

https://docs.google.com/spreadsheets/d/1HSv-KeCk4ZdgWZnLnOfvUTOi9U-_a9mdGWqGSb4i69Y/edit?usp=sharing

Bank Key

Bank Key it is a code that can be numeric, alphanumeric or alphabetic and depends on each country.

Here in the [file](#) we can check some examples of what should be the Bank Key by country.

Sometimes can be SWIFT code, Routing Number or Bank code and Branch code.

There are some links that can be helpful to validate this data:

USA - <https://routingnumber.aba.com/Default1.aspx>

INDIA - <https://bankifsccode.com/>

EMEA or IBAN Banks: <https://www.ibancalculator.com/>

Thailand and Other Countries: <https://bankcodesfinder.com/thailand-bank-branch-codes>

China, Taiwan and Indonesia:

Countries that use SWIFT Code: <https://www.swift.com/>

IBAN structure

Please find the **Bank Key** to be used in **red**. For some countries bank key has not yet been determined, if in doubt please contact Payment Team.

Country	IBAN format	Description
Andorra (24)	ADkk BBBB SSSS CCCC CCCC CCCC	B = bank code , S = sort code, C = account No.
Austria (20)	ATkk BBBB BCCC CCCC CCCC	B = bank code , C = account No.
Belgium (16)	BEkk BBBC CCCC CCCC	B = bank code , C = account No (the last 12 digits are used as an account)
Bosnia and Herzegovina (20)	BAkk BBBB SCCC CCCC CCKK	B = bank code , S = sort code, C = account No., K = check digits
Bulgaria (22)	BGkk BBBB SSSS DDCC CCCC CC	B = alphanumeric bank code , S = Branch (BAE) number, D = numeric account type, C = alphanumeric account No. digits
Croatia (21)	HRkk BBBB BBBC CCCC CCCC C	B = bank code , C = account No.
Cyprus (28)	CYkk BBBS SSSS CCCC CCCC CCCC CCCC	B = bank code , S = sort code, C = account No.
Czech Republic (24)	CZkk BBBB CCCC CCCC CCCC CCCC	B = bank code , C = account No.
Denmark (18)	DKkk BBBB CCCC CCCC CC	B = bank code , C = account No.
Estonia (20)	EEkk BBBB CCCC CCCC CCKK	B = bank code , C = account No., K = check digit
Faroe Islands (18)	FOkk BBBB CCCC CCCC CC	B = bank code , C = account No.
Finland (18)	FIkk BBBB BBCC CCCC CK	B = bank code, branch number and account type , C = account No., K = check digit
France (27)	FRkk BBBB BGGG GGCC CCCC CCCC CCKK	B = bank code, G = code guichet (branch) , C = account No.
Germany (22)	DEkk BBBB BBBB CCCC CCCC CC	B = sort code (BLZ) , C = account No.
Gibraltar (23)	GIkk BBBB CCCC CCCC CCCC CCC	B = first part of BIC , C = account No.
Greece (27)	GRkk BBB BBBB CCCC CCCC CCCC CCCC	B = bank code and branch number , C = account No.
Greenland (18)	GLkk BBBB CCCC CCCC CC	B = bank code , C = account No.

