

Co\$ta - Flat Files loading

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The aim of this page is to describe how to upload flat files in Co\$ta using the transaction ZBW_CUST_COSTA

- Open the transaction in BW
- Select the file to be uploaded
- Upload a file

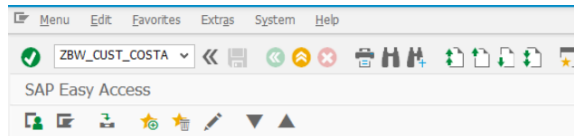
blocked URL

Open the transaction in BW

Open the SAP Logon [blocked URL](#) and double click "BW - Production - WBP"

Enter the transaction code **ZBW_CUST_COSTA** in the search bar and click [blocked URL](#)

! If you can not access the transaction, you must create a [ticket](#) and ask for the role **Z_R_RCS_CA_M731 - CT - COSTA Transactions**. (It is not a standard role, it is not in the list proposed in the form so you should request it in the field: SAP WBP - BW Business Warehouse : Comment)



Select the file to be uploaded

Click on the file you want to upload:

- 1. Adjust. Perimeter
- 2. Corrective Flow
- 3. Costs Sub Pak. ZBB
- 4. Snapshot
- 5. Invest reason WBS
- 6. RCC determination
- 7. Bridge Perimeter
- 8. Excl Anaplan/F2G
- 9. Corrective Destination Flow



1. Adjust. Perimeter

- **Purpose:** Upload perimeter changes in Co\$ta to automate the calculation of restatements & enable efficient comparison of figures between 2 periods)
- **File & documentation:** is available [here](#)

Once the file is ready follow the procedure [here](#) to load the file

2. Corrective Flow

- **Purpose:** Upload manual corrections in Co\$ta
- **File & documentation:** [Co\\$ta - Correction file](#)

3. Costs Sub Pak. ZBB

- This transaction should not be used anymore

4. Snapshot

- **Purpose:** BW is doing a snapshot of Co\$ta to facilitate the analysis of changes from period to another. There can be a need to do additional snapshots (e.g. before and after a loading in Qlik)
- To do a manual snapshot click the button



- To retrieve the snapshot use the BW query: [Co\\$ta - BW Snapshot vs Current](#)

5. Invest reason WBS

- **Purpose:** This table is a setting table to maintain the mapping of General reason for investment for WBS
- **File & documentation:** [Co\\$ta - Investment reason for WBS](#)

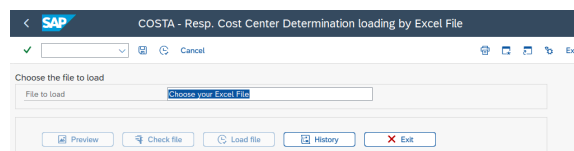
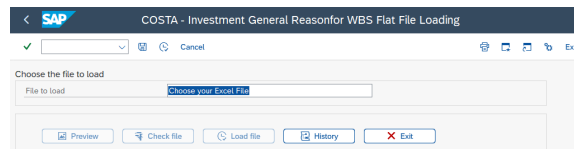
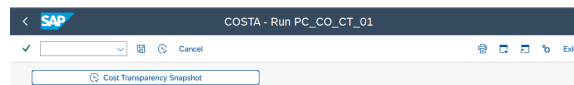
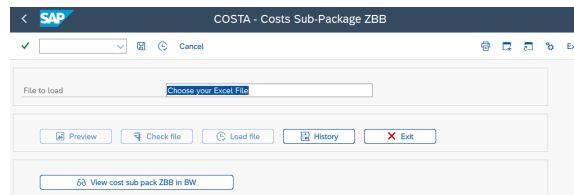
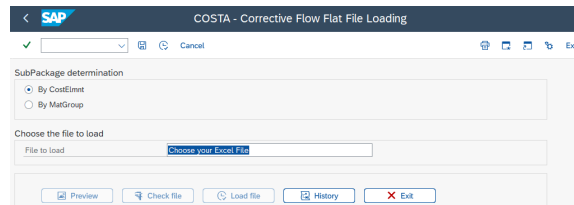
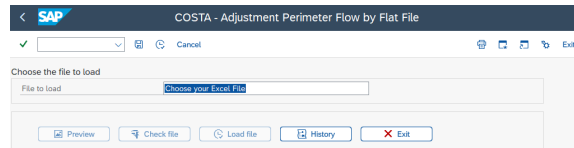
Once the file is ready follow the procedure [here](#) to load the file

6. RCC determination

- **Purpose:** This table is used to determine the [responsible cost center](#) when the [origin flow](#) is FI or COPA.
- **File & documentation:** [Co\\$ta - Responsible cost center FI or COPA](#)

Once the file is ready follow the procedure [here](#) to load the file

7. Bridge Perimeter



- **Purpose:** Restatements for destination Bridge
- **File & documentation** is available [here](#)

Once the file is ready follow the procedure [here](#) to load the file


8. Excl Anaplan/F2G

This transaction can only be used by DT team for the maintenance of **Co\$ta - Anaplan & F2G Scope**

