

# NL - Bank Statement Postings PF1

## Tasks to be completed when documenting an operation (from creation to publication)

1. Enter the **Title of the operation / page**

2. Add the following Labels:

- Scope of applicability: ww, country\_accounting
  - Country or group of countries (if applicable): belux, china, france, italy, lam, nam,uk\_ie, bulgaria, dach, netherlands, iberia, poland, latvia, australia, india, japan, south\_korea, thailand, singapore, new\_zealand, emea\_transversal, apac\_transversal
  - Unit and Domain according to the [List of labels to be used in the Finance Service Line space](#)
    - **E.g. 1:** WW Operation in Financial Accounting under domain "Central Finance Processes & Compliance":
      - Labels to be used: **ww, financial\_accounting, central\_fin\_proc\_compliance**
    - **E.g. 2:** France Operation in Financial Accounting:
      - Labels to be used: **country\_accounting, france, financial\_accounting**
- (for country operations, the Domain is always country\_accounting)

3. Fill in all fields as described above

4. Name the title of each section using OPD methodology naming convention - **Infinitive verb without the "to", mainly action verb...something)** - "I do something..."

5. Once the description of the operation is completed, ensure it is approved and published by launching the [SBS-Finance approval workflow](#)

**Domain:** Country Accounting

**Responsibility area:** N/A

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Scope

? Unknown Attachment

ERP

? Unknown Attachment

Frequency

? Unknown Attachment

? Unknown Attachment

? Unknown Attachment

? Unknown Attachment

? Unknown Attachment

? Unknown Attachment

? Unknown Attachment

(to be filled!)

References

FBL3N; FB01; ZZF\_POSTING\_FILE

Forms

Bank Statements NL PF1

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1. Objective and Scope

## 1.1. Objective of this Operation

The purpose of this document is to explain how to post the bank statements of the Netherlands companies.

## 1.2. Scope

This procedure applies to the following NL companies:

- 0294 - Solvay Chemie (NL)
- 8294 - Solvay Chemie (SA)
- 5997 - Solvay Chemicals and Plastics Holding B.V.
- 6012 - SolVin Holding Nederland B.V.
- 6243 - MTP HP JV Management B.V.
- 6244 - MTP HP JV C.V.

## 2. Definitions

See [Finance Glossary](#).

## 3. Tasks description

### 3.1. Responsibilities

#### Responsibility of Local Finance Department:

- Provide the counterparts of the movements;

#### Responsibility of SBS:

- Posting the movements in bank statement;



#### Local Accountant Team

- Ronald Ketting for companies 0294, 8294, 5997 and 6012
- Mónica Seco for companies 6243 and 6244

### 3.2. Periodicity

The periodicity depends on the general bank flows.

### 3.3. I perform the booking



#### Useful Remarks Prior to Posting

- Both posting and document dates are equal, but the value date could be different.

#### 3.3.1. I check the bank account

Taking the example below, the balance of bank account should be 0 EUR (**to be confirmed after posting**). The balance of the line items generated by the statement has to be recorded in the bank account 50602EUR30.

| Book date  | Value date | Type | Description               | Amount     |
|------------|------------|------|---------------------------|------------|
| 31/12/2019 | -          |      | Closing balance - 00254   |            |
| 31/12/2019 | 27/12/2019 | CMZ  | CAT V BE34210004960590... | 1660,17    |
| 31/12/2019 | -          |      | Opening balance - 00254   |            |
| 30/12/2019 | -          |      | Closing balance - 00253   |            |
| 30/12/2019 | 30/12/2019 | TRF  | Belastingdienst...        | -103845,00 |
| 30/12/2019 | 27/12/2019 | DDT  | 101000952001987...        | -1660,17   |
| 30/12/2019 | 30/12/2019 | CMZ  | CAT V BE34210004960590... | 103845,00  |

Check the balance in the bank account in open items, transaction **FBL3N**. In this case the movements haven't been posted yet, because the balance isn't 0 EUR.

|                          |                                     |            |  |    |            |    |            |     |  |                                                    |
|--------------------------|-------------------------------------|------------|--|----|------------|----|------------|-----|--|----------------------------------------------------|
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 4210001122 |  | G1 | 30.12.2019 | 40 | 103.845,00 | EUR |  | /TYPE/602/CT CC CATI SC-26-00191230 CAT V BE342100 |
|                          | *                                   |            |  |    | 30.12.2019 |    | 103.845,00 | EUR |  |                                                    |
| <input type="checkbox"/> | <input checked="" type="checkbox"/> | 4210001123 |  | G1 | 31.12.2019 | 40 | 1.660,17   | EUR |  | /TYPE/602/CT CC CATI SC-01-00191227 CAT V BE342100 |
|                          | *                                   |            |  |    | 31.12.2019 |    | 1.660,17   | EUR |  |                                                    |
|                          | **                                  |            |  |    |            |    | 105.505,17 | EUR |  |                                                    |

### 3.3.2. I verify the counterparts

1) Fill Global Posting File with the bank description, amount, document date and value date (if it's different);

| ITEM | Company Code | Header Text | Doc Date | Posting Date | Auto VAT | Posting Key | G/L account | Amount Doc cur | B.A. | Value |
|------|--------------|-------------|----------|--------------|----------|-------------|-------------|----------------|------|-------|
| 1    | 0294         |             | 30122019 |              |          | 50          | 50602EUR30  | 1.660,17       |      | 271   |
| 1    |              |             |          |              |          | 40          |             | 1.660,17       |      |       |
| 2    | 0294         |             | 30122019 |              |          | 50          | 50602EUR30  | 103.845,00     |      | 301   |
| 2    |              |             |          |              |          | 40          |             | 103.845,00     |      |       |

| Text            |
|-----------------|
| KPN BV ACM      |
|                 |
| BELASTINGDIENST |
|                 |
|                 |

2) Contact the Country Accounting Management in order to get instructions on where to allocate it if you can't find the information in "Bank Statements NL PF1";

### 3.3.3. I post the document in ZZP\_POSTING\_FILE

After filling all the necessary information, we can post the bank movements using transaction ZZP\_POSTING\_FILE.

| ITEM | Company Code | Header Text | Doc Date | Posting Date | Auto VAT | Posting Key | G/L account | Amount Doc cur | B.A. | Value Date |
|------|--------------|-------------|----------|--------------|----------|-------------|-------------|----------------|------|------------|
| 1    | 0294         |             | 30122019 |              |          | 50          | 50602EUR30  | 1.660,17       |      | 27122019   |
| 1    |              |             |          |              |          | 40          | 505281128   | 1.660,17       |      |            |
| 2    | 0294         |             | 30122019 |              |          | 50          | 50602EUR30  | 103.845,00     |      | 30122019   |
| 2    |              |             |          |              |          | 40          | 2452000000  | 64.318,00      |      |            |
|      |              |             |          |              |          | 40          | 2454003712  | 39.527,00      |      |            |
|      |              |             |          |              |          | 40          | 2452000000  | 10,00          |      |            |
|      |              |             |          |              |          | 50          | 2452000000  | - 10,00        |      |            |

| Text                     |
|--------------------------|
| KPN BV ACM               |
| KPN BV ACM               |
| BELASTINGDIENST          |
| wage tax Nov 2019        |
| social premiums Nov 2019 |
| corr wage tax Sept 2019  |
| corr wage tax Oct 2019   |

End of document.

