

CL: Daily Cash Closing Balance

Tasks to be completed when documenting an operation (from creation to publication)

1. Enter the **Title of the operation / page**

2. Add the following Labels:

- Scope of applicability: ww, country_accounting
- Country or group of countries (if applicable): belux, china, france, italy, lam, nam,uk_ie, bulgaria, dach, netherlands, iberia, poland, latvia, australia, india, japan, south_korea, thailand, singapore, new_zealand, emea_transversal, apac_transversal
- Unit and Domain according to the [List of labels to be used in the Finance Service Line space](#)
 - E.g. 1: WW Operation in Financial Accounting under domain "Central Finance Processes & Compliance":
 - Labels to be used: **ww, financial_accounting, central_fin_proc_compliance**
 - E.g. 2: France Operation in Financial Accounting:
 - Labels to be used: **country_accounting, france, financial_accounting**
(for country operations, the Domain is always country_accounting)

3. Fill in all fields as described above

4. Name the title of each section using OPD methodology naming convention - **Infinitive verb without the "to", mainly action verb...something) -" I do something..."**

5. Once the description of the operation is completed, ensure it is approved and published by launching the [SBS-Finance approval workflow](#)

Domain: Country Accounting

Responsibility area: N/A

Table of contents

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- Table of contents
 - 1. Objective and Scope
 - 1.1. Objective of this Operation
 - 1.2. Scope
 - 2. Definitions
 - 3.I Daily Cash Closing Balance

Scope

? Unknown Attachment

ERP



Frequency

? Unknown Attachment

References

Forms

Attachments

<< CL: Daily Cash Closing Balance
>>

1. Objective and Scope

1.1. Objective of this Operation

This document has the objective to show the balances of the bank accounts of CHILE and Peru.

1.2. Scope

The procedure is applied to company 7725 and 7722 in WP1.

2. Definitions

See [Finance Glossary](#):

- ...

3.1 Daily Cash Closing Balance

Every day, the report should be sent with the balance of the Bank accounts, of the companies 7725 and 7722. In the file below, it must be filled with the date and balance of each account and send in the emails below with the following title. Daily Cash Closing Balance DD.MM.AA - Cyttec Chile Ltda. - Cyttec Perú SAC Solvay

Account Statement Report

| | | |
|--------------------------------|------------|------------|
| Bank Name | CITIBANK | |
| Customer Number / Name | 005740 | CYTEC PE |
| Branch Number / Name | 604 | PERU CITI |
| Account Number / Name | 0005740002 | CYTEC PE |
| Account Currency / Type | PEN | Checking / |
| Statement Date | 02/08/2018 | |

| Opening Ledger Balance | Current / Closing Ledger Balance | Opening Available Balance | Current / Closing Available Balance | Credit Count | Total Credit Amount |
|-------------------------------|---|----------------------------------|--|---------------------|----------------------------|
| 482,879.06 | 518,135.31 | 482,879.06 | 482,877.31 | 1 | 35,2 |

| Entry Date | Value Date | Customer Reference | Bank Reference | Transaction Description |
|-------------------|-------------------|---------------------------|-----------------------|--------------------------------|
| <u>02/08/2018</u> | 02/12/2018 | NONREF | 0000030753 | OTHER BANK CHECK DEP |
| <u>02/08/2018</u> | 02/08/2018 | NONREF | 0000802181 | RECEIVE PERCEIVE ITF |

| | |
|-----------------------|-------------------------|
| PESOS DE CHILE | \$ 5,958,480,271 |
| DÓLAR U.S.A | \$ 8,863,992.03 |

CHILE CITIBANK

| | | |
|------------------------|---------------|-------------------------|
| Report Date: | 08.02.2018 | |
| Currency: | CLP | PESOS DE CHILE |
| Account: | 0-109147-00-1 | CYTEC CHILE LTDA. |
| Closing Balance | | \$ 5,958,480,271 |

| | | |
|------------------------|---------------|------------------------|
| Rport Date: | 08.02.2018 | |
| Currency: | UDS | DÓLAR U.S.A |
| Account: | 0-109147-50-8 | CYTEC CHILE LTDA. |
| Closing Balance | | \$ 8,863,992.03 |

| | |
|----------------------|------------------------|
| SOLES DE PERU | \$ 518,135.31 |
| DÓLAR U.S.A | \$ 2,085,379.36 |

PERU CITIBANK

| | | |
|------------------------|------------|----------------------|
| Report Date: | 08.02.2018 | |
| Currency: | PEN | SOLES |
| Account: | 5740002 | CYTEC PERU S.A.C |
| Closing Balance | | \$ 518,135.31 |

| | | |
|------------------------|------------|------------------------|
| Rport Date: | 08.02.2018 | |
| Currency: | USD | DÓLAR U.S.A |
| Account: | 5740118 | CYTEC PERU S.A.C |
| Closing Balance | | \$ 2,085,379.36 |

Take the print from the board and send it to the e-mails indicated along with the bank statement attachment.



Trevisani, Andreia <andrea.trevisani@solvay.com>

para Luiz, Pilar, Marcela, Linda, Marcio, GM, Bo, Mery, Claudia, Mercosur-Payme., Paulo, Liane, bruna.alves

Buenos días,

Segue saldos de cuentas del banco Citibank, Chile e Perú, posición 08.02.2018.

| | |
|-----------------------|---------------------------------|
| PESOS DE CHILE | \$ 5,958,480,271 |
| DÓLAR U.S.A | \$ 8,863,992.03 |
| CHILE CITIBANK | |
| Report Date: | 08.02.2018 |
| Currency: | CLP PESOS DE CHILE |
| Account: | 0-109147-00-1 CYTEC CHILE LTDA. |
| Closing Balance | \$ 5,958,480,271 |
| Rport Date: | 08.02.2018 |
| Currency: | UDS DÓLAR U.S.A |
| Account: | 0-109147-50-8 CYTEC CHILE LTDA. |
| Closing Balance | \$ 8,863,992.03 |

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| PERU CITIBANK | |
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| Account: | 5740002 CYTEC PERU S.A.C |
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Kind regards / Saludos / Cordialmente



Andréia Trevisani
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RtR SC Senior Operator

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