Hungary (28)	HUkk BBBB BBBC CCCC CCCC CCCC CCCC	B = bank code, C = account No.
Iceland (26)	ISkk BBBB CCCC CCCC XXXX XXXX XX	B = bank code, C = account No., X = the account holder's unique ID number, issued by the Bureau of Statistics.
Republic of Ireland (22)	IEkk AAAA BBBB BBCC CCCC CC	A = start of the SWIFT, B = bank code, C = account No.
Italy (27)	ITkk ABBB BBCC CCCC XXXX XXXX XXX	KK = is the CIN EU, A = CIN IT, B = is the ABI, C = is the CAB, X = account #
Latvia (21)	LVkk BBBB CCCC CCCC CCCC C	B = bank code, C = account No (which can include both letters and numbers)
Liechtenstein (21)	LIkk BBBB BCCC CCCC CCCC C	B = bank code, C = account No.
Lithuania (20)	LTkk BBBB BCCC CCCC CCCC	B = bank code, C = account No.
Luxembourg (20)	LUkk BBBB CCCC CCCC CCCC	B = bank code, C = account No.
Kazakhstan (20)	KZkk BBB CCCC CCCC CCCC	B = bank code, C = account No.
Rep. of Macedonia (19)	MKkk BBBB CCCC CCCC CKK	B = bank code, C = account No., K = check digits
Malta (31)	MTkk BBBB SSSS SCCC CCCC CCCC CCCC CCC	B = fist part of BIC, S = sort code, C = account No.
Monaco (27)	MCKk BBBB BGGG GGCC CCCC CCCC CCKK	B = bank code, G = code guichet (branch), C = account No., K = check digits
Morocco (24)	MAkk BBBA AACC CCCC CCCC CCKK	B= bank code, A= Area code, C = Account number, K = check digits
Netherlands (18)	NLkk BBBB CCCC CCCC CC	B = bank code, C = account No.
Norway (15)	NOKk BBBB CC CCCCC	B = bank code, C = account No.
Poland (28)	PLkk BBBB BBBk CCCC CCCC CCCC CCCC	B = bank code (1-3 institution ID, 4-7 branch), C = account No., k = check digits.
Portugal (25)	PTkk BBBB BBBB CCCC CCCC CCKK K	B = bank code (1-4 bank, 5-8 branch; some banks use '0000' for digits 5-8), C = account No., K = check digits.
Romania (24)	ROkk BBBB CCCC CCCC CCCC CCCC	B = bank code, C = account No.
San Marino (27)	SMkk ABBB BBCC CCCC XXXX XXXX XXX	kk = is the CIN EU, A = CIN IT, B = is the ABI, C = is the CAB, X = account No.
Serbia (22)	RSkk BBBC CCCC CCCC CCCC CC	B = bank code, C = account No.
Slovakia (24)	SKkk BBBB CCCC CCCC CCCC CCCC	B = bank code, C = account No.
Slovenia (19)	SIkk BB BBB CCCCCCCC KK	B = bank code (2 digits) and branch (3 digits), C = account No, K = check digits
Spain (24)	ESkk BBBB GGGG KKCC CCCC CCCC	B = bank code, G=Branch/office number, K=Check digits, C = account No.
Sweden (24)	SEkk BBBB CCCC CCCC CCCC CCCC	B = bank code, C = account No.
Switzerland (21)	CHkk BBBB BCCC CCCC CCCC C	B = bank code, C = account No
Turkey (26)	TRkk BBBB BRCC CCCC CCCC CCCC CC	B = bank code, R = 0, C = bank branch and account No.
Tunisia (24)	TNkk BBBB BCCC CCCC CCCC CCCC	B = bank code, C = account No.
United Kingdom (22)	GBkk BBBB SSSS SCCC CCCC CC	B = alphabetical bank code, S = sort code (often a specific branch), C = account No.
Ukraine (29)	UAkk BBBB BBCC CCCC CCCC CCCC CCCC C	B = bank code, C = account No.

IBAN validation (Europe)

Before you enter the IBAN number of the bank(s) into system, you must validate the IBAN number.

Use the website <https://www.ibancalculator.com/>

Enter the IBAN number in the Validate IBAN field and press Validate IBAN, show BIC:

[blocked URL](#)

You will receive a report that looks like this:

[blocked URL](#)

IBAN validation (United Kingdom)

For UK banking details, it is more useful to use website <https://www.iban.com/calculate-iban.html> as it provides correct SWIFT code.

Select country: United Kingdom (GB).

Enter sort code and account number.

Press Calculate:

[blocked URL](#)

SWIFT code lookup

Swift codes can be looked up and validated here: <https://www2.swift.com/bsl/index.faces>

Enter SWIFT in BIC field to see the corresponding bank information or bank name in Institution name field to see all SWIFT codes belonging to the specific bank.

[blocked URL](#)

You will receive a list of corresponding SWIFT codes for the chosen country and bank:

[blocked URL](#)

Once you find an exact match, open the BIC code and save the validation:

[blocked URL](#)

Bank codes for Brazil, Chile, Peru and Mexico

Most popular LA and Mexico Banks with Bank Codes:

Country	Bank Name	Bank Code	SWIFT
PE	Banco De Credito	002	BCPLPEPL
PE	Banco Internacional Del Peru (Interbank)	003	BINPPEPL
PE	Citibank Del Peru	007	CITIPEPL
PE	Scotiabank	009	BSUDEPEPL
PE	Banco Continental	011	BCONPEPL
PE	Banco De La Nacion	018	BANCPEPL
PE	Banco De Comercio	023	BDCMPEPL
PE	Banco Financiero	035	FINAPEPL
PE	Banco Interamericano Bif	038	BIFSPEPL
PE	Banco Del Trabajo	043	BDTRPEPL
PE	Mi Banco	049	MIBAPEPL
PE	BNP Paribas	050	
PE	HSBC	053	HBPEPEPL
CL	Bco De Chile	001	BCHICLRM
CL	Bco Internacional	009	BICHCLRM
CL	Dresdner Banque Nationale	011	
CL	Bco Del Estado De Ch	012	BECHCLRM
CL	Scotiabank Sud Am.	014	BKSACLRM
CL	Bco De Credito E Inv	016	CREDCLRM
CL	Bco Do Brasil	017	BRASCLRM
CL	Bco Central De Chile	018	BCECCL**
CL	Itau Corpbanca (formerly Corpbanca)	027	CONBCLRM
CL	Banco Bice	028	BICECLRM
CL	Edwards	029	
CL	HSBC Bank USA	031	BLICCLRM
CL	The Bank Of Tokyo-Mitsubishi	045	BOTKCLRM
CL	Coopeuch	672	
CL	Banco Santiago	035	
CL	Bco Santander-Chile	037	BSCHCLRM
CL	Itau Corpbanca (formerly Banco Itau Chile)	039	ITAUCLRM
CL	JP Morgan Chase Bank	041	CHASCLRM
CL	Bco De La Nacion Argentina	043	NACNCLRM
CL	Bco Abn Amro Bank	046	
CL	Bco Security	049	BSCLCLRM
CL	Banco Falabella	051	FALACLRM
CL	Deutsche Bank(Chile)	052	DEUTCLRM
CL	Banco Ripley	053	RPLYCLRM
CL	Rabobank Chile	054	RABOCLRM
CL	Banco Monex	055	MNEXCLRM
CL	Banco Penta	056	BPENCLRM
CL	Banco Paris	057	BCNPCLRM
CL	Bbva Banco Bhif	504	BHIFCLRM

CL	Bco Del Desarrollo	507	BADECLRM
CL	Banco Conosur	734	
BR	Banco do Brasil	001-9	
BR	Santander	033-4	
BR	Caixa Economica Federal	104-0	
BR	Credibanco	109-0	
BR	Multi-Banco	148-1	
BR	Nossa Caixa Nosso Banco	151-1	
BR	Pactual	208-9	
BR	Banco Bandeirantes	230-5	
BR	Banco Boa Vista	231-1	
BR	Banco Bradesco	237-2	
BR	Banco Cidade S/A	244-5	
BR	Banco Cacique	263-1	
BR	Banco Itau	341-7	
BR	Santander Brasil	353-0	
BR	Banco Real	356-5	
BR	Banco Mercantil do Brasil	389-1	
BR	Banco Mercantil de São Paulo	392-1	
BR	Banco Safra	422-7	
BR	Banco Rural	453-7	
BR	Banco Votorantim S/A	655-6	
BR	Citibank	745-5	
BR	Banco Modal S/A	746-3	
BR	Banco Cooperativo do Brasil	756-0	
BR	Banco Banrisul	041-8	
MX	Banco Nacional de México, S.A.	002	
MX	BBVA Bancomer, S.A.	012	
MX	Banco Santander, S.A.	014	
MX	Banco Nacional del Ejército, Fuerza Aérea y Armada, S.N.C.	019	
MX	HSBC México, S.A.	021	
MX	GE Money Bank, S.A.	022	
MX	Banco del Bajío, S.A.	030	
MX	IXE Banco, S.A.	032	
MX	Banco Inbursa, S.A.	036	
MX	Banco Interacciones, S.A.	037	
MX	Banca Mifel, S.A.	042	
MX	Scotiabank Inverlat, S.A.	044	
MX	Banco Regional de Monterrey, S.A.	058	
MX	Banco Invex, S.A.	059	
MX	Bansi, S.A.	060	
MX	Banca Afirme, S.A. AFIRME R	062	
MX	Banco Mercantil del Norte, S.A. BANORTE R	072	
MX	ABN AMRO Bank México, S.A. ABNAMRO RC	102	
MX	American Express Bank (México), S.A. AMERICAN EXPRESS R	103	
MX	Bank of America México, S.A. BAMS A RC	106	
MX	Bank of Tokyo-Mitsubishi UFJ (México), S.A. TOKYO RC	108	
MX	Banco J.P. Morgan, S.A. JP MORGAN RC	110	
MX	Banco Monex, S.A. BMONEX RC	112	
MX	Banco Ve por Mas, S.A. VE POR MAS R	113	
MX	ING Bank (México), S.A. ING RC	116	
MX	Deutsche Bank México, S.A. DEUTSCHE RC	124	
MX	Banco Credit Suisse (México), S.A. CREDIT SUISSE RC	126	
MX	Banco Azteca, S.A. AZTECA R	127	
MX	Banco Autofin México, S.A. AUTOFIN R	128	
MX	Barclays Bank México, S.A. BARCLAYS RC	129	
MX	Banco Compartamos, S.A. COMPARTAMOS R	130	
MX	Banco Ahorro Famsa, S.A. FAMS A R	131	
MX	Banco Multiva, S.A. BMULTIVA R	132	
MX	Prudential Bank, S.A. PRUDENTIAL RC	133	
MX	Banco Wal Mart de México Adelante, S.A. WAL-MART R	134	
MX	Banco Regional, S.A. REGIONAL R	136	
MX	BanCoppel, S.A. BANCOPPEL R	137	