9. Corrective Destination Flow

- **Purpose:** Upload manual corrections in Co\$ta
- **File & documentation:** [Co\\$ta - Destination Correction file](#)

Upload a file

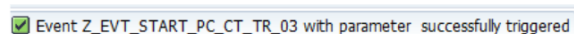
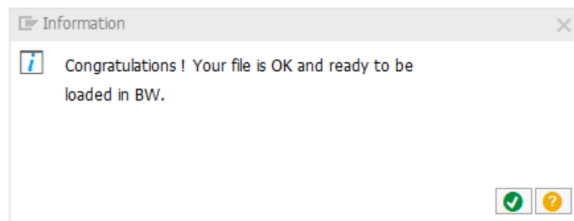
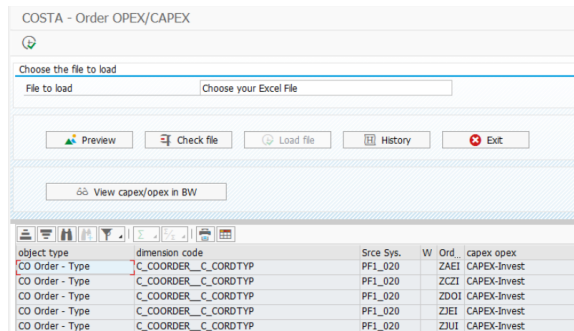
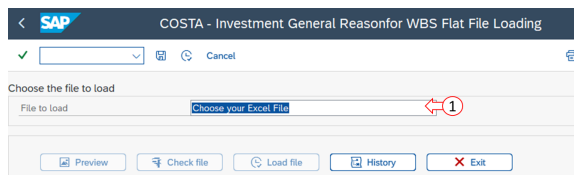
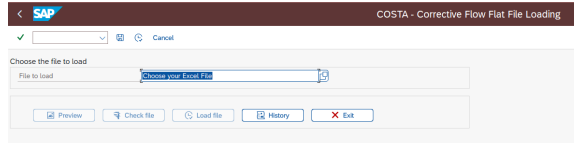
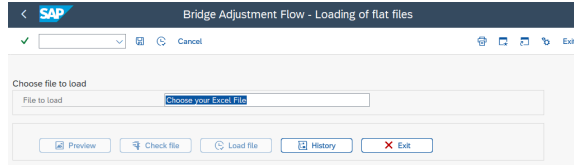
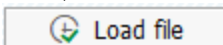
 Before starting, it is recommended to close and save your excel files to avoid interferences with excel

1. Select the file to be uploaded.
- Click [blocked URL](#) to visualize the uploaded file.

The transaction will then display the lines that have been retrieved from the file.

- Click [blocked URL](#) to check if the contents of the file are ok for upload and display possible errors.
- Errors will be displayed on a red background with a message explaining the issue.
- If there are errors, they need to be fixed in the file, and the file needs to be reloaded before proceeding.
- If there are no errors, you will receive this message: "Congratulations ! Your file is OK and ready to be loaded in BW."

- When the file is ready to be loaded, click



A process chain will load data in BW side (it takes few seconds).



- As soon as the file upload is completed, the data will be available in **CoSta - BW queries**.
- The data will not be available in **CoSta - Dashboard** until a data refresh takes place.
- If 2 users load a file at the exact same time (day/hour/min /sec) it is possible that both files appear as correctly loaded in the 'History' (see above) but that only one of them has actually been loaded.

The history of the files loaded can be accessed by clicking on

History

Name of file	Start Time	End Time	End Date	Start Date	Counter	User	BW System
#122 - #131 - #131 late tempo change final.xlsx	14:55:41	14:55:55	11.05.2022	11.05.2022	61	HEBELL/JO	WBP
Upload - CD case 113.xlsx	21:04:46	21:07:02	10.05.2022	10.05.2022	60	ROBILIA	WBP
#131 tempo change.xlsx - from - del to rfu final.xlsx	11:00:52	11:00:56	05.05.2022	05.05.2022	59	HEBELL/JO	WBP
Upload - DDC_42_43.xlsx	17:08:33	17:08:47	26.04.2022	26.04.2022	58	PHORCONN	WBP
#131 FOM PLS 1st redress final.xlsx	11:00:00	11:00:07	26.04.2022	26.04.2022	57	HEBELL/JO	WBP
#51 SPECIAL: CHEM HR DGA to HR Function cancel 2.xlsx	11:25:13	11:25:18	25.04.2022	25.04.2022	56	REB03270	WBP
#51 SPECIAL: CHEM HR DGA to HR Function cancel 1.xlsx	11:24:55	11:24:43	25.04.2022	25.04.2022	55	REB03270	WBP
#51 SPECIAL: CHEM HR DGA to HR Function final part 3.xlsx	10:54:17	10:54:23	25.04.2022	25.04.2022	54	REB03270	WBP
Upload - CH_05.xlsx	10:24:17	10:24:24	23.04.2022	23.04.2022	53	PHORCONN	WBP