MX	Banco Amigo, S.A. AMIGO R	138	
MX	UBS Banco, S.A. UBS BANK R	139	
MX	Banco Fácil, S.A. FÁCIL R	140	
MX	Banco del Ahorro Nacional y Servicios Financieros, S.N.C.	166	

Routing number validation (USA)

US bank routing number (ABA) can be validated in the following site:

[https://www.laneguide.com/FindRoutingNumbers/\(X\(1\)S\(54aej2hyabil2psabmpoupsq\)\)/default.aspx?AspxAutoDetectCookieSupport=1](https://www.laneguide.com/FindRoutingNumbers/(X(1)S(54aej2hyabil2psabmpoupsq))/default.aspx?AspxAutoDetectCookieSupport=1)

[blocked URL](#)

Input the required Routing number and press Search Number:

[blocked URL](#)

You will receive the following report in cases when the routing number is valid:

[blocked URL](#)

Routing number validation (Canada)

National codification is used for Canadian bank key that consists of 9 digit number:

0+Branch code (3 digits) + transit number (5 digits)

[blocked URL](#)

Bank keys can be validated in these sites: <http://canadabanksinfo.com/> and <http://canada-banks-info.com/> based on the name of the bank.

There you will find a list of banks. Once you have found and opened page for desired bank, you will see a full list of valid routing numbers for that bank. Search for the full routing number or the transit number and select the right one.

[blocked URL](#)

Postal code maintenance

Postal code check for Peru

For Peru, visit website <http://www.newperuvian.com/postal-codes-in-peru/> for more detailed instructions on the structure of Peruvian postal codes and how to correctly enter the data for the check.

Actual postal code check is found in this page: <http://www.codigopostal.gob.pe/>

You need to click on Consulta el Código Postal Nacional Aquí and try searching the address either by district, city or region or by trying to find the necessary area on the map.

In the first box enter the city, in the second box enter the street name and in the third box enter a street number if you have one. In the example below you can see the correct postal code for address Avenida Venezuela 100, Arequipa.

[blocked URL](#)

Postal code check for Chile

Chilean postal codes can be checked in the page <https://www.correos.cl/SitePages/home.aspx>. Look for a little section called Codigo Postal right in the middle part of the page.

Calle: enter the street of the address, add number in the second

Número: street number

Comuna: city

Pres Buscar for search.

Below is an example of postal code check for address AVENIDA JOSE ARRIETA 7210, LA REINA.

[blocked URL](#)

You will receive a new screen with the correct postal code for the selected address.

[blocked URL](#)

DUNS verification

The Data Universal Numbering System (DUNS) is a proprietary system developed and regulated by Dun & Bradstreet (D&B) that assigns a unique nine-digit numeric (DUNS number) identifier for businesses. It is used to establish a D&B® business credit file, which is often referenced by lenders and potential business partners to help predict the reliability and/or financial stability of the company in question.

Use Internet Explorer to open D&B webpage:

https://solutions.dnb.com/usgrs/jsp/EN-GB/GRSFrameLogon.jsp?news_country=1073

Login details:

USER ID	Password
marc.steyaert@solway.com	Solvay2019
nuno.pires-ex@solway.com	Welcome2018

NOTE: please do not forget to log off after search is completed, otherwise no one else will be able to access the page with these credentials.

DUNS Code search can be done by:

- DUNS number (if provided);
- Business Partners Name;
- National ID (VAT, RFC, RUT etc.): without special characters and country codes
- Address.

Enter company's name:

[blocked URL](#)

In case of several matches choose the correct one based on company's address.

[blocked URL](#)

Highlighted DUNS number is the DUNS Direct Code:

[blocked URL](#)

Business also can have additional DUNS Codes related to Corporate Structure of the business:

[blocked URL](#)

NOTE: If all Codes are available, we should use only DUNS Direct Code & DUNS Global Ultimate Code.

Password reset

In case the following notification appears once you try to log in D&B account, immediately inform Customer and/or Vendor Master Specialist so one of them will request new password.

[blocked URL](#)

For Specialists: contact marta.almeida@solway.com in order to reactivate the account.